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Reference and Adult Services Division  
Adult Education Board  
Minutes, 1924-1944, 1948-1950

Box 1:

Minutes and supporting documents

July 1, 1924 - April 26, 1926

Commission on the Library and Adult Education

L. L. Dickerson, Executive Asst.

J. T. Jennings, Chairman

Mandate of the Commission

(relationship to Carnegie Corporation)

Publications, including RWAP, bulletins

Reports of committees and subcommittees

Reading habits

Education of kinds of adults (workers, dropouts)

Cooperation with AF of L

The preparation of the report

The Volume includes provisional draft report of the commission for discussion at Signal Mountain, Tenn., April 22-26, 1924 (ca. 200 pp.)

Dec. 13, 1926 - Dec. 27, 1934 (supporting documents and dockets)

Board on the Library and Adult Education

M.S. Dudgeon, Chairman

L.L. Dickerson, F. K. W. Drury, resigned executive assistant (Sept. 1931)

Frances Clarke Sayers, acting executive assistant (Oct. 1931-Fall 1932)

Julia Wright Merrill, executive assistant (Fall 1932, became part of PLA)

Franklin F. Hopper, Chairman

Readable books (subcommittee)

Adult Education and the Library

Cooperation with national organizations and business

Financial statements

Reports of the Executive Assistant

Includes joint meetings (Library Extension Board)

RWAP

Depression and work relief projects

Minutes of subcommittee on Readable Books, Oct. 15, 1933, June 26, 1934

Ballots for election of chairman and other business, July 1934

Minutes of Library Radio Broadcasting Committee, Dec. 27, 1934

Box 2:

June 23, 1935 - Dec. 29, 1941 (name changed to Adult Education Board, 1937; John Chancellor)

Readable Books Subcommittee, minutes, June 25, 1935; May 11, 1936; Nov. 29, 1940 (R.A.)

Ulveling, chairman)  
Joint meeting with Editorial Committee, Dec. 29, 1935; Dec. 29, 1936  
Minutes of Library Radio Broadcasting Committee, May 19, 1936  
RWAP  
Chancellor's reports  
Federal aid  
Promotion of research and studies of readability, adult education

June 25, 1942 (with supporting documents)  
British Columbia Adult Education Survey  
Need for adult education specialist  
Publication and distribution of several articles by Chancellor  
Method of appointing subcommittees

Oct. 10, 1944  
Election  
Policy statement ("Adult Education Policy for Libraries in the Immediate and Postwar Period")

Oct. 14, 1944 (with supporting documents)  
Policy statement (copy included)  
Subcommittee appointments  
Program for 1944-45

Nov. 28, 1944  
Report of meeting of A.L.A. representatives with American Council on Education  
Distribution of adult education policy statement

Minutes, June 15, 1948 (draft and one copy)  
Harmon Foundation Project  
Joint Committee for the Study of Adult Education  
Budget  
Proposed leaflet of suggestions for Adult Education Programs  
Establishment of subcommittees  
Relationship with Adult Education Section of Public Library Division

Minutes, Jan. 22, 1949--another copy  
Circular letter enclosing memos re Harmon Foundation project (not attached), April 28, 1948  
Agendas for May 7, 1949  
Circular letter announcing meeting of May 7, 1949  
Minutes for Jan. 27, 1950 (with circular letter announcing meeting)  
Agenda (tentative) for meeting of Jan. 29, 1951  
Copy of minutes for May 5 and 6, 1950 (original?)  
List of public libraries which have shown some definite interest in adult education (March 1942) 2 copies

Jan. 22, 1949 (2 copies)  
Need for cooperation with other A.L.A. groups interested in adult education  
Financial support through foundations  
Proposed publication

- Travel budget
- Jan. 27, 1950 (2 copies)
  - Publications
  - Proposal for joint meeting in July
  - Budget
  - Cooperation with other organizations interested in adult education
  - Book appraisal project
- May 5 and 6, 1950
  - Review of agenda for meeting of July 17
  - Proposed publications
  - Financial support
  - Book appraisal project
- July 17, 1950 (Joint meeting with representatives from A.L.A. boards and divisions with interest in adult education) 3 copies of minutes, 1 copy of exhibits
  - Current programs of the agencies
  - Improving communication
  - Attempt to get adult education specialist on A.L.A. staff