

22/13/6

ACRL

Instruction Section

Subject File, 1979-2009

Digitized content from boxes 2, 4-7, and 9 can be found at:

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Box 1:

Bibliographical Organization Project, 1952

Bibliographic Instruction Handbook, 1979

BIS Committee Minutes (2 folders), 1980-84

Task Force on Strategic Options for Professional Education (TFSOPE), 1991-94

BIS Teaching Methods Committee, 1992, 1995

Strategic Planning Task Force, 1992, 1995

Knowledge Base Task Force, 1993-97

BIS ACRL Initiative, 1994-96

Conference Program Planning Committee, 1994-96

EBI Committee, 1994-96

Evaluation Handbook Correspondence, 1994-96

ALA Annual, 1995-96

Annual Report, 1995-96

Avery/Ketchner Article, 1995

 Budget Requests, 1995

CNI/IS Web Page, 1995

Dinner Invitation, 1995-96

Editorial Consultants, 1995-96

Gopher, 1995

Handbook, 1995

Name Change Task Force, 1995

Newsletter, 1995

New Members Letter, 1995

Secretary, Archivist, Webmaster Correspondence, 1995-96

ACRL Correspondence, 1996

ACRL-IS Budget, 1996

ACRL National Conference IS Program Proposal, 1996

Continuing Education Committee, 1996-97

Guidelines BI Task Force, 1996

Local Arrangements - San Antonio, 1996

Policy Committee, 1996-97

Web Page Forms and Criteria, 1996

Committee Minutes (including Exec. and Advisory), 1997

1997 Preconference

 Agendas and Minutes, 1996-97

- Communication with ACRL, 1996
- Communication with Committee, 1995-97
- Correspondence with Speakers, 1996-97
- E-mail with Speakers, 1997
- Learning to Teach: Workshop Packet, 1997
- Local Arrangements, 1997
- Planning Committee, 1995
- Program Manual Task Force, 1995
- Proposal and Budget, 1995-97
- Publicity, 1997
- UC Berkeley and Donations, 1996-97
- Web Page, 1997
- ACRL Instruction Section Web Pages - Images and Code, 1998
- Advisory Council/Executive Committee Minutes, Annual and Midwinter, 1993 (from Secretary notebook), 1997
- Advisory Council
 - Correspondence, 1996-97
 - 1997-98
- Awards Committee, 1997-98
- Committee and Task Force Minutes, 1998
- Communication Committee
 - Advisory Council Roster, 1995-96
 - Brochure Correspondence, 1990-93
 - Budgets, 1987-93
 - Committee Charge Revision, 1996
 - Dinner Correspondence, 1990-93
 - Directory, 1995-96
 - General Correspondence, 1992-95
 - Gopher Correspondence, 1995
 - Handbook
 - ERIC Submissions, 1987-94
 - Reimbursement Requests, 1990, 1992, 1994
 - Revisions, 1992
 - Intern Orientation, 1995
 - Liaison Assignment Correspondence, 1994
 - Listserve Correspondence, 1993
 - Logo Correspondence, 1991-92
 - Midwinter discussion Group Photographs, 1995
 - Minutes correspondence, 1993
 - Newsletter Revisions, 1991
 - Newsletter Correspondence, 1987-93
 - Newsletter Editor Correspondence, 1989-94
 - Newsletter Editor Recruitment, 1994
 - Planning Grids, 1993-95
 - Rosters, 1991-92, 1994-95, 1995-96
 - Timetables

22/13/6

Web Site, 1995-96
 Conference Program, 1998
 Conference Program Cognotes article, 1996
 Education for Library Instructors Committee
 Agendas, Minutes, Rosters
 1982-89
 1990-95

Box 2:

 1996
 1997
 ALISE Breakfast, Midwinter
 1996
 1997
 ALISE Programs, 1983-89
 Annotated Bibliography Project, 1997-98
 BI course pros and cons, 1995
 Brochure Project, 1996-97
 Discussion forum, midwinter, 1991
 1997
 Dissertation Project, 1997
 Employability Study, 1995
 History, 1986-96
 Liaison with SCOLE (Standing Committee On Library Education), 1986-94
 Proficiencies Project, 1989-98 [*Digitized*]
 Resource Packets for Library Educators, 1995
 Status of Education for BI Project, 1984
 Executive Committee Files, 1997-98
 1995
 Strategic Plan Implementation
 Supplementary material, 1994
 Correspondence, 1996
 1997 (2 folders)
 Instruction for Diverse Populations, 1997-98
 Knowledge Base Task Force, 1996
 "Library Instruction Clearinghouses: A Directory," 1986, 1989
 Local Arrangements, Washington D.C., 1997-98
 Membership Committee, 1997-98
 "Planning Tips for Dinner Organizers" Correspondence, 1996
 Model Statement of Objectives Task Force, 1997-98
 Nominating Committee, 1993
 Planning Grids, 1995-96
 Policy Committee, 1996-97
 1997-98

22/13/6

Preconference Planning Committee Correspondence, 1998
 President's Program Planning, New Orleans, 1997-98
 President's Program Preconference, Washington, D.C., 1997-98
 Secretary's Notebook, 1997-98
 Strategic Options for Professional Education, "Task Force Summary," 1993
 Website, 1997-98

Box 3:

1999 Conference Planning
 Audiotapes of Program
 Correspondence
 Evaluations and Final Report
 Membership Roster
 Minutes
 Publicity and Handouts
 9th ARCL Conference Task Force 1998-99
 Agendas and Minutes
 Membership Roster
 Program Proposal and Panel Information
 Program Survey and Report
 Publication Proposal
 9th ARCL Conference Preconference Planning 1998-99
 Active Learning Sourcebook Minutes and Meeting Highlights, 1997
 Advisory
 Meeting Highlights, 1995
 Meeting Highlights and Agendas, 1996
 Agendas, 1997
 Correspondence
 1997-98
 1998
 August
 September
 October
 November
 December
 1999
 January
 February
 March
 April
 May
 June
 July
 2000

22/13/6

Minutes

1998-99

Midwinter

Annual

1999-00

Awards Minutes, 1998

Awards Committee

Committee Correspondence, 1998-99

External Correspondence, 1998-99

Dudley Award- Procedural Change, 1998-99

Membership Roster, 1998-99

Minutes

1998

1998-99

1999-00

Nomination (Winning)

1992-93

1995-96

1996-97

1997-98

1998-99

Online Nomination Forms, 1998-99

Planning Documents, 1998-99

Publicity, 1998-99

Chair Correspondence

Mandernak, Scott, 1997

Scholz-Crane, Ann, 1998-99

Communication

Minutes

1991

1997

1998

Conference Program 2000

Agendas and Minutes

Membership Roster

Program Correspondence

Program Proposal and Materials

Program Publicity

Program Report

Program Website

Conference Program Planning

Collaborative Solutions to Technostress Flyer, 1996

Correspondence, 1998

Imaging the Learning Library Flyer, 1997

22/13/6

Membership Roster, 1999

Minutes

1997-98

1998

1998-99

1999

1999-00

Program Proposal- Initial Version, 1999

Continuing Education

Discussion Forum Guidelines, 1992

Discussion Forum- "Are They Learning What We're Teaching?", 1998-99

Emerging Technologies- Discussion Forum- The World Wide Web as a Teaching Tool
Flyer, 1996

Minutes

1997

1998

Needs and Interests Survey

Summary of Needs and Interest Survey, 1997

Survey in Newsletter Request, 1990

Discussion Forum- National Information Literacy Institute: Plans and Possibilities Flyer, 1998

Education Committee, 1999-00

Annotated Bibliography

Agendas and Minutes

Continuing Education Calender

General Documents

Membership Roster

Midwinter Discussion Forum

Education for Library Instructors

Minutes

1997

1998

Emerging Technologies in Instruction

Agendas and Membership

1997-98

1998-99

Correspondence

1997-98

1998-99

Meeting Highlights, 1997

Internet Education Project

1997-98

1998-99

Internet Education Project Expansion, 1998-99

Minutes, 1998

22/13/6

Planning Documents

1997-98

1998-99

Webcasting Project, 1998-99

Executive

Agendas, 1997

Correspondence

1998

July

August

September

October

November (2 folders)

December

1999

January

February (2 folders)

March (2 folders)

Box 4:

April

May

June

July

Logo Designs

1996

1997

MAL Orientation, 1996

Meeting Highlights

1995

1996

Minutes

1998-99

Midwinter

Annual

1999-00 [*Digitized*]

One-Year Appointments Summary, 1996

Options for Secretary, Archival, and Communications Chairs, 1996

Proposal to Reestablish IS Research Committee and Draft Charge, 1996

Publication Editor, 1997

Timetable for Incoming Committee Chairs, 1995

Web Site/Listserv Administration Recruitment, 1997

Glossary Project Minutes, 1997

Instruction for Diverse Populations

22/13/6

- International Aspect of Adult Learning Styles, 1997
 - Minutes
 - 1997
 - 1998
- Local Arrangements Report
 - Chicago, 1995
 - New Orleans, 1999
- Management of Bibliographic Instruction Services, Request to Submit "Management of Bibliographic Instruction" Article, 1996
- Management of Instruction Services
 - LAMA Proposal, 1997
 - Managing the Wired Classroom: Demands and Expectations Discussion Forum Flyer, 1998
 - Minutes
 - 1997
 - 1998
 - 1999
 - 2000
 - Resource List and Tips Sheet, 1997
- Membership
 - Dinner Tips Revision, 1998
 - IS Chair Welcome Letter and Brochure for New Member Mailings, IS Sticker, 1999
 - Minutes
 - 1997
 - 1998
 - 1999
 - 2000
 - Midwinter Photos, 1999
 - Retrospective Photos
 - Set I, 1999
 - Set II, 1999
- Mimi Dudley, Correspondence and Other Documents
- Model Statement of Objectives Minutes, 1998
- Model Statement of Objectives Task Force, Recommendations for Revision, 1998
- Name Change Implementation Report/Recommendations, 1995
- Newsletter Editor
 - Annual Report, 1991-92, 1992-93, 1994-95
 - Historical Documents
- Organization Chart
 - 1991
 - Early 90s
- Planning Committee
 - Agendas and Minutes, 1999-00
 - Annual Planning Information, 1999-00

22/13/6

Annual Report, 1998-99
Annual Timetable, 1998-99
Committee Plans, 1998
Electronic Documents, 1999-00
Final Report of Revised Planning Process, 1998
Historical Statistics Project, 1999-00
Measurable Objectives Training, 1999-00
Membership Roster
 1998-99
 1999-00
Midwinter Updates to Planning Information, 1999-00
Minutes
 1997
 1998
Midwinter, 1998-99
Responsibilities, 1998-99
Revising the Planning Process, 1999-00
Sample Forms, 1998-99
Section Review Planning, 1998-99

Policy

Committee Activity Summary Form, 1991
Minutes
 1997
 1998
 1999-00
New Standing Committee Ideas, 1991
Publication Policies and Procedures Manual, 1989
Recommendations for Archiving the Web, 1997
Resource List for BIS Committee Chairs, 1991

Preconference 2000

Official Roster
Physical Location
Planning and Identification of Topic
Publicity
Registration
Speakers
Support Needs
Thank You

Publication Manual, 1996

Randy Burke Hensley

Awards Committee, 1998
Instruction Section Dinner
 1997
 1998

22/13/6

LOEX of the West Conference, 1998
Multilingual Mini Glossary for Today's Library User Language Table, 1998
New Leadership Orientation, 1998
Newsletter Editor, 1998
Think Tank
 I, 1981
 II, 1989
 III, 1999
Website/Listserv Administration, 1997
Research and Scholarship Minutes
 1998
 1999-00
Revision of Model Statement Task Force
 Agendas and Minutes, 1999
 Minutes, 1999-00
 Roster and Charge, 1999
Ribbon (Blue) for ARCL BIS Member
Secretary
 Correspondence, 1991
 Job Description, 1983
Skill Areas for Instruction Librarians Task Force Final Report, 1998-99 [*Digitized*]
Strategic Plan Implementation IS Response, 1999-00
Teaching Methods
 Agendas and Minutes
 1995-96
 1997
 1997-98
 1998-99
 1999-00
 Brainstorming Session
 1995-96
 1997-98
 1998-99
 1999-00
 Managing the Electronic Classroom Flyer
 Team Teaching: Partnerships with Academic Faculty Flyer
Classroom Control Systems Project
 1998-99
 1999-00
Listserv Postings, 1998-99
Membership Roster
 1997-98
 1998-99
 1999-00

22/13/6

Midwinter Discussion Forum 2000, 1999-00

Poster Session Proposal, 1997

Report to Planning Committee

1997-98

1998-99

1999-00

Textbook Bibliography Project, 1998-99

Web Site Pages, 1999-00

Web Tutorials Project

1998-99

1999-00

Think Tank III Task Force

Agendas and Minutes, 1998-99

Membership Roster, 1998-99

Vice Chair/Chair-Elect

Appointment Cycle Report, 1997-98

BIS Budget Request, 1990-91

Initiative Fund Proposals, 1998-99

Resignation, 1998-99

Section New Leadership Orientation, 1997-98

Timetable for Incoming Committee Chairs, 1990

Web Site Administrator Webpages, 1999

What's In A Name Task Force, 1993-1994

Committee Minutes, 1993-1994

What's In A Name Task Force, 1994-1995

Meeting Highlights, 1994-1995

Conference Program Planning- Chicago, 1995

Box 5:

Correspondence, 1995-1996

Conference Program Planning- New York, 1996

Annual Report, 1995-1996

Executive Committee, 1995-1996

Meeting Highlights, 1995-1996

Pre-conference-Berkeley, 1997

Pre-conference Packet-Berkeley, 1997

Committee Files, 2000-2001

Advisory

Agendas and Minutes

Correspondence

Communication

IS Web Move to ACRL Server

Agenda and Minutes

Correspondence, RE: Committee Objectives

22/13/6

- IS List and Web Administrator
- Web Improvements
- Conference Program Planning
 - Evaluations
 - Report and Recommendations
 - Committee E-mail Correspondence
 - Program Planning Documents
 - Minutes
 - Publicity
 - Documents
 - Speaker Correspondence
- Education
 - Annual Forum
 - Bibliography
 - Calendar Updates
 - Continuing Education Needs and Interest Survey
 - Library School Project
 - Midwinter Discussion Forum
 - Minutes
 - Miscellaneous
 - Roster
 - Sponsors of Continuing Education Programs
 - Web Site
- Emerging Technologies (E-Tech)
 - Agenda, Minutes and Membership Roster
 - Internet Education Project
 - Midwinter Discussion Forum
 - Surveys
 - Technique for Teaching (formerly Teaching and Learning at a Distance)
 - Web Site
- Executive
 - Agendas and Minutes
 - Blueprint for Collaboration
 - Budget
 - Guidelines for Instruction Programs
 - IDP Bibliography
 - Initiative Fund Proposal
 - Listserv and Web Administrator Appointments
 - Membership Brochure and Web Site
 - Miscellaneous Correspondence
 - Move to ALA/ACRL Server
 - Objectives for Information Literature Instruction Model Statement
 - Research
 - Strategic Plan

22/13/6

- Virtual Committee Membership
- Instruction for Diverse Populations
 - Bibliography Project
 - Minutes
- Local Arrangement for Annual in San Francisco
 - Planning
- Management of Instruction Services
 - Agendas and Minutes
 - Bright Ideas
 - Developing Skills Areas for Instruction Librarians [*Digitized*]
 - Miscellaneous Correspondence
 - Roster
- Membership
 - Agendas and Minutes
 - “Dropped Member” Survey
 - Membership Roster
 - Mentors at IS Dinner
 - Miscellaneous Correspondence
 - Printed Welcome Brochures
- Newsletter Editor
 - Newsletters, Volumes 17 & 18
- Nominating
 - Agendas
 - Correspondence
 - Roster
- Planning
 - Annual Report
 - Strategic Plan, 1997
 - Strategic Plan Revised and Approved
 - Writing Measurable Objectives
- Policy
 - By Laws Revision Project
 - Guidelines for Archival Records
 - Guidelines for Instruction Programs Project
 - Resource Checklist
 - Roster and Minutes
- Pre-Conference and Conference Program Planning
 - Manual (revised June 1999)
- Pre-Conference Program Planning-Denver, 2001
 - Agenda and Minutes
 - Announcements
 - Correspondence and E-mail
 - Evaluations

22/13/6

- Flyer for Programs
- Roster
- Schedule
- Speaker Handouts
- Pre-Conference Program Planning-San Francisco, 2001
 - Agendas and Minutes
 - Assessing Collaboration
 - Assessing Instruction
 - Assessing Student Learning
 - Assessing Your Impact
 - Planning and Publicity
 - Roster
- Research and Scholarship
 - Agendas and Minutes
 - Annotated Bibliography of Publications
 - Annual Discussion Forum
 - List of Research Committees
 - Membership Roster
 - Research Agenda (preparation)
 - Website
- Revision of Model Statement Task Force
 - Agendas and Minutes
 - Comments on Drafts
 - Communications with ACRL Standards and Guidelines Committee
 - Drafts
 - E-Mails
 - Notices to Newsletter, C&RL News, BI-L
 - Roster
- Teaching Methods
 - Brainstorming
 - Goals
 - Minutes
 - Website
- Website
 - Correspondence
 - Instruction Section Knowledge Base
 - Publication Policies and Procedures Manual, updated 1997

Box 6:

ACRL/S - Instruction Section

- Meeting Highlights, 1996-1997
- Conference Program Planning, 1996-1997
- Correspondence, 1996-1997

Awards

- Academic or Research Librarian of the Year Award

22/13/6

1989-90

1990-91

1991-92

Hugh C. Atkinson Memorial Award

1991-92

1993-94

1994-95

1995-96

Samuel Lazerov Award

1989-90

1990-91

1991-92

1992-93

1993-94

1994-95

1995-96

1996-97

1997-98

K.G. Saur Award

1989-90

1990-91

1991-92

1992-93

1993-94

1994-95

1995-96

1996-97

1997-98

Committee Files, 2001-2002

Advisory

Agendas and Minutes

Correspondence

Communication

Agenda and Minutes

Annotated Bibliography

Correspondence

ILI-L List

Instruction Section Handbook

IS Web Site Inventory

Membership Roster

New Intern Orientation

Newsletter Editor Position Renewal

Proposal on Committee Web Pages

Publication Policies and Procedures

Tips for Taking Minutes

22/13/6

- Web Site/Listserv Administration Tips
- Web Site Usability Testing
- Conference Program Planning
 - Committee Roster
 - Correspondence with ALA and ACRL
 - Correspondence with Speakers
 - Program Handouts and Material
 - Program Publicity
- Education
 - ACRL Panel Submission
 - Agendas and Minutes
 - Annotated Bibliography
 - CE Opportunities Calendar
 - Continuing Education Survey
 - Library School Survey
 - Membership Roster
 - Midwinter Discussion Forum
 - Planning Document
- Executive
 - Agendas and Minutes
 - Archives Discussion
 - Classroom Control Systems Page
 - Correspondence
 - Distance Learning Panel Proposal
 - Guidelines for Instruction Programs
 - IDP Bibliography
 - ILI-L
 - Membership Brochure and Web Pages
 - Membership Roster
 - Preconference Program Webcast
 - Research Agenda
 - Sponsorship of Program Proposals
 - Strategic Plan
 - Summary of Executive Actions between Conferences
 - Think Tank III
 - Tips for Listserv Administration and Web Site Administration
 - 25th Anniversary
- Instruction for Diverse Populations
 - Agendas and Minutes
 - Discussion Forum: Assessment and Diverse Populations
 - Membership Roster
 - Planning Document
- Management of Instruction Services
 - Agendas and Minutes [*Digitized*]
 - Membership Roster

22/13/6

Toolkit for Developing Skill Areas [*Digitized*]

Membership

Agendas and Minutes
Brochure Project
Correspondence
IS/LIRT 25th Anniversary Celebration
Correspondence
Posters
Membership Roster

Planning

Agendas and Minutes
Membership Roster
Reports

Policy

Agendas and Minutes
Guidelines for Instruction Programs
Membership Roster

Pre-Conference Planning Task Force, Atlanta 2002

Agenda and Minutes
Correspondence
Handouts
Membership Roster

Research and Scholarship

Agendas and Minutes
Membership Roster
Proposed Programs
Research Agenda
Research Resources and Leads
Web Page

Teaching Methods

Agendas and Minutes
Brainstorming Sessions
Planning Documents
Projects
Roster

Website Administrator

Correspondence
Instruction Section Website #1
Instruction Section Website #2

Box 7:

Committee Files, 2002-2004

Communications Committee, 2002-2003

Administrator Positions

Annotated Bibliography of Publications By and About the Membership

22/13/6

- Correspondence
- Membership Roster
- Communications Committee, 2003-2004
 - Administrator Positions
 - Annotated Bibliography of Publications By and About the Membership
 - Correspondence
 - Membership Roster
- Conference Program Planning
 - 1999-2000
 - Program Evaluations, 2003
 - Committee 2005, 2003-2004
- Conference Workshop Planning Task Force, 2004
 - Communications, 2002-2004
 - Planning Forms/Progress Reports, 2002-2004
 - Roster, 2002-2004
 - Program
 - Evaluation, 2002-2004
 - Handouts, 2002-2004
 - Listserv, 2002-2004
 - Proposals, 2002-2004
 - Publicity, 2002-2004
 - Communications, 2002-2004
 - Presentations, 2002-2004
- Dudley Award Subcommittee
 - 2002-2003
 - 2003-2004
- Education Committee, 2002-2003
 - 2003 ACRL Program Proposal
 - Committee Web Site, New Version
 - Continuing Education Calendar
 - Continuing Education Needs and Interests Survey
 - IS of the Future Task Force Response
 - Library Instruction Annotated Bibliography
 - Library School Survey
 - Membership Roster/Subcommittees
 - Messages, Letters, Memos
 - Midwinter Instruction Section Forum
 - Planning Documents
- Education Committee, 2003-2004
 - Committee Messages
 - Committee Web Site - ALA Server
 - Continuing Education Needs and Interests
 - Library Instruction Annotated Bibliography
 - Library School Survey
 - Midwinter Instruction Section Forum

22/13/6

- Planning Documents
- Roster and Subcommittees
- Emerging Technologies in Instruction, 2002-2003
 - Internet Education Project - Correspondence
 - Membership Roster
 - Planning Documents
 - Web Site
- Emerging Technologies in Instruction, 2003-2004
 - InfoTech Tips and Trends
 - Internet Education Project/PRIMO
 - Correspondence
 - Publicity
 - Site of the Month
 - Survey
 - Membership Roster
 - Planning Documents
 - Web Site
- Executive Committee, 1999-2000
- Instruction for Diverse Populations, 2003-2004
 - ACRL 2005 Proposal
 - Bibliography Revision
 - Draft 1
 - Draft 2
 - Draft 3
 - Final version
 - Publicity
 - Glossary Revision
 - Membership Roster
- Instruction Section, 1999-2000
- IS of the Future Task Force Roster, 2003-2004
- Management of Instruction Services, 2002-2003
 - Discussion Forum
 - Membership Roster
 - Proficiencies Document [*Digitized*]
- Management of Instruction Services, 2003-2004
 - Correspondence
 - Membership Roster
 - Project: "A Guide to Analyzing Your Teaching Environment"
 - Project: "Bright Ideas"
- Membership Committee, 2003-2004
 - Annual Report
 - Membership Roster
 - Projects
- Planning, 2002-2003
 - Collecting Measurable Data

22/13/6

- Correspondence
- Planning Documents
- Roster
- Policy Committees, 2002-2004
 - Policy - Guidelines ACRL Standards and Accreditation Committee, 2002-2003
 - IS Policy
 - Guidelines Background, 2002-2003
 - Guidelines Drafts, 2002-2003
 - Text to CRL News for Guidelines, 2002-2003
 - Transmittal Sheet to ACRL for Guidelines, 2002-2003
 - Policy
 - Planning, 2002-2003
 - Roster, 2002-2003
 - By-Laws, 2002-2003
 - Program Plan, 2003-2004
 - Roster, 2003-2004
- Preconference - Chicago, 2000
- 2004 Program Planning - Program Materials and Report, 2003-2004
- Publication Manual Task Force - Roster, 2002-2003
- Publication Manual Task Force, 2003-2004
 - Correspondence
 - Revisions Submitted to Executive Committee
 - Revision Drafts and Originals
 - Roster
- Research and Scholarship, 2003-2004
 - Annual Goals, Midyear Progress Report and Measuring Success Forum
 - Membership Roster
 - Research Agenda Publication and Related Articles
- Rosters for All Committees, 2003-2004
- Teaching Methods, 2002-2003
 - ALA Annual Brainstorming Session
 - ALA Midwinter Brainstorming Session
 - Classroom Control Systems
 - Information Literacy Standards in the Disciplines
 - Membership Roster
 - Textbooks Bibliography
- Teaching Methods, 2003-2004
 - Annual Planning Information
 - Membership Roster/Organization
 - Project 1: Information Literacy/Disciplines
 - Project 2: Textbooks
 - Project 3: Classroom Control Systems
 - Project 4A: Midwinter Brainstorming
 - Project 4B: Annual Brainstorming
- Web Site Administrator, 2002-2003

22/13/6

Archive of IS Web Site
Correspondence
Executive Committee, 2000-01
Preconference, 2000-01
Rosters, 2000-01

Box 8:

ACRL/IS Analysis of Instructional Environment Task Force, 2005
Publication Proposal Form
Correspondence
Document - PDF version
Awards 2006-2007
Reports
Tip Sheets
Communications 2005-2006
Tips for Newsletter Editors
Survey about IS Home Page
Web Page
Annotated Bibliography
Discussion Group Steering Committee, 2005-2006
Call for Papers
Tips for Discussion Group Conveners
Discussion Group Steering Committee, 2006-2007
Discussion Group Documents
Dudley Award Subcommittee, 2005-2006
Education Committee, 2005-2006
Midwinter Discussion Forum
Library Instruction Courses Offered by Accredited master's Programs in Library and
Information Studies
Sponsors of Continuing Education Programs for Library Instruction
Emerging Technologies in Instruction, 2005-2006

Member Responsibilities and Committee Projects

Planning Documents: Annual Planning Goals and Measuring Success Form
Site of the Month

August, 2005: Discussion
September, 2005: Net Trail
October, 2005: How to Read a Newspaper
November, 2005: CINAHL Tutorial
February, 2006: CLUE
March, 2006: Doing Research
April, 2006: Info Skills Tutorial
May, 2006: PORT
June, 2006: Info Research

Info Tech Tips and Trends

22/13/6

- Blackboard: New and Improved
- Tablet PCs: Portable but Problematic
- Plagiarism Detection Systems
- ACRL Virtual Conference
 - Proposal
 - Presentation
- Information Literacy Best Practices, 2006-2007
 - Annual Planning Form and Measuring Success Form
- Information Literature in the Discipline, 2006-2007 - Web Pages
- Instruction for Diverse Populations, 2006-2007
 - Bibliography - Final Draft and Memo
- Instructional Technologies, 2006-2007
 - Info Tech Tips and Trends
 - Winter 2007
 - Spring 2007
 - Summer 2007
 - Tips for Developing Effective Web-Base Library Instruction Website
- IS LSOFT 2006-2008
 - IL-related Library Mission Statements: Examples
 - Final Report: Draft Toolkit and Recommendations
 - Final Report: Outreach Vol's, Guidelines, and Procedures
 - Report; IS Advisory, 1/12/08 (5 minute)
- Management and Leadership, 2006-2007
 - Annual Planning Form and Measuring Success Form
 - ALA Online Community Software Evaluation
 - Survey of Library Instructor Training Programs
- Management of Instruction Services, 2005-2006
 - Bright Ideas Discussion Session
 - 2005-2006 Survey
- Membership, 2005-2006
 - Orientation and Welcome Project
 - Soiree Tips Project
 - Annual Planning and Reports
 - Reports and Articles
- Membership, 2006-2007
 - Web Page, FAQ
 - Projects
- Planning Committee, 2006-2007
 - Project Planning Forms
 - Project Annual Reports
 - Project Measuring Success Forms
 - Project Planning Timeline
- Policy, 2005-2006
 - Archiving Photographs

22/13/6

- Edorsements Policy
- Publication Manual
- Tips for Evaluation Forms
- Policy and Publications Committee, 2006-2007
 - Annual Planning and Measuring Success Forms
- Primo Committee, 2006-2007
 - Database - Sected Screenshots
 - Site of the Month Interviews
 - Surveys
 - Planning Documents
 - Website
- Professional Education Committee, 2006-2007
 - Webpage
 - Sponsors of Continuing Education Programs Project - Working Document and Updates
- Research and Scholarship, 2005-2006
 - Bibliography of Research Methods Texts
- Research and Scholarship, 2006-2007
 - Committee Webpage
 - Publication Proposals
 - List of Research Committees in ALA and ALA Divisions
 - Bibliography of Citations Related to the Research Agenda
 - Selected List of Pedagogical Journals
 - Committee Publications Schedule
 - Annual Plan and Measuring Success
- Teaching Methods, 2005-2006
 - Membership Roster
 - Info Lit in the Disciplines
 - Textbooks
 - Classroom Control System
 - Midwinter Discussion
- Teaching Methods, 2006-2007
 - Planning Forms
 - Instruction Textbooks
 - FYE Bibliography
 - Teaching Tips
- IS Web Site Task Force, 2006-2007 - Final Report
- ACRL/IS Web Site Design Implementation Task Force, 2007-08
 - Membership Roster
 - Correspondence
 - Homepage
 - Correspondence
 - Working Documents
 - Final Report
 - Folder Structure
 - Correspondence

22/13/6

- Working Documents
- Final Reports
- Advisory Council, 2007-08
 - Agendas and Minutes
 - Membership Roster
- Awards, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning
 - Award Recipient Photographs (descriptions and photo CD)
 - Committee Web Site
 - Correspondence
 - Memoranda
 - New Items
 - Posting to Listservs
 - Dudley Award Subcommittee
 - Correspondence
 - Recipient Profile
 - Report and Roster
- Communication Committee, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - ACRL/IS Newsletters
 - ACRL/IS Wiki Report
 - Administrator Hiring Decisions
 - Administrator Position Descriptions
 - Committee tip Sheets
 - Committee Web Site
 - ILI-L
 - Administrator's Report
 - Moderator Messages
 - Subjects Archive Documentation
 - Survey
 - Newsletter Supplement Documentation
 - Web Site Administration Documents
- Conference Program Planning 2008
 - Membership Roster
 - Agendas and Minutes
 - Annual Report (includes Appendix with Program Evaluations)
 - Correspondence
 - Handouts and Evaluation Form
 - Publicity
- Conference Program Planning 2009
 - Membership Roster

22/13/6

- Agendas and Minutes
- Charge and Roster
- Annual Planning
- Correspondence
- Proposals and Feedback
- Discussions Group Steering Committee, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning
 - Discussion handouts and Evaluations
 - Annual
 - Midwinter
 - CFP and Proposals
 - Annual
 - Midwinter
 - Newsletter Article
- Executive Committee, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Committee Charges
 - Timetable for Incoming Chairs
 - Tips for scheduling Conference meetings
 - 2007-08 Bylaws
- Information Literacy Best Practices, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - Project #1: ILBP Web Site
 - Project #2: Conference Proposals and Feedback
- Information Literacy in the Disciplines, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - ILD Updates
 - ILD Web Site
- Instruction for Diverse Populations, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - Multilingual Glossary Final draft and memo
 - Bibliography - Final Draft

Box 9:

- Instruction Section Website, 2007-08
 - Schedule of IS Meetings

22/13/6

- Section Chairs Past and Present
- Section Committees and Charges
- Section Committees Information
- Guidelines for Instruction Program in Academic Libraries
- Tips for Making Appointments
- About this Site

Instructional Technologies, 2007-08

- Membership Roster
- Agendas and Minutes
- Annual Planning and Measuring Success
- Correspondence
- Project #1: Classroom Control Software
- Project #2: Tips and Trends
- News

Local Arrangements - ALA Midwinter 2008, Philadelphia

- Membership Roster
- Annual Planning
- Soiree Planning

Local Arrangements - ALA Annual 2008, Anaheim

- Membership Roster
- Annual Planning
- Attendees
- Correspondence
- Locations (Selected and Considered)
- Posting to Listservs
- Publicity

Management and Leadership Committee, 2007-08

- Membership Roster [*Digitized*]
- Agendas and Minutes [*Digitized*]
- Annual Planning [*Digitized*]
- Newsletter Article [*Digitized*]
- Standards for Proficient Projects, 2007-08 [*Digitized*]

Membership, 2007-08

- Membership Roster
- Agendas and Minutes
- Annual Planning
- Correspondence
- Announcements - Comittee Duties
- Dropped Members Survey
- News Items
- Posts to Listservs
- Project # 1: Social Network/Facebook
- Project # 2: Orientation Welcome Visual Aid
- Project #3: Orientation and Welcome Video
- Publications

22/13/6

- Soiree
- Web Site
- Mentoring, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning
 - Announcements
 - Bookmark and Magnet
 - PR Plan
 - Web Site
- Nominating, 2007-08
 - Membership Roster
 - Annual Planning
 - Election Procedures and Results
 - Nomination Form
 - Publicity
- Peer Reviewed Instructional Materials Online (PRIMO), 2007-08
 - Membership Roster
 - Annual Planning
 - Archives Finding Aid
 - Selected Correspondence
 - Correspondence Re: Database
 - PRIMO Database Screenshots
 - Projects and Responsibilities
 - Publicity
 - Site of the Month Interviews
 - Surveys of Accepted Projects, 2007
 - Surveys of Accepted Projects, 2008
 - Website
- Planning Committee, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Correspondence
 - Annual Planning Reports, 2007-08 (All Committees)
 - Measuring Success Forms, 2006-07 (All Committees)
- Policy and Publications Review, 2007-08
 - Membership Roster
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - Committee Web Page
 - Committee Project Assignments
 - Project # 1: Bibliography of Publications by/About the Instruction Section
 - Project # 2: Publication Policies and Procedures Manual
 - Project # 3: Miscellaneous Policy Documents
 - Project # 4: Publication Proposal Archive

22/13/6

Project # 5: Section Publications Tracking and Revision Schedule
Professional Education, 2007-08
Membership Roster
Agendas and Minutes
Annual Planning and Measuring Success
Survey Project - Example Surveys and Past Surveys
Survey Project - Type 2 Proposal
Survey Project - Correspondence
Survey Project - Results
Research and Scholarship, 2007-08
Membership Roster
Agendas and Minutes
Annual Planning and Measuring Success
Emails to ILI-L for Committee Activities
Midwinter 2008 Discussion Group Forum Materials
New Publication: 5 Things You Should Read About
Promotional Materials for Publications
Type 2 Proposals for Announcements and Publications
Updated Publications
Teaching Methods, 2007-08
Membership Roster
Agendas and Minutes
Annual Planning
First Year Experience Bibliography
Tips Documents
Textbooks for Students and Textbooks for Instruction Librarians Project
ACRL/S Instruction Section, 2004-05
Appointment Acceptance Forms
Committee Minutes
Conference Program Planning
Executive Committee
General (including Strategic Plan, Reports, and Budget)
Preconference
Advisory Council Agendas and Minutes, 2004-05
Analysis of Instructional Environments
Agenda and Minutes, 2004-05
Publication Proposal, 2004-05
Committee Roster, 2004-05
Awards Committee
Agenda and Minutes, 2004-05
Communications, 2004-05
Website, 2004-05
Innovation, 2004-05
IS Planning forms, 2004-05
Awards Committee, 2004-05

22/13/6

- Membership Rosters
- Publication Award
- Dudley Award Subcommittee
 - Correspondence
 - Membership Roster
 - Publicity
 - Recipient Profile
 - Reports
- Communication Committee, 2004-05
 - Administrator Positions
 - Agenda and Minutes
 - Annotated Bibliography of Publications by or about IS
 - Correspondence
 - Membership Roster
 - Planning Documents
- Conference Program Planning Committee, 2005
 - Agenda and Minutes
 - Committee Roster
 - Program Materials
 - Publicity
 - Relevant Correspondence
- Conference Program Planning, 2004-2006
 - Agendas and Minutes
 - External Funding Request
 - Membership Roster
 - Program Proposal
- Education Committee, 2004-05
 - Agendas and Minutes
 - Information, Literacy Instruction Courses Project
 - Membership Orientation Handout
 - Membership Roster
 - Planning Documents
- Executive Committee, 2004-05
 - Agendas and Minutes
 - IS of the Future Task Force Recommendations
 - Reports
 - Rosters
 - Web pages
- Emerging Technologies in Instruction, 2004-05
 - Agenda and Minutes
 - Annual Planning Goals
 - Information Technology Tips and Trends
 - Membership Orientation and Hand-out
 - Membership Roster
 - PRIMO

22/13/6

PRIMO Database Migration
PRIMO Site of the Month
Publicity

Box 10:

Instruction for Diverse Populations, 2004-05

ACRL Panel Session
Agenda and Minutes
Glossary Revision
Membership Roster

Instruction of the Future Task Force, 2004-05

ALA Midwinter Discussion Forum [2 folders]
Correspondence
Draft
Final Report
IS Newsletter Articles
Roster
Web Page

Management of Instruction Services, 2004-05

Agenda and Minutes
Bright Ideas Discussion Session
Membership Roster

Membership, 2004-05

Agenda and Minutes
Correspondence and Surveys
Membership Orientation Program
Membership Roster
Web Page and FAQ

Planning, 2004-05

Agenda and Minutes
Membership Roster
Proposal Revisions to Planning Process
Publicity
Reports to IS Executive Committee, Planning Forms
Web Page

Policy, 2004-05

Agenda and Minutes
Editorial Changes to Bylaws
Endorsements Policy
Publication Policies and Procedures Manual Revisions
Roster
Virtual Members Policy
Web Site

Preconference Program Task Force, 2004-05

Agenda and Minutes

22/13/6

- Membership Roster
- Program Proposal, Handouts, Publicity
- Membership
- Task Force Report
- Research and Scholarship, 2004-05
 - Agenda and Minutes
 - Bibliography of Citations
 - Goals and Reports
 - Membership Roster
 - Midwinter Discussion Forum
 - Research Agenda
 - Website
- Teaching Methods, 2004-05
 - Agenda and Minutes
 - Annual Planning Information
 - Membership Roster
 - Project 1, Information Literacy/Disciplines
 - Textbooks
 - Classroom Control Systems
 - Project 4A, Midwinter Brainstorming
 - Project 4 B, Annual Brainstorming
 - Project 5, ACRL Preconference
- Website Administrators, 2004-05
 - Website Updates
- Membership
 - Photographs, Identified
 - IS Dinner, Midwinter, 2000-01
 - Annual, 2000
 - Annual, 1999
 - Midwinter, 1999
 - Annual, 1998
- Planning, 2003-04
 - Agenda and Minutes
 - Membership Roster
- ACRL/IS Web Site Design Implementation Task Force, 2008-09
 - Home Page Usability Testing - Final Report
- Advisory Council, 2008-09
 - Agendas and Minutes
- Awards Committee, 2008-09
 - Agendas and Minutes
 - Membership Roster
 - Dudley Award Subcommittee
 - Report and Roster
 - Publicity
- Communication, 2008-09

22/13/6

- Agendas and Minutes
- Annual Planning and Measuring Success
- Correspondence for the Chair
- Administrator Reports
- Evaluation of ALA Connect
- ILI Listserv Administrator Tip Sheet
- 2009 Conference Program Planning Committee, 2008-09
 - Agendas and Minutes
 - Annual Planning and Annual Report
 - Web Site
 - Publicity and Postings to Listservs
 - Program Overview, Rubrics and Summaries
 - Program Handouts, Audience Comments and Evaluations
- 2010 Conference Program Planning Committee, 2008-09
 - Annual Report
 - Program Proposal and Co-Sponsorship
- Discussion Group Steering Committee, 2008-09
 - Agendas and Minutes
 - Annual Report
 - CFP and Proposals, Midwinter 2009
 - Discussion Handouts and Evaluations, Midwinter 2009
 - CFP and Proposals, Annual 2009
 - Discussion Handouts and Evaluations, Annual 2009
- Executive Committee, 2008-09
 - Agendas and Minutes
 - Lists of Executive Committee Actions
 - Correspondence
 - Related to Executive Committee Actions of 7/1/2008-12/31/2008 [2 folders]
 - Related to Executive Committee Actions of 1/1/2009-7/15/2009 [2 folders]
 - FY 2008-09 Strategic Plan Implementation Report
- Information Literacy Best Practices Committee, 2008-09
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - 5-Year Review of the “Characteristics of Programs of Information Literacy That Illustrate Best Practices: A Guideline”
 - Survey Related to the “Characteristics of Programs of Information Literacy That Illustrate Best Practices: A Guideline”
- Information Literacy in the Disciplines Committee, 2008-09
 - Agendas and Minutes
 - Annual Planning and Measuring Success
 - Type 2 Publication Proposal for Information Literacy in the Disciplines Wiki Pages
 - Information Literacy in the Disciplines Wiki Pages
 - Committee Web Site
- Instruction for Diverse Populations Committee, 2008-09
 - Agendas and Minutes

22/13/6

IS Newsletter and Currents, 2008-09

Newsletter and Currents Issues

IS/ALISE Joint Working Group on Curriculum, 2008-09

Agendas and Minutes

Annual Planning

Midwinter 2009 Discussion Forum

Research Assistant Project

Instructional Technologies Committee, 2008-09

Agendas and Minutes

Local Arrangements Committee, 2008-09

IS Soiree, Midwinter 2009, Denver

Management and Leadership Committee, 2008-09

Agendas and Minutes

Annual Planning and Measuring Success

Booklet Project - "Standards for Proficiencies for Instruction Librarians and Coordinators: A Practical Guide"

Discussion Group Project

Membership Committee, 2008-09

Agendas and Minutes

Annual Planning

Committee Web Site

Facebook Page

Section Membership Report

IS Soiree

Tools We Use Survey

Video Project

Dropped Members Survey

ACRL 101 Tip Sheet

Mentoring Committee, 2008-09

Agendas and Minutes

Peer Reviewed Instructional Materials Online (PRIMO) Committee, 2008-09

Annual Report

Web Site Pages

Site of the Month Review

Process Correspondence

Web Pages

Planning Committee, 2008-09

Agendas and Minutes

Annual Planning Summary - IS Committees and Task Forces

Annual Planning Forms - IS Committees and Task Forces

Measuring Success Forms and Annual Reports - IS Committees and Task Forces

Committee Web Site

Policy and Publications Review Committee, 2008-09

Agendas and Minutes

Annual Planning and Measuring Success

22/13/6

Committee Web Site
Project Assignments

Box 11:

Section Publications Tracking and Revision Schedule
Publication Proposal Archive
Bibliography of Publications By/About the Instruction Section
Bylaws Conversion

Professional Education Committee, 2008-09

Agendas and Minutes
Annual Planning and Measuring Success
Library Instruction Courses Offered by Accredited Master's Programs in Library and
Information Studies

Sponsors of Continuing Education Programs for Library Instruction

Research and Scholarship Committee, 2008-09

Agendas and Minutes
Annual Planning and Measuring Success
"5 Things You Should Read About" Publication Series
Bibliography of Research Methods Texts
Selected List of Pedagogical Journals in Fields Outside of LIS

Task Force on "Guidelines for Instruction Programs in Academic Libraries," 2008-09

Agendas and Minutes
Timeline
IS-Advisory Survey
Final Report

Teaching Methods Committee, 2008-09

Agendas and Minutes
Annual Planning and Measuring Success
Textbooks for Students [bibliography]
Textbooks for Instruction Librarians

Advisory Committee

Membership Rosters
Minutes and Agendas

Awards

Membership Rosters
Minutes and Agendas

Communication

Membership Rosters
Minutes and Agendas
Annual Planning Documents
Correspondence
Administrator Reports

Conference Program Planning

Membership Rosters
Minutes and Agendas

22/13/6

Continuing Education for Mentors Task Force

- Membership Rosters
- Minutes and Agendas
- Committee Annual Planning Documents

Discussion Group Steering

- Membership Rosters
- Minutes and Agendas
- Annual Planning Documents
- Annual Report
- CFP & Proposals, Mindwinter 2010
- CFP & Proposals, Annual 2010
- IS Newsletter Articles
- Discussion Handouts & Evaluations, MW 2010
- Discussion Handouts & Evaluations, Annual 2009

Executive

- Membership Rosters
- Minutes and Agendas
- Actions
- Committee Charges

Information Literacy Best Practices

- Membership Rosters
- Minutes and Agendas
- Email Communication
- Document Revisions
- Examples Project

Information Literacy in the Disciplines

- Membership Rosters
- Minutes and Agendas

Instruction for Diverse Populations

- Membership Rosters
- Minutes and Agendas

Instructional Technologies

- Membership Rosters
- Minutes and Agendas

Local Arrangements, Annual 2010

- Membership Roster
- Web
- Catering Information
- Correspondence

Local Arrangements, Midwinter 2010

- Membership Roster
- Annual Planning Form & Report
- Catering Information
- Correspondence
- Advertising / Publicity

22/13/6

Management and Leadership

- Membership Rosters
- Minutes and Agendas
- Correspondence
- Adobe Connect User Guide, MW 2010
- Proposal to Executive Committee

Membership

- Membership Rosters
- Minutes and Agendas
- Correspondence
- Websites
- Annual Planning Documents
- Event Marketing
- Membership Letters
- Virtual Orientation Project

Mentoring Program

- Membership Rosters
- Minutes and Agendas

Nominating

- Membership Rosters
- Minutes and Agendas
- Annual Planning Documents
- Election Results
- Publicity

Peer-Reviewed Instructional Materials Online

- Membership Rosters
- Annual Planning Documents
- Annual Report
- Site of the Month Interviews
- Announcements
- ILI Listserv
- Website
- Correspondence
- Routine Memoranda
- Newsletter

Planning

- Membership Rosters
- Minutes and Agendas
- Planning Forms & Workflow Project
- Annual Planning & Measuring Success Reports

Policy and Publications Review

- Membership Rosters
- Minutes and Agendas

Professional Education

- Membership Rosters

22/13/6

- Minutes and Agendas
- Annual Pllannign Documents
- Wiki Project
- Correspondence
- Archived Webs Pages
- Research and Scholarship
 - Membership Rosters
 - Minutes and Agendas
 - Publications
 - Type 3 Publication Proposal, Survey on the Research Agenda
- Teaching Methods
 - Membership Rosters
 - Minutes and Agendas
- Advisory Council, 2010-11
 - Membership Roster
 - Agendas and Minutes
- Awards, 2010-11
 - Press Release
 - Annual Report
 - Email Announcements
 - Agendas and Minutes
 - Website Update
 - Membership Roster
- Communication, 2010-11
 - IS Newsletter Format Revision
 - Email Correspondence
 - Membership Roster
 - Web Administrators Position
 - Web Migration to Drupal
- Conference Program Planning Committee, 2010-11
 - Membership Roster
 - News Items
 - Program Evaluations
 - Program Handout and Slides
 - Annual Planning Form
 - Agendas and Minutes
 - Correspondence
- Discussion Group Steering Committee, 2010-11
 - Minutes
 - Newsletter Articles
 - Routine Announcements
 - Annual Planning
 - Membership Roster
 - Annual Report
- Executive Committee, 2010-11

22/13/6

- Appointment Cycle Report
- Committee and Task Force Minutes, Webpage, Revised
- Membership Roster
- Agendas and Minutes
- Executive Committee Actions
- Correspondence Related to Executive Committee Actions: Executive Committee
- Correspondence Related to Executive Committee Actions: Web Administrators
- Correspondence Related to Executive Committee Actions: Task Forces
- Newsletter Items
- Virtual Members on Instruction Section Committees and Task Forces, Revised
- Correspondence Related to Executive Committee Actions: IS Committees (three folders)
- Tips for Making Appointments
- Virtual Meetings: Minutes Procedures
- Committee Charges
- Posts to ILI-L
- Correspondence Related to Strategic Plan Implementation Report
- Information Literacy in the Disciplines, 2010-11
 - Wiki
 - IS Annual Report to ACRL
 - Membership Roster
 - Agendas and Minutes
 - Discipline Assignments
 - Wiki Tips Document Draft
 - Wiki Formatting Template
 - Correspondence Regarding Wiki Vandalism
- Instructional Technologies
 - Classroom Control Systems Wiki, 2006-07
 - Agendas and Minutes, 2008-09
 - CSS Wiki, 2009-10
 - Agendas and Minutes, 2009-10
 - Tips and Trends, 2010-11
 - IS IT Website, 2010-11
 - Classroom Control Systems Wiki, 2010-11
 - Agendas and Minutes, 2010-11
 - Planning and Reporting Forms, 2010-11
 - Membership Roster, 2010-11
- Management and Leadership, 2010-11
 - Analyzing Your Instructional Environment–Web Revised
 - Project and Planning Correspondence
 - Analyzing Your Instructional Environment-PDF/Word Revised
 - Roster
 - Agendas and Minutes
 - Analyzing Your Instruction Environment- Revision Proposal to Executive Committee
 - Communication Plan–Drafts and Timeline
 - Analyzing Your Instruction Environment-Revision Correspondence

22/13/6

Membership, 2010-11

- Virtual Orientation Event
- Agendas and Minutes
- Membership Roster
- Annual Planning
- Websites
- Dropped Members Survey

Mentoring Committee, 2010-11

- Annual Planning Forms
- Publicity and Correspondence
- Discussion Prompts and Tips
- Agendas and Minutes

Policy and Publications Review, 2010-11

- Membership Roster
- Agendas and Minutes
- Activities Review
- Bibliography of Publications By/About the IS
- Measuring Success Form

PRIMO, 2010-11

- Site of the Month Interviews
- Annual Planning
- Annual Report
- ILI-L Postings
- Routine Memoranda
- News Items
- Correspondence
- Website

Teaching Methods Committee, 2010-11

- Membership Roster
- Agendas and Minutes
- First Year Experience Annotated Bibliography and Tips Document (from website)
- Teaching and Learning Information Literacy Skills: Textbooks for Students and Books for Librarians, and Tips Documents (from website)

Box 11 is Full