22/3/19 ACRL Publications Continuing Education Program Publications, 1981-

<u>Box 1</u> :

- CE 002: Fundraising for Academic Libraries, by Dwight Burlingame, Undated
- CE 101: Librarians as Supervisors, by Maureen Sullivan, Undated
- CE 103: Establishing the College Bibliographic Instruction Program: The Director's Role, by Dennis E. Robison, 1981
- CE 104: Strategies and Tactics for Enhancing the Role and Position of the Library within the College or University

First Edition, by P. Grady Morein, 1982

- Second Edition, by P. Grady Morein and H. Lea Wells, 1983
- CE 105: Time Management and Conducting Effective Meetings, by Sheila Creth, Instructor's Manual, 1982
- CE 106: Performance Evaluation: A Goals-Based Approach, by Sheila Creth, 1982
- CE 107: Managing Student Workers in Academic Libraries First Edition, by Michael D. Kathman and Jane McGurn Kathman, 1983 Second Edition, by Michael D. Kathman and Jane McGurn Kathman, 1983
- CE 108: Considerations for Establishing and Marketing Fee-Based Services in Academic Libraries, by Elizabeth Lunden, 1984
- CE 109: Interviewing Skills: Finding the Right Person for the Job, by Sheila Creth, 1982
- CE 110: Job Training: Developing Training Plans for Your Staff First Edition, by Sheila Creth, 1984
 - Workbook, by Anne G. Lipow, 1986
- CE 111: Principles of Strategic Planning in the Library Environment, by Julie A. C. Virgo, 1984
- CE 112: Improving Job Performance: Strategies for Supervisors, by Maureen Sullivan, 1985
- CE 114: Planning for Security in Academic Libraries, by Thomas McNally, 1986
- CE 116: Understanding Conflict within the Library: Strategies for Managing Conflict, by Michael D. Kathman and Jane McGurn Kathman, 1988
- CE 117: Approaches to Managing the Problem Patron, 1982
- CE 118: Improving Organizational Communication, by Maureen Sullivan, 1989
- CE 120: Financial and Cost Accounting for Librarians, by Julie Virgo, 1989

<u>Box 2</u>:

- CE 201: An Introduction to Maps in Libraries: Maps as Information Tools, by David A. Cobb and Charles A. Seavey, 1982
- CE 202: Teaching Methods for the Bibliographic Instruction Librarian, by Marilla Svinicki, 1981
- CE 205: Teaching How to Teach Science Reference Materials: A Workshop for Librarians Who Serve the Undergraduates

Second Edition, by Thomas Kirk, 1984

- CE 206: Creative Approaches to Video for Bibliographic Instruction, by Thomas McNally, 1985
- CE 207: Corporate and Market Intelligence: Basic Business Reference Research, by Gerald Gill, 1990

- CE 208: Active Te4aching and Learning: A Practical Design Workshop, by cerise Oberman, 1987
- CE 209: Advance Business Reference Techniques, by Gerald Gill, 1990
- CE 302: Preparing Contracts and Negotiating with Library Automation Vendors, by Robert A. Walton, 1988
- CE 304: Covering the Bases: Techniques for Instructing the Data User, by Melanie Dodson and George Sharrard, 1989
- CE 501: Writing the Journal Article and Getting It Published Fourth Edition, by Richard D. Johnson, 1989
- CE 503: Survey Research Methods, by Garry Golden, 1982
- CE 504: Written Communications in Libraries, by Richard D. Johnson, 1986
- CE 505: An Introduction to Library Consulting Process and Skills, by Duane Webster, 1986
- CE 506: Your Paper: Its Preparation and Presentation, by Suzanne Cates Dodson, 1986
- CE 507: The Basics of Statistics Second Edition, by Timothy F. Richards, 1987
- Trends in Technology: Impact on Planning for Library Service, by Gary S. Lawrence and Caterine Shpard-Haier, workbook, 1986

<u>Box 3:</u>

- Continuing Education Program: CE 109 Interviewing Skills: Finding the Right Person for the Job by Sheila Creth, 1984.
- Continuing Education Program: CE 501- Writing the Journal Article and Getting it Published, Second Edition by Richard D. Johnson, 1983.
- Library Effectiveness: A State of the Art, Sponsored by LAMA, 1980.
- You'll Manage: Becoming a Boss...Best Tips by LAMA, 1980.

Box 3 is .2 empty.