

American Library Association Archives
University of Illinois at Urbana-Champaign

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Conference Arrangements Office

Annual Conferences

Conference Arrangements File 1941, 1947, 1952-59, 1961, 1963, 1965-71, 1980-85, 1988-95

Collection Record:

<https://archon.library.illinois.edu/ala/index.php?p=collections/controlcard&id=7429>

Box 1:

1941 Boston

Adult Education Round Table

Art Reference Round Table

Association of American Library Schools

A.C.R.L., Meetings and Luncheon

Book Clinic

Boston Local Committee

B.P.L. Reception

Branch Librarians Luncheon

Catholic Library Association Round Table

Central Ticket Desk

Children, Section of Work with

Children's Librarians

Committee Members

Committee on International Relations Dinner

Contract, Boston Chamber of Commerce

Correspondence, Preliminary, Invitations to Come to Boston, 1941

Correspondence

Correspondence with A.L.A. Staff Council

Dance Committee

Entertainment

Equipment Committee

Executive Committee

Exhibitions Committee

Exhibits

Expenses

Finance Committee

Friends of Libraries

Confirmations

Luncheon

General Chairman

Guide Book Committee

Harvard Day

Hospital Librarians

Gertrude M. Edwards

Hospitality Committee
Housing Committee
Hotel Schedules
Hotel Schedules (including Statler)
Joint Children's and School Section Young People's reading Round Table Connor, John
M.
Lending Sections
Library School Dinners
Albany, New York State
California, University of
Pittsburg Carnegie Library School
Chicago, University of
Columbia University
Drexel Institute of Technology
Emory University
Illinois, University of
Louisiana State University
McGill University
Michigan, University of
Minnesota, University of
New Jersey College for Women
New York Public Library School
North Carolina, University of
Oklahoma Library School
Peabody, George College for Teachers
Pratt Institute
St. Louis Library School
Simmons College
Southern California and Los Angeles
Syracuse University
Washington, University of
Western Reserve University
William and Mary, College of
Wisconsin, University of
Local Information and Eating Places Committee
Mechanics Building
Meeting Places Committee

Box 2:

1941 Boston (continued)
Membership Committee
Milczewski, Marion A. - correspondence
Music Committee
National Defense and Libraries
National Association of State Libraries
New Hampshire Library Association dinner

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New Members Dinner
 New York Library Association Luncheon and Meeting
 Newbery Medal Dinner
 Nominating Dinner
 Notices
 Official Program
 Order and Book Selection Round Table
 Pops Concerts
 Printing
 Professional Training Committee
 Program, Arrangement of
 Program for General Sessions
 Progressive Librarians Council

Box 3:

1941 Boston (continued)
 Public Relations Committee
 Publicity committee
 Publicity Releases
 Registration Envelopes
 Resolutions
 School Libraries Section Luncheon
 Sightseeing Committee
 The North Shore
 The Old Post Road
 The Paul Revere Route
 The South Shore
 Gardens of Boston
 Cambridge
 Literary shrines
 Staff Organizations Committee
 Staff Organizations Round Table
 Statler Hotel Headquarters
 Swampscott Day Committee
 Tax Matters
 Travel committee
 Trustees Section
 Waifs and Strays Dinner

Box 4:

1947 San Francisco
 Convention and Tourist Bureau, 1945-46
 Convention and Tourist Bureau, Site Selection 1947

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1952 New York City

- Clearing House
- Correspondence
- Expenses
- Finances
- Guests
- Guests-foreign
- Local Committee
 - Chairman
 - Coordinating committee
- Monitoring Schedule
- Photographic Service
- Placement Service
- Pre-Convention Trip
- Program Arrangements
 - Council - First Session
 - Council - General Sessions
 - Council - Report of the President
 - Council - Second Session
 - Council - Third Session
- Publicity
 - Publicity - Press Release
 - Radio and Television
 - Registration
 - Resolutions Committee

1953 Los Angeles (same headings as 1952)

Box 5:

1953 Los Angeles continued
 1954 Minneapolis (same headings as 1952)

Box 6:

1954 continued
 1955 Philadelphia (same headings as 1952)

Box 7:

1955 continued
 1956 Miami Beach (same headings as 1952)

Box 8:

1956 continued
 1957 Kansas City (same headings as 1952)

Box 9:

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1958 San Francisco (same headings as 1952)

Box 10:

1959 Washington, D.C. (same headings as 1952)

1961 Cleveland - same headings as 1952 except:

"Adult and the Child's World" ASD A-V Committee Program Meeting

1964

"The Mechanics of ALA Conference Planning"

1963 Chicago

Pre-Conference

1965 Detroit

"National Inventory of Library Needs"

1966 New York

Pre-Conference, YASD

"Library Cooperation for Reference and Research"

Docket and Agenda, New York, 1966

Report, Conference Placement, July 1966

Box 11:

1967 San Francisco

Adult Services Division Speaker, General Maxwell Taylor

Correspondence

Council action

Council Agenda

Exhibits

Local Committee

President's Program - History

President's Program - Film

President's Program - Manpower Conference

Follow-up

President's program - Program Development

Program Book

Pre-conference - ASD/RSD Workshop

1968 Kansas City

Correspondence

Executive Board Correspondence

Docket

Local Committee

Memos

Pre-Conference

Pre-Conference: "Library Services..."

President's Program

Press Releases

Program Arrangements

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Program Book
 Program Meeting - CSD - PLA - YASK - AASL

Box 12:

1968 (continued)

Program Committee
 Program Meetings
 Registration
 Reporting

1969 Atlantic City

Meetings, closed to observers
 Pre-Conference, college Section, New Strategies for Learning
 program Meeting

1970 Detroit

Pre-Conference - ACRL-JCLS
 First General Session

1971 Dallas

"ALA Conference Planning Manual"

1954 Minneapolis

Program Arrangements -- Council -- 1st Session
 2nd Session
 3rd Session
 Executive Secretary Report
 David Clift Correspondence
 Children & Young People Division --Board of Directors.
 Newberry-Caldecott Dinner
 Reservations
 Miscellaneous
 Executive Board
 Relations with A.L.A. Divisions

Paul Geller Conference Files

Preview of Exhibitors Showcase, including photographs and
 VHS videotape, 1990
 Kohlstedt Award File, 1990-91
 Exhibitor's Information Packet, 1979, 1982
 Photographs, 1979
 ERT Membership Reports, 1991-96
 Exhibitor Inquiry Service, 1989
 Exhibit Manual, 1971
 Exhibitor's Rep. Attendance Folder, 1991
 Exhibits, 1990
 Exhibit Management, 1991
 Exhibit Navigator (Galleries), 1990-91

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Exhibit Information File, 1990-91
 Exhibit Category List
 Exhibitor Seniority, 1991
 Exhibitor Statistical Charts, Midwinter & Annual, 1992
 Exhibitor Update, 1992
 Exhibitor "Visitor" Pass Data, 1989, 1992
 Lotto Exhibit Literature, 1986
 Exhibitor Rules and Regulations, 1990
 Exhibit Automation, 1990
 Exhibit Guidelines and Regulations, 1992
 Exhibit Round Table, 1977, 1990-92
 Exhibit Navigation Data, N.D.
 Exhibitor Letters, complaints, 1989-92
 Exhibit Computer System
 Exhibits Navigator, 1989-91

Box 13:

Paul Geller Conference Files (continued)

ADA - Interpreters & related articles, 1988-95
 Advertising, 1994-96
 AES, 1994-95
 Air Travel, 1992-94
 Allocations, 1993-94
American Libraries Magazine, 1990, 1994-5
 Attendance Promotion, 1992-95
 Miami Promotional Material, 1994
 Audience Survey, 1995
 A/V, 1994-95
 Awards, 1990-95
 Book Table Small Press, 1990-92
 BMI/ASCAP, 1990-95
 Cassette Sales, 1990-95
 Child Care, 1992-94
 Colors, 1992-93
 Conference Program, 1992-95
 Conference Reception, 1988, 1991-95
 Donations, 1990-94
 Executive Board, 1984, 1990-94
 Convention Bureau, 1992-95
 Floral Arrangements, 1991
 Friends of Libraries U.S.A. (FOLUSA), 1993
 Food Service, 1991-95
 Fun Run, 1993-95
 General Contractor Information, 1989-95

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Inaugural Banquet Info. (2 folders), 1992-95
 IFLA, 1994
 Insurance, 1991-93
 Internet Committee, 1992-95
 Library, 1995
 Literature Distribution Area, 1989
 Staff Memo/Mtg., 1992-95
 Store, 1991-95
 Suites, 1993-94
 Student Orientation, 1992-94
 Surveys, 1992-94
 Other Surveys, 1980-1992, 1995

Box 14:

Paul Geller Conference Files (continued)

Maps, 1993-95
 Meal Tickets, 1993-94
 Message/Information Counter, 1992-94
 Meeting Space, 1992-94
 Shuttle Busses, 1989-94
 Sponsorships, 1995
 Membership, 1991-95
 Membership Meeting, 1990-94
 Office, 1991-95
 Opening of Exhibits, 1984-5, 1992, 1995
 Opening Session, 1992-95
 Photographer, 1992-94
 Placement Center, 1990-95
 Past Show Debrief, 1991-94
 Poster Sessions, 1991-94
 Pre-Conferences, 1991-95
 Preliminary Program, 1994
 President's Dance, 1989-95
 President's Program, 1989-95
 "Librarians Are Worth It" Campaign w/photos, 1991
 Press Office, 1991-94
 Professional Booths, 1990-95
 Prospectus, 1991-95
 Product Categories, 1991-95
 Round Table Orientation, 1991-94
 Imprints/Divisions - Etc., 1992-93
 Schedules, 1991-96
 Security, 1989, 1991-95
 Set-up/Dismantle Letters & Info., 1989-90, 1993

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Sign Copy (with photographs), 1988-95
 Silent Auction, 1995
 Flyers and Preliminary Info., 1990-95
 Registration Forms, 1994
 Other Sales Pieces, 1994
 Tours, 1993-95
 Registration - on site, 1995
 Registration, 1993-95
 Exhibit Hall, 1989-95
 Annual Conference Schedule, 1995
 Hotel Information, 1995
 Futas, Elizabeth, Medical Report, 1995
 Future Dates, 1992-95
 General Contractor, 1989-95

Box 15:

Paul Geller Conference Files (continued)

ALA Goal 2000, 1994-95
 Hotel/Dorms, 1986-96
 Insurance, 1992-95
 Maps
 Meeting Space, 1991-94
 Membership, 1992
 Menus
 Office, 1991-95
 Opening of Exhibits, 1992-95
 Pass Outs, 1994-95
 Prize Records and Gift Certificates, 1995
 Security, 1991-94

Fred Peterson Poster Session Files

Poster Committee Binder - 1982 Philadelphia Conference, 1980-81
 Poster Session Steering Committee - Agenda and Attachments, May 1981
 Poster Session Scheduling - Annual Conference 1982, 1981
 Poster Session Review - Instructions and Guidelines
 Correspondence on Poster Sessions, 1981-82
 Poster Session Application Forms and Guidelines, 1982-83, 1985
Poster Sessions in der Bibliothekswissenschaft: Ein Handbuch, 1983
 Poster Session Abstracts - ALA Annual Conference, 1983-84
 Poster Session Flyer - Artwork, 1985

Annual Conference photographs, 1999

Dallas Conference Daily Advance Listing Rainbow Sheets, 1984

"Is Your Library an Accessory to Crime?", Annual Conference handout, 1992

For an audio recording, please see: Record Series 5/1/113, Case 9, #282

Annual Conference Inaugural Brunch menu, 2015

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Box 15 is 0.30 Empty