

10/2/16
Library Outreach & Services
Executive Secretary
Coalition for Literacy Subject File, 1975-1996

Box 1:

Coalition for Literacy, Memos, correspondence, articles, reports press releases, 1982
1984-86
1985-86
1982-85
1984-85
1985 (3 folders)
meeting notes & report, 1985
Business Council for Effective Literacy, Newsletter, 1984
Coalition correspondence, December 1985-January 1986
Meetings of American Association of Advertising Agencies & Budget, 1985
Project Officers, Letters of Application, references, 1985
U.S.O.E. Adult Literacy Initiative, 1983-84
Ad Council Proposal, 1981
Proposals, 1984
Coalition for Literacy Meetings, December 7-8, 1981
March 30, 1982
June 15, 1982
October 26, 1982
February 1, 1983
Organization Committee Meeting, April 1983
May-June 1983
June-September 1983
July 7, 1983
October 1983
August 1983-November 1984
Information Meeting, December 2, 1983
Executive Committee Meeting, March 1984
May 1984
February 1985
Articles & Clippings on Illiteracy, 1980-83
Testing Adult New Readers, 1984
Final Report on Kansas State Department of Education, 1985
Agendas, 1981-84
Reimbursement forms, receipts, invoices, expenses
Travel, (3 folders), 1983-85
Consultants, (2 folders), 1984
Professional Services, 1984-85
Temporary Personnel, 1984

Box 2:

Ad Council Media Campaign Budgets, 1984
Ad Council Bills, 1985
Ad Campaign Responses, 1985

Advertising Council Inc., Correspondence, 1981-85
Memos & Reports, 1983-85

ALA News Release, October 1983
ALA & U.S. Department of Education Fact Sheets, 1984
American Association for Adult Continuing Education (AAACE), memos, meeting
announcements & newsletter, 1982-84
1983-84
American Association of Advertising Agencies Inc. (AAAA), correspondence, 1981-85
Association for Community Based Education, 1984
American Newspaper Publisher Association Foundation, 1984
Benton & Bowles Inc. Functional Illiteracy Campaign, 1984
Business Council for Effective Literacy Correspondence, 1984
Carus Chemical Co. Inc., 1982
Check Copies, 1985
Coalition for Literacy Executive Committee & Standing Committee List, 1983
Coalition for Literacy, Library Volunteers of America, 1984
Coalition for Library Executive Committee List
Minutes of Executive Committee Meetings, December 6, 1981
Information, December 2, 1983
January 17/18, 1984
Memo for Executive Committee Meeting, March 15, 1984
Minutes for Executive Committee Meeting, May 2, 1984
July 16, 1984
August & September 1984
December 12, 1984
February 1985
Minutes of Coalition of Literacy Executive Committee Meetings & Conference Calls, 1984-85
Coalition for Literacy Report Renewal, 1982-83
Coalition for Literacy Membership List, 1982 & 1984
Coalition for Communication Committee, 1984
Can't Read/Can't Write, 1983
Contact Center Inc., Correspondence, 1983-84
1984-85
Communication Committee, Pamphlets-Developed, 1984
Pamphlets-Fund Raising, 1983-84
Report, 1984
Evaluations, 1984
Functional Literacy & the Workplace Conference, 1983
Fund Raising Activities Report, 1982-83
Fund Raising-Kellogg Foundation, 1982
Fund Raising-List of Corporations (2 Foundations), 1983
Funding Assignment
Fund Raising Proposals
Functional Literacy in the Workplace
G.E. Foundation Fund Raising, correspondence, 1983-84
Grant Applications by Coalition
U.S.O.E., 1984
Dr. Scholl, 1984
The Human Cost of Illiteracy
Illiteracy: The Problem & the Solution - Proposal
Illinois Literacy Council, 1984
Information Update, January-March 1984
Internal Revenue - tax exempt status, 1978/79
Interim Narrative Report to Department of Education, 1984

IRA, 1984
 Literacy Volunteers of America (LVA) Literacy Programs in Libraries, 1983
 Literacy Council Annual Benefit Dinner, 1984
 Literacy Volunteers of America, Inc., 1984-85
 Literacy articles, 1983-85
 Literacy booklets, clippings & articles, 1985-86
 Lions' Club, 1984
 McGraw-BCEL, 1984
 March on Washington Narrative, 1983
 National Association for Human Development, 1982
 National Adult Literacy Project, 1984
 National Advisory Council on Adult Education (NACAE), 1983-84
 National Assault on Illiteracy Program, 1983-84
 New Registration Forms
 Program Response Committee, 1984
 Telephone Conference Calls, 1984
 U.S.O.E. Adult Literacy, 1983-85
 West Glen Video Yellow Pages, 1984
 Volunteers Against Literacy, 1984
 WMAQ TV 5 Luncheon on Literacy, 1983

Box 3:

Ad Council Proposal, 1979-81
 American Library Association

- Budgetary Comparison, 1985-86
- Charter & Fact Sheet, 1984
- Conference Schedules, 1985-93
- Tax Exempt Status, 1970-79

 American Association for Adult & Continuing Education (AAACE), 1985
 Association of Specialized & Cooperative Library Agencies (ASCLA), 1984
 Contact Literacy Center, Inc.

- Agreement, 1984-85
- Volunteer Training Packet, 1984

 Contract - University of Massachusetts Center for Survey Research, 1985
 Contributions, 1985
 Coalition for Literacy (CL)

- Activities & Events
- Correspondence, 1985
- Meetings, 1980-82
- Membership
 - Old Rosters, 1983-84
 - Membership, 1985
 - Member Institutions, 1982-83
 - Members List (individual group), 1984-85

 B. Dalton Bookseller - Grants & Proposals, 1981-85
 "800" numbers, 1985
 Executive Services Corps, 1985
 Finance - Purchase orders, account balances, 1985
 Financial Reports, 1982
 Fund Raising

- Correspondence, 1985

List of Potential Donors, 1985
 Gannet Foundation, 1985
 Grant Proposal to U.S.O.E., 1985
 Grant Prospects, 1985
 Hammick
 B. Dalton Bookseller & national Literacy Committee, 1982
 Dayton Hudson Corporation Annual Report, 1980-82
 Hidden Resources, Expertise, Linkages & Partnerships (H.E.L.P.), 1985
 Illinois Literacy Council, 1985
 Indian Coalition Evaluation, 1985
 Information Requests, 1985
 Invoices, Budgets, Cashflow Records, 1985
 Laubach Literacy International, 1985
 Legislation, 1985
 Letters, Thank you, 1985
The Literacy Challenge - report, 1982-84
 Literacy Tool Free phone line - Monthly Reports, 1982-85
 Literacy Volunteers of America, 1985
 Management Evaluation [Evaluation of Executive Committee], 1985
 Memorandum, 1984-85
 National Commission of Libraries & Information Science
 Publications, 1977-79
 Report
 Newspaper Literacy, 1983-85
 Personnel - Applications & References, 1985
 Prison - Information on Illiteracy & Inmates
 Profiles of CL Leadership Personnel, 1985
 Public Relations, 1983-85
 Push Literacy Now (PLN), 1985
 Radio & Television Stations Broadcasting Literacy Ads, 1985
 Reading Is Fundamental (RIF), 1984-85
 Reading Programs & Materials, 1965-85
 Research Report - Expansion of Adult Literacy Services, 1984-85
 Statistics Company, years of school with income level, 1985
 Telephone bills, 1983-85
 Telephone Conferences, 1982-83
 U.S. & State Aging Department, 1985
 U.S. Department of Education - Grant Copy, updates, 1984-85
 United Technologies Corporation, 1985

Box 4:

Advertising Council - Literacy Campaign Correspondence, 1985
 Business Council for Effective Literacy (BCEL)
 End of Year Statements, 1984
 Working Paper #1, drafts, 1985
 Coalition for Literacy (CL)
 Budgets and Accounting Information, 1984
 Correspondence, 1981
 August-September, 1982
 October-December, 1982
 January-August, 1983

- September-December, 1983
- January-August, 1984
- September-December, 1984
- January-August, 1985
- Funding Proposals, 1981-85
- Information Book, 1982-85
- James Hawking & Violet Malone (2 folders), 1985
- Jean Coleman's file, 1981-83
- Media Campaign, 1982-83
- Meeting Minutes, 1982-83
- Memos, 1982-83
 - 1983-84
 - 1984
- Minutes, Memorandum & Correspondence, 1983-85
- Consultants, 1984-85
- Deaf Services Project, 1985
- Funding Opportunities - publishers of National Institute of Education, 1983
- Media Campaign - proposals & correspondence, 1979-81
- Planning Committee, 1982
- Three Year Budget Revision, 1985
- Volunteers Against Illiteracy - Media Mailing & Use
- White House Conference on Library & Information Services Task Force, 1984

Box 5:

- Activities Update, 1985
- Advertising Council - Summary of Response, 1985
- American Newspaper Publishers Association, 1983
- American Library Association - articles, pamphlets, minutes, 1985
- Budgets - Coalition for Literacy (2 folders), 1984-85
- Budget Memos, 1985
- Budget Reports
 - Manual on Literacy, (3 folders), 1975-77
 - Literacy Training Project (5 folders), 1978-82
- Burgeon Speech, 1981
- Coalition for Literacy
 - Ads - TV & Radio Stations
 - Adult Illiteracy in the U.S., 1980-83
 - Correspondence, 1986
 - Evaluation (Newman), 1985
 - Executive Committee List, 1985
 - Fund Raising - B. Dalton Bookseller, 1985
 - Memorandum, minutes, press releases, speeches, 1985
 - Minutes, 1983-85
 - Newspaper Articles, 1983-85
 - Proposal to Scholl, 1984
 - Proposal to U.S.O.E., 1982-83
 - Reports & Prospectus, 1980-86
- Contact Center Annual Report, 1984
- Florida Department of Education Ads
- Fund Raising - National Association for Human Development, 1982

General Correspondence, (2 folders), 1984, 1985
 Grant - Possible donor profiles, 1984-85
 Jim Hawking - Resumé, correspondence, memos, clippings, 1985
 Gary Hill, Letters 1982
 Kentucky Coalition for Literacy, 1982-85
 Kozol, J. National Literacy Center, 1981
 Literacy & Aging - Program Instructions, 1985
 Malone Speech & Financial Report, 1983-84
 National Commission on Libraries & Information Science, 1982
 Staff Papers & Brochure
 Publicity for Literacy Campaign, 1985
 Public Relations Products: Brochures & Fact Sheets, 1985
 Publisher's Weekly articles on illiteracy, 1985
 Rosica: Beatrice Foods
 Semple, Barry - Proposal
 U.S. Office of Education
 Roundtable on Adult Illiteracy, 1981
 Roundtable on Literacy, 1982-83
 Years of School Completed, 1980
 Zorinsky Bill, 1985

Box 6:

Ad Council

 General, 1982-84
 Ad Campaigns, 1982-87
 Benchmark Study, 1985
 Coupon Ad, 1985
 Press Conference, 1984
 Proposal, 1981
 American Association of Advertising Agencies (4 A's), 1984-87 (2 folders)
 American Association for Adult and Continuing Education (AAACE), 1984-85
 (2 folders)
 Budget, 1985-87
 Libraries, 1980-87
 Press Releases, 1984-89
 Power Tools Publicity Book, 1984
 AACE Membership Roster, 1985
 Business Council for Effective Literacy, Inc. (BCEL)
 1984
 Correspondence, 1984-85
 Broadcasters Meeting, 1986
 Bulletin, 1987
 Press Releases, 1984
 ALA Proposal, 1984
 B. Dalton
 Programs, 1981-83
 Give the Gift of Literacy (n.d.)
 Final Report, 1987
 Budget, 1984-86
 Contact Center
 General Information, 1983-90

- Annual Reports, 1980-87
- Hotline Reports, 1985-86
- Year End Report, 1985
- Monthly Reports, 1983-88 (5 folders)
- Facilities Guide, 1983-84
- Hotline Project, 1984-85
- Correspondence, 1981-86 (3 folders)
- Dissemination, 1985
- Evaluation
 - 1985
 - Budget, 1986
 - Correspondence, 1986
 - Evidence, 1986
 - Reports, 1986
 - Responses, 1986
- Field Responses, LARA (Lafayette Adult Reading Academy), 1983
- Fundraising, 1985 (2 folders)
- IRA (International Reading Association)
 - Board Position: "U.S. Federally Funded Literacy Programs", 1984
 - Contributions, 1985
 - International Literacy Day, 1985
 - Correspondence, 1984-87
 - Board of Directors Annual Report, 1984-85
 - Carl Braun (Board Liaison), 1985
 - Drew Cassidy, 1985
 - Labels: State Council Presidents and State Editors, 1986
 - Dr. Jorie Mark (USDE Liaison), 1985
 - Meetings, 1986
 - "Reading Today" Articles, 1985
 - Meeting Reports, 1984-85
 - State Survey, 1985
 - Philadelphia Meeting, 1986
 - Dr. Ralph Staiger, 1983-84
 - Executive Committee, 1984
 - Quarterly Reports, 1986
 - Meeting Report, 1986
 - State Contributors, 1986
- Give the Gift of Literacy, 1986
- Laubach Literacy International
 - Documentary Promotion Kit (Can't Read - Can't Write), 1983
 - Jefferson Bookmark, 1989
 - General Information, 1981-84
 - Legislation, 1985
- Long Range Goals, 1984
- LVA (Literacy Volunteers of America)
 - Indiana, 1979-80
 - Annual Report, 1985-87
 - Chicago (no date)
- Matrix, 1983

Box 7:

Meetings

- 1981
- 1982
- 1983
- 1984 (2 folders)
- 1985 (8 folders)
- 1986 (7 folders)
- 1987 (5 folders)

- Membership, ANPA (American Newspaper Publishers Association), 1985-87
- NACAE (National Advisory Council on Adult Education), 1979-85 (2 folders)
- NCLIS (National Commission on Libraries and Information Science), 1983-86
- Newsletter, 1985
- Other Interrelated Organizations, 1984
- Proposals, 1981-85 (4 folders)
- Reports to Executive Committee, 1986
- Gail Spangenberg - "Adult Illiteracy in America: The Case for a Carnegie Program", 1981
- State Directors, 1985
- Support Groups, 1985 (2 folders)
- U.S. Department of Education, 1985 (2 folders)

Coalition Meeting Minutes

- Nov. 29, 1990
- 1991
- 1992
- 1993
- 1994
- 1995
- 1996

- Sybil Moses (Staff Liaison), 1988-90
- Coalition for Literacy - Informational Kit, n.d.
- Coalition for Literacy - Invitation and Membership Form, 1984

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