

27/2/6

Library Administration and Management Association  
Executive Director  
Subject File, 1954-2011

Box 1:

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- Nominating Committee
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- Revision of Section (By-laws Committee)
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- ALA Goals Exhibit (1960-61 July-June)
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- Committee on Organization
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- Soviet Librarian Delegation Visit to Chicago, April 16-19
- Recruiting Committee (2 folders), January-June 1961

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- Architects Committee for Public Libraries
- Building Committee for College & University Libraries
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- Miami Conference
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   Certification Committee  
   Committee to Evaluate ALA's Personnel Publications  
   In-Service Training  
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   Committee on Organization  
   Conference Placement, Miami  
   Copyright & Revision, Report on single copies  
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   Wasserman Proposal

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   Buildings Committee for College and University Libraries  
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   Circulation Controls Committee  
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   Statistics Committee for Hospital and Institutional Libraries  
   Statistics Committee for Library Education  
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     on Organization  
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 Membership, IBM Conversion  
 Midwinter Meeting  
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  - Circulation Services Discussion Group
  - Committee Appointments and Volunteers
  - Committee on Organization
  - Conference ALA Annual, St. Louis, Missouri
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  - Insurance ALA, Group
  - Legislative Gazette
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  - Placement, St. Louis Conference, 1964
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   Report on Conference Placement  
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   Highlights, minutes, proceedings  
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     Memos from Conference Arrangement Office  
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     Dallas, "Planning Libraries for Media Service", 1971  
     New York, "Architectural Strategy for Change", 1974  
     Proceedings, 1974  
     San Francisco, "Running out of Space" planning correspondence, 1974-75  
     Brochures, schedules, correspondence, 1975-76  
     Austin, "Behind the Scenes", 1976  
     Chicago, Centennial Conference, 1976  
     Toronto (Postponed), 1977  
 Annual Conference, Detroit, 1977  
 Preconference, Chicago, "Energy & Library Buildings" (2 folders), 1977-78  
     Austin, "Behind The Scenes", 1979-80  
     Planning and Arrangements, 1979  
     Transcripts of talks given (2 folders), 1979

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  - Pension & Pension Systems
  - Racism & Sexism Awareness, 1978-79
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  - Salary Goals & ALA Salary Survey, 1976
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  - Minutes, 1966, 1969-74
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  - Staff Development Workshop, 1971
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- Committee on Retirement Homes, 1963, 1965-67
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     Brochures, Correspondence, Publications, 1971-80  
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     Brochures, Policies & Procedures, 1974, 1979-82  
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     Minutes, 1976-79  
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 College & University Statistics, IBM cwds, correspondence, 1967-68  
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 Trustees Brochure, 1967-69  
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 Revised Try These for Size #12D, 1971  
 SLP Promotional pamphlet, 1971  
 Evaluation of SLP pamphlet use & effectiveness, Raw data, 1963  
 Survey of State Extension Agencies Use, Raw data, 1964  
 Survey of Library School Use, raw data, 1964  
 Small Library Project Evaluation, 1964  
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     1980  
     Emerson, NJ Public Library, photos, correspondence, plans, 1978  
     Eden, NC Public Library, photos, plans, correspondence, 1978  
     Wabash, IN Public Library, photos, plans, correspondence, 1978  
     Hennepin Co. Minnesota branches, brochures & correspondence, 1978  
     Largo, FL Public Library, photos, plans correspondence, 1978  
     Whitmore, UT Public Library, photos, plans, correspondence, brochure, 1978  
     Blue Island, IL Public Library, plans, brochure, correspondence, 1978  
     Bloomington, IL Public Library, correspondence & photos, 1978  
     Columbus Branch, Tucson, AZ, correspondence, photos & brochure, 1978  
     No. Brunswick, NJ Free Public Library, correspondence & plans, 1978  
     Orange, CT Public Library, correspondence, photos, plans, 1978  
     Sheridan, WY Public Library, correspondence photos & plans, 1978  
     Bedford Park Public Library, So. Holland, IL, correspondence, photos, plans,  
         1978  
     T.B. Scott Memorial Library, Merrill, WI, copy of article, 1978

Box 20:

Executive Director Correspondence, D. Hammer & Roger Parent, 1978-80 [*Digitized*]  
 LAMA Executive Secretary, Roger H. Parent  
     Correspondence, 1979  
     (2 folders), 1980  
 LAMA Executive Director Roger H. Parent  
     Correspondence, January-June 1981  
     July-December 1981  
     January-June 1982  
     July-December 1982  
 Executive Secretary Guidelines, Correspondence and Annual Report, 1967-68, 1977-78  
 Library General Information Survey, correspondence and forms (LIGBIS), 1972-73  
 Government Survey Forms, 1960-70  
 Board of Directors, Meeting highlights & minutes, 1971  
 Library Building Award Committee, ALA - American Institute of Architects - National Book  
     Committee Agreement, 1961-70 [*Digitized*]  
 National Survey on Library Security, 1973  
 Planning & Remodeling Hospital & Medical Libraries, bibliographies & articles, 1958-70  
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     Public, Branch, County and Regional Libraries, 1959-72  
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 Collective bargaining workshop brochure, bibliography & position statement, 1970  
 Contracts between Hennepin County and Minneapolis Public Library, 1969  
 Denver University Center for the Study of Library Architecture, 1975  
 Fines & Fees articles, 1969, 1970  
 Birth of a Instant Library, Buffalo Creek Memorial Library, West Virginia, 1973  
 Correspondence, Memorandum & Reports from other branches of ALA, 1978-80  
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 Book Costs & Binding, Investigation, correspondence, 1965-66  
 Public Library, site selection bibliography, 1965-67  
     Tax Campaign & Bond issues bibliography, 1964  
     It's Your Library: How to Conduct a Tax Campaign & Pass a Bond Issue, 1958  
     Planning Bibliography, 1963, 1864, 1969  
     It's Your Library: Bookmobile of Branch  
 American Indian Task Force & Statement against discrimination in libraries on the basis of sex  
     or race, 1971-73  
 North American Library Education Directory & Statistics, correspondence & reports, 1967-68  
     1969-73  
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 Performance & Budgeting, articles and correspondence, 1958-69  
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 Friends of the Library Publications  
     Suggestions for Friends of the Library, 1961  
     Friends of the Library: A Survey, 1967  
     Friends of the Library: Who They are, What They Do & Friends of the Library Manual,  
     1954, 1966



How to be Friendly, Shut in Service, 1971  
 Friends of the Library  
     College & University Groups, 1970-72  
     Sample Constitutions & By-Laws, 1967, 1971  
     Gifts & Memorials, bibliography & report, 1961-71  
     Minutes & correspondence, 1973-75  
     Minutes, Reports & Correspondence, 1973-76  
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     Midwinter 1977, PRS/Library Friends Planning, 1976  
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 Hemer & Co. Questionnaire, Survey on Statistics and Data Practices, 1970-71  
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     & Haworth Press, 1980  
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 LAMA Ad Hoc Committee for Publications, Outline and Final Report, 1979  
 Guidelines for publications, 1980-81  
 Preconference. Institute at San Francisco on Buildings, Committee for College & University  
 Libraries, Papers given, 1967  
 Correspondence about Proceedings of San Francisco Preconference, 1967  
 Preconference Institute at Atlantic City on Library Buildings for College & University Libraries,  
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 LAD Preconference Institute on Library Buildings Survey, raw data, 1971  
 Planning correspondence for Presidential Preconference at Detroit (1977), 1976  
 Preconference at Washington D.C. (1981) Board documents, 1980-81  
 LAMA Discussion Groups Planning Committees  
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Library Organization and Management Section (LOMS), Planning and  
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Executive Committee, 1989  
Government Affairs Committee, 1986-89  
LAMA Executive Committee, 1986-88  
Libraries in the 90's: What the Leaders Expect. Gordon Sabine and Donald  
Riggs. Oryx Press, 1988.  
LAMA Correspondence, May 1987  
John W. Berry (Executive Director of LAMA) Evaluation, 1987-88.  
Long Range Planning, 1982-83, 1987.  
President, 1988-89  
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President's Breakfast, New Orleans conference, 1988  
Executive Committee Meeting, Fall 1987  
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Board of Directors, 1986-88.  
Midwinter Meeting, Chicago, 1987.  
LAMA July 1988, New Orleans, Docket.  
Executive Committee, Supplemental Docket, 1988.  
Government Affairs Committee, 1988.  
LAMA Notes and Berry Telephone Calls, 1987-88.

Box 24:

President's Program, New Orleans, 1988  
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Leadership Meeting, Chicago, 1988.  
Proposals for President's Program, 1988.  
Louis I. Middleton Board Planning Session, January, 1988.  
Task Force on Freedom and Equality of Access, (Lacey Commission Report)  
1987. (Two folders)  
Access VP and President Focus, 1986-89.  
Report, 1987-88  
LAMA Leadership Forum I, 1987-88.  
President's Program, New Orleans, Background Materials, 1988.  
Leadership Forum I, 1988.  
LAMA/IFLA Nominees, Background Materials, 1988.  
Leadership Forum, 1988-89. (Two folders)

Box 25:

PRS (Public Relations Section): Bylaws, 1981-83.

Chair: Erwin, Joan, 1981.

Stiles, Florence, 1982.

Eastman, Ann H. 1983.

Brickman, Sally F. 1984.

Woodall, Nancy C. 1985.

Burgess, Dean 1986.

Deller, A. Michael, 1987.

Poster Sessions, 1982 Conference.

PRS/PLA Marketing Task Force and Marketing Pre-conference, 1986, Los Angeles.

Second PRS Supper, Ruth Frame's suite, 1983-84.

ALA Publishing Services, "Persuasive Public Relations for Libraries," contributors  
correspondence, 1981-83.

PRS: Activities Committee, ad hoc, 1983-87.

Public Relations Services to Libraries, Became Education and Training  
Committee, 1980-87. (Two folders)

Public Relations Services to Libraries: Swap and Shop Subcommittee, 1980-86.

Public Relations Services to Academic Libraries Committee (proposed), 1981-82.

Friends of Libraries Committee, 1980-82.

Friends, Volunteers, and Advocates Committee, 1982-85.

Institute Planning Committee (ad hoc) 1981-84.

Long Range Planning Committee, 1979-81.

Nominating Committee, 1981-85.

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Publications Committee, 1980-85.

State and Regional Programs Committee, 1984-86, replaced by PRS Special Projects  
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Public Relations Committee for the White House Conference, 1981.

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LAD/PAS Committee on Employment of the Handicapped, 1965-69.

LAD Committee to Study ALA Resolutions Re Professional Standards...Censure, Sanctions, etc.  
..., 1971-73.

Library Manpower Conference, Invitations-Letter Service, 1966-67.

Local Public Library Administration, LAD/ICMA (International City Managers Association), (2  
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Publishing, General, 1970-73

Publishing, LAD Publications, 1967-75.

Standards for the Blind, (2 folders), 1965-73.

Survey, School Library Media Centers, 1969-70.

Personnel Administration Section, 1965-66.  
 LAMA Membership Committee, (2 folders), 1981-88.  
 LAMA Small Libraries Series Preservation, #15, 1987-88.  
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 IRS Report from LAD, 1975  
 ASCLA/LAMA/PLA Goal Award, with diskette and negatives, 1989  
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     Betty W. Bender, 1986-87  
     Maureen Sullivan, 1987-89, 1991  
     Dallas Shaffer, 1989-90  
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 LAMA PAS Publications Committee (2 folders), 1980-81, 1986-92  
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Associate Editor Search, Select Occasional Papers Series, 1992-1993  
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 Bibliography Series, Guidelines, 1987-1991  
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 Circulation Services Section, Operations Research Committee, 1983  
 Conference Program Notebook, San Francisco, (2 folders), 1992  
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 President, 1990

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Publication Committee, Reports and Key Correspondence, (5 folders), 1992-1994  
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 Publications, Review of Titles, 1990  
 Small Libraries Publication Series (SLPS), general correspondence, (3 folders), 1986-1994  
 SLPS, Editor Search, 1988-1992  
 Topics for Publication, 1987-1991  
 "Getting it Passed: Lobbying Libraries," Dean Burgess, Patricia Groseck, and Diana Young, 1984  
 LAMA Preconference Flier, 1990  
 LAMA/Systems and Services Section, ALA Annual Conference 1989  
 "Problem Patrons," Sue Stroyan (compiler), LAMA Preconference Workshop, 1980

Box 34:

BES (Buildings and Equipment Section) Minutes  
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     Report of LAMA SLPS Editor, 1992  
     Reports and Meeting Agendas, 1995-2001  
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     General Correspondence, 1981, 1985-90  
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     Meeting Agendas and Minutes, 1985-87  
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     Planning Policies and Guidelines, 1988-91  
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     1996 PLA National Conference, Portland, 1994  
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  - Lincoln City Libraries (NE), 1998
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  - Bowling Green State University, 1997-98
  - Williamsburg Regional Library, 1998
  - Kentucky Library Association, Lexington, 1997-98
  - SOLINET / Atlanta, 1998
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  - Missouri Library Network Corp, 1998
  - Triangle Research Libraries Network / North Carolina, 1998
  - Macalester College, St. Paul, Minnesota, 1998
  - Lincoln, Nebraska, 1998
- Leadership Survival Kit,
  - Bound Copy, 1994
  - Brochure, 1992
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  - Handout Originals, 1987 [2 folders]
  - LIFO Workbook, 1978
  - Master Copy, Revised January 1994, 1994
  - Participant Profile Survey, 1994

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- Crystal City, Virginia (VLA / DCLA), 1987-88
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#### Managing Educational Services

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 Colorado Alliance Research Libraries, Denver, 1998  
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#### LAMA Preconferences

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Library Effectiveness: State of the Art, 1980  
 PR Premium—Get the Fuel to Drive the Public into the Library, 1980  
 Problem Patron Strategies for Management, 1977-80

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Automated Circulation: An Examination of Choices, San Francisco, 1981  
 Bibliographic Instruction: Methods and Models for the 80s, 1981  
 Using Statistics to Analyze Library Services, 1981-82

## 1982 Preconferences

- Automated Circulation: An Examination of Choices, Philadelphia, 1981-82
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## 1983 Preconferences

- Automated Circulation and Beyond: An Examination of Choices, 1982-83
- Fund Raising for Libraries, 1982-83
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- Salary Compensation Systems for Librarians, 1982-83
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- Fund Raising for Libraries, 1983-84
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## 1985 Preconferences

- Automated Circulation and Beyond, 1985
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## 1986 Preconferences

- Automating Library Systems: Broadening Access to Services . . . , 1986
- Fund Raising for Libraries, 1986
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- The Humane Electronic Workplace, 1986

## 1987 Preconferences

- Automation Projects: The Evaluation Stage, 1986-87
- Automation Projects: the Evaluation Stage, 1987
- General, 1987
- The Great Divide: The Challenge of Library Storage, 1987
- Major Gift Solicitations, 1987
- Risky Business II: Managing and Insuring Library Resources (not held), 1986-87

## 1988 Preconferences

- Automated Acquisitions: Managing Change, 1987-88
- Automation, Evaluation, and Economics, 1986-88
- General, 1988
- Leadership Survival Kit, 1988
- Managing Employee Turnover, 1988

## 1989 Preconferences

- Advanced Fund Raising, 1988-89
- Appointments with Destiny: Choosing Library Furniture, 1989
- The Bottom Line in Financial Management, 1988
- Consumer's Report on Library Lighting, 1988-89
- General, 1989

## 1990 Preconferences

- Bringing Hidden Costs Out of the Closet . . . , 1990
- Desk Top Publishing and Beyond . . . (not held), 1989-90
- General, 1990
- Implementing Successful Capital Campaigns . . . , 1990
- Managing CD-ROM Networks and Services, 1990

Box 40:

## 1991 Preconferences

- General, 1991
- Getting Your Monies Worth . . . , 1991
- Libraries for the Future . . . , 1990-91
- 1991
- The Online / Offline Public Catalog . . . , 1991

## 1992 Preconferences

- Effective Renovation Strategies, 1992
- Fund Raising Methods: New Tricks . . . , 1992
- General, 1992
- Leadership (joint LAMA-ACRL) (not held), 1990-91

## 1993 Preconferences

- General, 1993
- Keying in on Document Delivery, 1993
- Leadership and Technological Change (LAMA / LITA / ACRL), 1993
- Library Buildings, Equipment, and the ADA, 1992-93

## 1994 Preconferences

- Campus and Community Wide Info Systems, 1994
- Getting Wired: Planning for Telecommunications in Libraries, 1994
- Violence in the Library, 1994

## 1995 Preconferences

- From Library Automation to Information Strategies, 1995 [2 folders]
- Reducing Technostress, 1992, 1995
- Touring the Mart, 1995 [2 folders]

## 1996 Preconferences

- Patron Initiated Service Systems, 1996
- Violence in the Library, 1996

## 1997 Preconferences

- Nuts, Bolts & Bytes: State of the Art Solutions for Library Buildings, 1997
- Planning Strategies for a Rapidly Changing Technological Environment, 1997
- Write On! A Half-Day Workshop for Aspiring Writers, 1997

Box 41:

## 1998 Preconferences

- Economical, Legal, and Practical Solutions to Ergonomic Problems, 1998

General, 1998  
 Helping Libraries Help Themselves: Library Development Office and Capital Campaign, 1998  
 Hub-Bub: Basics of Electrical and Data Distribution in Your Library, 1992, 1998  
 Managerial Competencies: Building Tools for Organizational and Individual Success, 1998

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Achieving Focus in Diversity: Managing Today's Libraries, H. Rebecca Kroll, 1987  
 Automated Circulation: An Examination of Choices, 1984  
 Automation Projects: The Evaluation Stage, 1988  
 Broadening the Vistas of Tomorrow's Library Through Fund Raising (1986 President's Program), 1986  
 Business as Usual? Managing through the Muddle, 1994  
 Certification of Public Librarians in the United States, 1972  
 3<sup>rd</sup> edition, 1979  
 Circulation Policies of Academic Libraries in the US, 1970  
 Developing Literacy Programs in Small and Medium-Sized Libraries, Shelley Quezada, 1996  
 Diversity: The Challenge to America's Libraries, 1986-87  
 Facilities, Funding, Finesse: Proceedings . . . , 1982  
 Getting it Passed: Lobbying for Libraries, 1984  
 Library Business and Fiscal Officers Directory, 1980  
 Library Circulation Systems and Automation: An Annotated Bibliography, 1989  
 Library Effectiveness: A State of the Art, 1980  
 Library Management Consultants List, 1986-90, 1994  
 Library Personnel Consultants List, 1990  
 Library Public Relations Workshop Consultants, 1982  
 Library System Headquarters Buildings, 1989  
 Microcomputers for Managers: Beyond the Basics, Source List, 1984  
 Multi-Purpose or Multi-Agency Libraries: A Directory, 1982  
 Part-Time Public Relations with Full Time Results: A PR Primer for Libraries, 1995  
 Personnel Files, 1983  
 Personnel Files Guidelines, 1984, 1986  
 Personnel Manual: An Outline for Libraries, Second Edition, 1993  
 Personnel Performance Appraisal, Performance Evaluation, and Designing and Using Effective Performance Appraisal Forms, 1979, 1981, 1987  
 Persuasive Public Relations for Libraries, 1983-84  
 Planning Guide for Managing Cutbacks, 1980  
 Planning Library Buildings, A Select Bibliography  
 Second Edition, 1984  
 1990  
 Planning Library Buildings, From Decision to Design, 1986  
 Planning Public Library Buildings: Bibliography, 1978  
 Planning School Library Media Center Facilities, A Selected Bibliography, 1977  
 Planning School Library Media Centers, A Selected Bibliography, 1969

Planning the Small Library Facility, Second Edition, 1996  
 Practical Help for New Supervisors, 1990  
     Second Edition, 1992  
 Prepare! The Library Public Relations Recipe Book, 1978  
 Primer of Business Terms and Phrases Related to Libraries, 1978  
 Problem Employees: Improving their Performance Bibliography, 1984  
 Problem Patrons, 1980  
 Public Relation Section Pamphlets, 1964, 1967, 1977-78  
 The Purposes of Reference Measurement, 1976  
 Select Bibliography of Public Relations Resources, 1985  
 Selecting and Implementing an Automated Library Circulation . . . , 1983  
 Skills for Library Planning: A Checklist and Bibliography, 1982  
 SOS: Survival of Supervisors, 1981  
 Space Data for Children's Areas in Selected Public Libraries, 1974  
 Staff Development: Back to Basics Bibliography, 1980  
 Staff Development: A Practical Guide, 1988  
     Second edition, 1992

Box 42:

Staff Development in Libraries: A Bibliography, 1983-84  
 Staff Development in Libraries: A Directory . . . , 1976-78  
 State Publications on School Library Media Facilities, 1984  
 Statistical Applications in Library Technical Services, 1987  
 Statistics and Automated Systems Checklist, 1982, 1984  
 Surveys of Librarians' Benefits: Annotated Bibliography, 1979  
 Training Issues in Changing Technology, 1986  
 Turnkey Automated Circulation Systems, 1980  
 Quite Possibly the Best Little Oil Library in Texas: Oil Information Library of Fort  
     Worth, undated

Building and Equipment Section (BES)  
     Ad Hoc Committee on Standards for Physical Space Requirements, 1986-88  
         1989  
     Award-winning Libraries, Book Proposal, 1983-84  
     Buildings for College and University Libraries Committee  
         Concept Paper on Training Academic Library Building Consultants, 1981  
         Correspondence, 1980-84, 1986-87, 1990-91  
         Planning Library Buildings Bibliography, 1984  
     Correspondence, Reports, 1985, 1987-1991  
         1992-93  
         1994-98, 2000

Executive Committee  
     Correspondence, Reports, and Minutes, 1980-82  
         1985-87  
         1988-93

Facilities for Specialized Library Services Committee, 1979-80, 1982-85  
 Functional Space Requirements Committee, 1991-93, 1995-2001  
 Library Building Awards Committee  
     Architecture Example Pamphlets, 1980, 1982  
     Correspondence, Memos, 1979, 1985-1992  
         1991, 1993-97, 1999  
     Meeting Agendas, 1986-90, 1992, 1996  
     Meeting Minutes, 1981, 1986-1990, 1993  
     Planning Resource Manual, 1997  
     Reports, 1980-87, 1990, 1992-97, 1999

Box 43:

1983 Award Program, 1980, 1982-83, 1986 [2 folders]  
 1985 Award Program, 1984-85  
 1987 Award Program, 1986-87 [2 folders]  
 1989 Award Program  
     Correspondence and Reports, 1989-90 [2 folders]  
     Photographs and Transparencies, 1989  
 1991 Award Program, 1989-91  
     1991-92  
 1993 Award Program, 1992-93  
 1995 Award Competition, 1994  
 1997 Award Competition, 1996  
 Library Building Award Programs, 1976, 1980, 1987, 1989, 1991, 1993  
 Library Building Awards Program . . . , Roscoe Rouse, Jr., 1989  
 Library Buildings Consultant List Committee  
     Lists, 1980, 1982, 1984  
         1987, 1989  
         1991, 1993  
         1995, 1997  
     Correspondence, Minutes, Reports, 1972, 1981, 1984-89  
         1990-96  
         1997-2001  
 Library Interiors, Furnishing, and Equipment Committee  
     Correspondence, Minutes, Reports, 1980-84, 1986-1991, 1993-95  
         1996, 1998-2001

Box 44:

Library Facilities Planning Discussion Group, 1980, 1984-87, 1989-90, 1996-97  
 Nominating Committee, 1980, 1987, 1990, 1993, 2000  
 Preconference, 1981-83, 1986, 1989-90, 1998  
 Publications Committee, 1991, 1993, 1995-98  
 Regional Institute, Library Building Planning, 1990-91



Safety and Security of Library Buildings Discussion Group, 1991, 1994, 1997-2001  
 School Library Media Facilities Committee, 1974, 1978, 1981, 1983-86, 1990-94, 1996  
 Fund Raising and Financial Development Section (FRFDS)  
     Fund Raising Discussion Group Ad Hoc Status Steering Committee (precursor to  
         FRFDS), 1980-84  
     Alternative Resource Development Committee, 1983-85  
         1986  
         1987-89  
     Bylaws, 1983-84  
     Clearinghouse Committee, 1986-90  
         1993-99  
     Correspondence, Reports, 1983-87  
         1988-92  
         1996, 1999-2000  
     Development Issues Discussion Group, 1997-98, 2000  
     Development Officer's Discussion Group, 1989-90  
     Discussion Topics Committee, 1983, 1985-86  
     Executive Committee, Reports, Minutes, 1983, 1985-88, 1990-91, 1993-99  
     Friends, Volunteers, and Advocates Committee, 1984  
     Fund Fare Exchange Committee, 1988-94, 1997-2001  
     Nominating Committee, 1988, 1990, 2000  
     Organization Committee, 1987-88  
     Program Committee, 1980, 1983, 1987-91, 1993, 1995-2000  
     Publications Committee, 1990, 1994, 1996-2000  
     Scholarship Proposal, 2000  
     Special Activities Committee, 1984-88  
  
     Trends, Marketing, and Project Development Committee  
         Correspondence, Reports, 1988-90, 1993-99  
         Survey Subcommittee, 1984-85, 1988-1991, 1997-98  
 Library Organization and Management Section (LOMS)  
     Ad Hoc Task Force On Diversity, Final Report, 1994  
     Annual Report, 1985  
     Annual Report to the LAMA Board of Directors, 1990  
     Budgeting, Accounting, Costs, and Financing Committee, 1982-84  
     Committee and Discussion Group Tip Sheet, 1996  
     Comparative Library Organization Committee, 1986, 1988-2000  
     Correspondence, Chair, LOMS, 1983-89  
         1990-2000  
     Correspondence, Executive Director, LAMA, 1980-81, 1991-92, 1996-97, 1999-2001

Box 45:

Executive Committee  
     Correspondence, Minutes, Reports 1981-82, 1986-87, 1991-92

- Reports, Agendas, Minutes, 1995-96  
1998-2001
- Financial Management Committee
  - Correspondence, Reports, Minutes, 1979-85  
1986-91  
1992-93, 1995-2000
- Fiscal and Business Officers Discussion Group, 1982-86, 1988, 1990-93
- Insurance for Libraries Committee, 1977, 1980-83
- Leadership Discussion Group, 1988, 1991, 1994-97
- Nominating Committee, 1980, 1982, 1984, 1988-90, 1993
- Planning and Evaluation of Library Services
  - Correspondence, Reports, Minutes, 1981, 1983, 1987-88, 1990-91  
1992-2000
- The Practical Side to Library Planning, 1983
- Program Committee, 1980-83, 1987-90
- Research on Organization and Management Discussion Group, 1990-92, 1994-95, 1999
- Risk Management and Insurance Committee, 1983-96, 2000-01
- Vacancy in Office of Chair, 1985
- Personnel Administration Section (PAS)
  - Dynamics for Supervisors Committee, 1979-86
- Public Relations Section (PRS)
  - Correspondence, 1989
- Systems and Services Section (SASS)
  - By-Laws Committee, 1990
  - Conference Program Committee, 1980-84  
1985-89, 1991-92, 2001
  - Correspondence, Minutes, Reports, 1987  
1988
  - Executive Committee, 1987-88  
1989  
1990-96, 1999-2001
  - Management Practices Committee, 1983-84, 1986-90  
1991-2000
  - Publications and Bibliography Committee, 1984-85, 1987-1993
  - Publications Committee, 1996-2000
  - Technical Services Systems Committee, 1996-97, 1999-2001
- Statistics Section (SS)
  - By-Laws, 1990
  - Using Statistics for Planning and Evaluation Committee, 1987
- Summer School on Library Leadership and Annual Conference Correspondence between  
Rijksbibliotekdiensten (Norway) to Karen Muller, 1992
- “Equity at Issue: Library Services to the Nation’s Major Minority Groups”, 1984-85, 1995

Box 46:

Library Administration and Management Association (LAMA)/Library Organization and Management Section (LOMS) Business & Fiscal Discussion Group, 1993-2001  
 LAMA Budget & Finance Committee, 2006-08  
 LAMA/Building and Equipment Section (BES) Buildings for College & University Libraries Committee, 1999-2000  
 LAMA/BES Library Buildings Consultant List, 2000  
 LAMA/BES Functional Space Requirements Committee, 2000  
 LAMA/BES Library Interiors, Furnishings, & Equipment Committee, 2000, 2002  
 LAMA/BES Publications Committee, 2000  
 LAMA/BES Safety and Security of Buildings Committee, 2000  
 LAMA/BES Moving Libraries Discussion Group, 1999-2000, 2007  
 LAMA/BES Library Safety/Security Discussion Group, 1999-2000  
 LAMA Executive Fall Meeting October 22-23 2010 Chicago IL, 2010  
 LAMA Executive Committee October 23-26 2008 Chicago, 2007-08  
 LAMA Financial Advancement Committee, 2006-07  
 LAMA/Fund Raising and Financial Development Section (FRFDS) Executive Committee, 2003-06  
 LAMA/FRFDS Fund Raising & Financial Development Trends, Marketing & Project Development Committee, 2002-04  
 LAMA/Committee on Organization (COO) Meeting, 2003-05  
 LAMA/BES Seamless Additions Program ALA Annual June 1993, 1993-94  
 LAMA Buildings Preconference, 1991  
 ALA Presidential Task Force on Council Effectiveness, 2010-2011  
 ALA 2007 Washington D.C. Conference Program Coordinating Team, 2002-03, 2005-07  
 LAMA Program Committee, 1988, 2004, 2006-07  
 LAMA/BES "Give Us A Sign" Program, 1997  
 LAMA/BES Equipment Committee, 1993-98  
 LAMA/BES Executive Committee, 1995-2002  
 LAMA/BES Pending Appointments, 1994-98, 2000, 2009  
 LAMA/BES Committee Appointments, 1999-2000  
 LAMA/BES Past Chairs, 2001-02  
 LAMA Spring Executive Committee Meeting, 2009  
 Library Support Staff Certification Program, 2009  
 LAMA Publications, 1983, 1991, 2008  
     LAMA List of Publications, 1991  
     LAMA Recognition of Achievement Award  
     LAMA Become a Member  
     *Join the Library Administration & Management Association*, 1983  
 ALA Publications, 1980, 1986-99  
     ALA/APA Brochure  
     ALA Annual Reports, 1996-97, 1998-99  
     *Come Join Us For Our Second Century*, undated  
     Draft Proposal for ALA Structure, 1994-95

- Memberline*, Autumn 1992
- Getting Involved: The Challenge of Committee Participation*, 1980
- A Century of Publishing at the American Library Association 1886-1986*, 1986
- ALA Committee on Legislation (COL)/Office for Information Technology Policy (OITP)  
Telecom Subcommittee
- Public Relations for the Smaller Library*, James C. Dance, Small Libraries Publications Number 4, 1979
- Automation and the Small Library*, Kenneth John Bierman, Small Libraries Publications Number 7, 1982
- Fund Raising for the Small Library*, Pamela G. Bonnell, Small Libraries Publications Number 8, 1983
- Great Library Promotion Ideas: JCD Library Public Relations Award Winners and Notables 1984*, Beverly J. Bagan and Janice Bonneville-Olsen, edited by Ann Heidbreder Eastman and Roger H. Parent, 1984
- Library Services for Adults*, Gene Martin, Small Libraries Publications Number 9, 1984
- Great Library Promotion Ideas II: JCD Library Public Relations Award Winners and Notables 1985*, Beverly J. Bagan, Dale Carrison, Gloria Glaser, Janice Bonneville Olsen, edited by Ann Heidbreder Eastman and Evelyn Shaevel, 1986
- Great Library Promotion Ideas III: JCD Library Public Relations Award Winners and Notables 1986*, Dale Carrison, Corrine Frisch, Janice Bonneville Olsen, edited by John W. Berry and Beverly J. Bagan, 1987
- Technical Services in the Small Library*, Harvey Hahn, Small Libraries Publications Number 13, 1987
- Great Library Promotion Ideas IV: JCD Library Public Relations Award Winners and Notables 1987*, edited by Sandra A. Scherba, John W. Berry, Michael Haeuser, Marilyn J. Schuman, Barbara A. Webb, 1988
- Knowing Your Community and Its Needs*, Kay Ann Cassell, Small Libraries Publications Number 14, 1988
- Personnel Administration in Libraries*, Second Edition, edited by Sheila Creth and Frederick Duda, 1989
- Preservation and Conservation in the Small Library*, Marcia Duncan Lowry, Small Libraries Publications Number 15, 1989
- Great Library Promotion Ideas V: JCD Library Public Relations Award Winners and Notables 1988-89*, edited by Sandra A. Scherba, Barbara Webb, Karen Muller, Elizabeth R. Miller, 1990
- Great Library Promotion Ideas VI: JCD Library Public Relations Award Winners and Notables 1990*, edited by Pyddney Jones and Karen Muller, 1991
- Solutions to Your Public Relations Challenges*, edited by Charles E. Beard, Patricia H. Latshaw, and Karen Muller, 1991
- Young Adult Services in the Small Library*, Lesley S. J. Farmer, Small Libraries Publications Number 19, 1992

*Box 46 is full.*

