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Executive Board and Executive Director
Executive Director
Circular Letters, 1923-1954

Box 1:

Harvey Dunn Poster Campaign, 1923

Volume 1, 1923

Advertising publications
Books for Europe
Books for ex-service men in penal institutions
Bulletin
Commission on the Library and Adult Education
Committees
Community score card
Conference
Copyright Bill
Editorial Committee
Executive Board
Fiftieth Anniversary
Handbook
Library statistics
Louvain library building
Membership
Midwinter meetings
Publicity releases
Salary statistics
Temporary Library Training Board

Volume 2 Part 1, 1924

Part 1

American Peace Award
Bills
 H.R. 7218 – “to authorize a reduction of postage on books in circulation
 to or from public libraries”
 H.R. 633 – “to provide for a Library Information Service in the Bureau of
 Education”
Board of Education for Librarianship
Books for Europe
Bulletin
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Part 2

- Fiftieth Anniversary Handbook
- Learned's "The American public library and the diffusion of knowledge"
- Library publicity
- Louvain Library, The
- Membership
- Midwinter meetings
- Paris Library School
- Publicity releases
- Salary statistics
- State meetings
- Temporary Library Training Board

Box 2:

Volume 3 Part 1, 1925

Part 1

- Advertising publications
- Board of Education for Librarianship
- Book agent
- Bulletin

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- Commission on the Library and Adult Education
- Committee Reports
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- Council
- Editorial Committee
- Executive Board

Volume 3 Part 3, 1925

Part 3

- Fiftieth Anniversary Handbook
- Library personnel
- Library statistics
- Membership
- Publications
- Publicity releases
- Salary statistics
- State library association meetings

Volume 4 Part 1, 1926

Part 1

Advertising publications
Board of Education for Librarianship (Jan.-Apr.)

Volume 4 Part 2, 1926

Part 2

Board of Education for Librarianship (Apr.-Dec.)
Bulletin correspondence
Commission on the Library and Adult Education
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Council correspondence
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Endowment Fund Committee
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Volume 4 Part 3, 1926

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Box 3:

Volume 4 Part 4, 1926

Part 4

Negro library service
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Volume 5 Part 1, 1927

Part 1

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Volume 5 Part 2, 1927

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Handbook

Volume 5 Part 3, 1927

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Publications Sales

Volume 5 Part 4, 1927

Part 4

Publicity and Releases
Salary Statistics

Volume 6 Part 1, 1928

Part 1

Board of Education for Librarianship
Board on Library and Adult Education

Box 4:

Volume 6 Part 2, 1928

Part 2

Committee Reports
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Volume 6 Part 3, 1928

Part 3

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Volume 6 Part 4, 1928

Part 4

Publications Sales

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Volume 7 Part 1, 1929

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Board of Education for Librarianship
Board on the Library and Adult Education

Box 5:

Volume 7 Part 2, 1929

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Volume 7 Part 3, 1929

Part 3

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Volume 8 Part 1, 1930

Part 1

Board of Education for Librarianship
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D. C. Numbers on L. C. Cards
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Volume 8 Part 2, 1930

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Handbook
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Volume 8 Part 3, 1930

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Membership Campaign
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Volume 9 Part 1, 1931

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Volume 9 Part 4, 1931

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Miscellaneous
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Box 7:

Volume 9 Part 5, 1931

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Publicity and Releases

Salary Statistics

Volume 10 Part 1, 1932

Part 1

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Volume 10 Part 2, 1932

Part 2

Board on the Library and Adult Education
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(See Library Extension – correspondence, for Committee on Cooperation
with National Congress of Parents and Teachers.)

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Volume 10 Part 4, 1932

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Libraries in Time of Depression

Public Works Project for Unemployment Relief – and Libraries

Reduction of Public Expenditures

State Library Associations – Meeting Places

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Public Administration of Public Libraries

Box 8:

Volume 10 Part 5, 1932

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Publication Sales

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Volume 10 Part 6, 1932

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Publishers – Cooperation with on Proposed Publications
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Volume 11 Part 1, 1933

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Volume 11 Part 2, 1933

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Box 9:

Volume 11 Part 4, 1933

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Membership Organization and Information

Monthly Reports

A. L. A. Bulletin, Including Handbook

Conference, Annual and Midwinter

Council

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Volume 11 Part 5, 1933

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Volume 12 Part 2 – Section A, 1934

Part 2 – Section A

Information and Advisory Services

Monthly Reports

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Volume 12 Part 2 – Section B, 1934

Part 2 – Section B

Information and Advisory Services

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Volume 12 Part 3, 1934

Part 3

Library Education and Personnel

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Volume 13 Part 2 – Section A, 1935

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Information and Advisory Services
Monthly Reports
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Box 11:

Volume 13 Part 2 – Section B, 1935

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Information and Advisory Services
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Statistics

Volume 13 Part 3, 1935

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Membership Organization and Information
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Volume 13 Part 4 – Section B, 1935

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Volume 13 Part 5, 1935

Part 5

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Box 12:

Volume 14 Part 1, 1936

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Volume 14 Part 2 – Section A, 1936

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Volume 14 Part 2 – Section B, 1936

Part 2 – Section B

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The Library
Public Library Division
Statistics

Volume 14 Part 3, 1936

Part 3

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Monthly Reports
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Personnel
Salaries, Employment and Schemes of Library Service Committee
(Beginning September 1, Salaries, Staff and Service Committee)

Volume 14 Part 4 – Section A, 1936

Part 4 – Section A

Membership Organization and Information
Monthly Reports
A.L.A. Bulletin, Including Handbook
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Volume 14 Part 4 – Section B, 1936

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1937)
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Volume 15 Part 2 – Section A, 1937

Part 2 – Section A

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Volume 15 Part 2 – Section B, 1937

Part 2 – Section B

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Public Library Division
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Box 14:

Volume 15 Part 3, 1937

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Volume 15 Part 4 – Section A, 1937

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Miscellaneous (no circulars in 1937)

Volume 15 Part 4 – Section B, 1937

Part 4 – Section B

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Volume 15 Part 5, 1937

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Monthly Reports
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Box 15:

Volume 16 Part 1, 1938

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Administrative
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Publishers – Cooperation with on Proposed Publications (no circulars in
1938)
Committees

Volume 16 Part 2 – Section A, 1938

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Information and Advisory Services

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Public Library Division (January 1 to June 30)

Volume 16 Part 2 – Section B, 1938

Part 2 – Section B

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Volume 16 Part 3, 1938

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Box 16:

Volume 16 Part 4 – Section A, 1938

Part 4 – Section A

Membership Organization and Information

Monthly Reports

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Membership Promotion

Miscellaneous (no circulars in 1938)

Publicity and Releases

Volume 16 Part 4 – Section B, 1938

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Membership Organization and Information

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Volume 16 Part 5, 1938

Part 5

Publishing and Cooperative Services

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Administrative, 1939
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Box 17:

Administrative

Volume 1, 1940

Volume 1

Disbursing Officer and Office Manager
Administrative
Committees
Conferences
 Annual
 Midwinter
Council
Executive Board (January through May 15, 1940)

Volume 2, 1940

Volume 2

Executive Board (May 26 through December 31, 1940)
Handbook Copy
National Defense
Miscellaneous

Volume 1, 1941

Volume 1

Administrative
Committees
Council
Disbursing Officer and Office Manager
National Defense
 Book Drives
 Post-Defense Planning

Volume 2, 1941

Volume 2

Conferences
 Annual
 Midwinter
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Handbook Copy
Publishers, Cooperation with on Publications
Miscellaneous

Box 18:

Administrative

Volume 1, 1942

Volume 1

Committees

Conferences

Annual

Midwinter

Council

Disbursing Officer and Office Manager

Emergency Activities and Library War Service

Book Campaign

Handbook Copy

Miscellaneous

Volume 2, 1942

Volume 2

Executive Board

International Relations

Volume 1, 1943

Volume 1

Book Drive

Committees

Council

Conference – Annual and Midwinter

Demobilization and Rehabilitation

Disbursing Officer and Office Manager

Handbook

Libraries and National Defense or Libraries and the War

Government Publishing in Wartime

Miscellaneous

Volume 2, 1943

Volume 2

Executive Board

Volume 3, 1943

Volume 3

International Relations Board

Box 19:

Administrative

Volume 1, 1944

Volume 1

Administrative
Campaign for Funds (Later called Library Development Fund)
Committee
Conferences
Council
Demobilization and Rehabilitation
Disbursing Officer and Office Manager
Handbook
Miscellaneous
Postwar Planning

Volume 2, 1944

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Executive Board

Volume 3, 1944

Volume 3

International Relations Board

Volume 1, 1945

Volume 1

Administrative
Committees
Conferences
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Disbursing Officer and Office Manager
Handbook Copy
International Relations Office
Library Development Fund
Surplus Property
Miscellaneous

Volume 2, 1945

Volume 2

Executive Board

Volume 1, 1946

Volume 1

Administrative
Committees
Conferences
Council
Disbursing Officer and Office Manager
Handbook Copy
Library Development Fund
Library Service to Business
Miscellaneous

National Relations Office

Volume 2, 1946

Volume 2

International Relations Board
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Box 20:

Administrative

Volume 1, 1947

Volume 1

Administrative
Conferences
Council
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Handbook Copy
Committees
Fourth Activities Committee

Volume 2, 1947

Volume 2

Executive Board

Volume 3, 1947

Volume 3

International Relations
National Relations

Volume 1, 1948

Volume 1

Executive Board
ALA Bull
International-Cultural Relations
National Relations

Volume 2, 1948

Volume 2

Administrative
Committees and Boards
Fourth Activities Committee
Library Service to Labor Groups
Conferences
Regional Conferences
Council
Handbook Copy
Miscellaneous

Volume 1, 1949

Volume 1

Executive Board
ALA Bull
International Relations
Washington Office

Volume 2, 1949

Volume 2

Boards and Committees
 ALA Reorganization
 Library Service to Labor
 Federal Relations
Administrative
Conferences
 ALA Regional Conferences
Council
Divisions
Handbook Copy
Public Relations Releases
Radio Spot Announcements

Executive Secretary's Office

Volume 1, 1950

Volume 1

Executive Board
ALA Bull
International Relations
Washington Office

Box 21:

Executive Secretary's Office

Volume 2, 1950

Volume 2

Administrative
Midwinter Meeting
Annual Conferences
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Divisions
Handbook Copy
Public Relations Releases
Radio Spot Announcements
Miscellaneous
Committees
 ALA Reorganization
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Volume 1, 1951

Volume 1

Executive Board
ALA Bull
ALA Headquarters Reporter
International Relations
Washington Office

Volume 2, 1951

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Boards and Committees
Library Service to Labor
Administrative
Conferences
Council
Divisions
Public Relations Releases
Radio Spot Announcements
Miscellaneous

Volume 1, 1952

Executive Board
ALA Headquarters Reporter
Washington Office
Boards and Committees
Library Service to Labor
Executive Secretary's Office
Staff Memorandums
Conferences
Divisions
Miscellaneous

Volume 1, 1953

Executive Board
ALA Headquarters Reporter
Washington Office
Boards and Committees
Library Service to Labor
Executive Secretary's Office
Staff Memorandums
Daily Summaries
Conferences
Divisions

Volume 1, 1954

Executive Board
ALA Headquarters Reporter

Washington Office
Boards and Committees
Library Service to Labor
Executive Secretary's Office
Staff Memorandums
Daily Summaries
Conferences
Divisions

Box 22:

Correspondence - General, 1980, 1989, 1991