

IHLC MS 809

**Cunningham Children's Home
Records, 1895-2005**

Manuscript Collection Inventory

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**Cunningham Children's Home.
Records, 1895-2005.**

Contents

LOT 1 (Acquired in 1981)	2
1. Ledgers (1895-1975)	2
2. Methodist Church (1926-1978)	3
3. Cunningham Children's Home Annual Reports and Bylaws (1948-1970)	4
4. Committees and Administration (1944-1979)	4
5. Child Welfare (1948-1978)	5
6. Community Relations (1920-1982)	6
7. Legal (1944-1979)	7
8. Financial (1937-1980)	7
9. Building and Maintenance (1927-1975)	13
10. Farm (1943-1977)	13
11. Children's Homes Other than Cunningham (1945-mid 1950s)	14
LOT 2 (Acquired in 1984)	15
1. Gifts, A-C (1895-1959)	15
2. Gifts, D-J (1921-1946)	15
3. Gifts, K-M (1913-1945)	16
4. Gifts, N-Z (1900-1957)	16
5. Administration (1901-1914)	17
6. Building Fund (1925-1936)	17
7. Building Fund (1911-1936)	17
8. Fundraising Project (1975)	17
LOT 3 (Acquired in 1995)	18
1. Ledgers (1966-1983)	18
2. Methodist Church (1931-1994)	18
3. Cunningham Children's Home Annual Reports and By-Laws (1952-1993)	18
4. Committees and Administration (1955-1993)	18
5. Child Welfare (1937-1990)	19
6. Community Relations (1971-1993)	20
7. Legal (1973-1990)	20
8. Financial (1934-1992)	20
9. Buildings and Maintenance (undated)	20

10. Farms (1964-1989)	21
4. Addendum [4A] (undated) Supplement to Permanent Funds Committee papers, folders 27-32	21
LOT 4 (Processed in 2016)	22
Publications (1982-2005)	22
Artifact (undated)	22

LOT 1 (Acquired in 1981)

Box 1A

1. Ledgers (1895-1975)

"Sessions Books of the Board of Managers, 1895-1946"

1. October 10, 1895-May 17, 1904
2. November 9, 1904-1911
3. 1911-1915
4. 1938-1946 with clippings of 50th Anniversary program (1945)

"Donations and Expense Books, 1895-1958"

5. Donations: 1895-1905
6. 1906-August 1909 (money)
7. 1907-1911 (items)
8. 1913-June 1915 (money and items)
9. July 1915-June 1917 (money and items)
10. February 17-April 1930 (pledges and receipts)

Box 1B

11. 1940-August 1944 (money)
12. October 1951-October 29, 1954 (receipts and deposits)
13. 1952-1953 Dist. WSCS and others (receipts)
14. November 1954-March 1957 (receipts)
15. April 1957-April 28, 1958 (receipts)
16. Estates and Farms (Bequests and Gifts) 1922-1947
17. Building Fund, 1936-1939 (receipts and expenses)

Box 1C

18. Building Project - Dining Hall and Boy's Dorm - 1936-November 1938
19. Building Project, 1941-1945

Box 2

"Donations and Expense Books, 1945-1953"

20. Expenses and Donations - January 1945-December 1948
21. Expenses and Donations - January 1949-September 1951
22. Expenses and Donations - May 1945-November 1960
23. Expenses and Donations - October 1951-December 1953

Box 3

"Donations and Expense Books, 1954-1960"

- 24. Maintenance Account 37-00662521, February 1954 to May 1, 1956
- 25. Maintenance Account, May 1, 1956 to July 30, 1958
- 26. Maintenance Account, August 1, 1958 to May 31, 1960 (plus summaries May 1961 to May 1964)
- 27. Deposits - lists name of donor and also child for whom donation was made and other donations of groups and individuals, May 1958 to September 1960

Box 4

"Donations and Expense Books, 1960-1966"

- 28. Maintenance Account, May 1960-April 1962
- 29. Deposits - lists name of donor and also child for whom donation was made and other donations of groups and individuals, October 1960-September 1963
- 30. Maintenance Account, May 1962-April 1964
- 31. Deposits - lists name of donor and also of child for whom donation was made and other donations of groups and individuals, October 1963-April 1966

Box 5

"Donations and Expense Books, 1966-1975"

- 32. Deposits - lists name of donor and also of child for whom donation was made and other donations of groups and individuals, May 1966-December 1970
- 33. Board Operating Account, January 1974-December 1974

Ledger pages:

Director's House Account - May 1962-April 1966
 Board Operating Accounts
 Income, Investment, Office Receipts,
 Education, May 1962-December 1974
 Depreciation Accounts (Cabin Fund, Investments,
 Cottages, Receipts) - May 1966-September 1973
 Receipts and Disbursements - 1975

Box 6

2. Methodist Church (1926-1978)

- 1. Illinois Conferences WHMS Yearbooks, 1926-1938
 1926-1927, 1930-1931, 1931-1932, 1932-1933, 1933-1934,
 1934-1935, 1935-1936, 1936-1937, 1937-1938
- 2. Annual Reports, 1928-1930
- 3. Annual Reports, 1930-1932
- 4. Annual Reports, 1932-1935
- 5. Annual Reports, 1935-1936
- 6. Illinois Annual Conference Journal and Yearbook, 1932-1933
- 7. Illinois Annual Conference Journal and Yearbook, 1934-1935
- 8. Illinois Annual Conference Journal and Yearbook, 1936

9. WHMS Illinois Conference Messenger
Spring 1937, Fall 1937, Christmas 1938, Spring 1939,
Summer 1939 (2), Win. 1939, Spring 1940
10. Illinois Conf. WSCS
Annual Reports - 1945, 1946-1947, 1947-1948
Minutes (1960-1973)
11. Conf. Treas. Correspondence, 1960-1973
12. Women's Division, Board of Missions - literature, donor
lists, correspondence, 1952-1972
13. Central Illinois Conference correspondence, 1956; 1970-
1976
14. Central Illinois Conference directories, 1969-1978
15. Board of Missions literature, correspondence, 1965-1971
16. Health and Welfare Ministries literature, conference
brochures, correspondence, 1972-1975 (16)
17. Board of Global Ministries
Annual Reports and correspondence, 1973-1977
- 18-19. Methodist Pamphlets

3. Cunningham Children's Home Annual Reports and Bylaws (1948-1970)
1-3. Annual Reports, 1948-1970 (2 copies of each except for
1959)

Box 7

- 4-5. Annual Reports, 1971-1978 (2 copies of each except for
1975)
- 6-7. Bylaws and Revisions
1948, 1951, 1953, 1959, 1961, 1962, 1969, 1973, 1978
4. Committees and Administration (1944-1979)
1-12. Board of Directors Minutes - 1943-1979
Note stated missing minutes: 1947-June, July, August,
September, October (have Treasurer's Report), November,
December; 1948-January Also missing 1955-57.
Board Members Lists - 1949-1950, 1950-1951
- 13-15. Committee Lists - 1947, 1948, 1948-1949
Committee Minutes
Admin.- 1949 - January, July
Admiss. and Placement - Staff Meeting (1951
January) Special Meeting (1951 March), 1951
Budget - 1949 - January
Bldg. and Grounds - 1950 - May
Personnel - For Annual Report 1950, 1951
Study - 1950, October
Music - 1950, November
Illinois Girls Home - 1950, October
- 16-18. Correspondence and Reports
List of children (State Report) - 1940-1941
Staff Meeting, 1951 - January
Special Meeting, 1951 - March
Note: November 24, 1950, phone call to Records
Office, Champaign County, Cunningham Children's
Home was incorporated December 23, 1921 by Louis L.

Emerson, Secretary of State - Book 16,
Miscellaneous Records, page 607

Box 8

19. Administrative and Board of Managers Correspondence, 1970-1979
- 20-22. Executive-Finance Committee Minutes, 1960-1979
23. Study Committee Minutes, 1951-1957
24. Development Committee Minutes, 1960
25. Permanent Funds Committee Minutes, 1957-1973
26. Special Projects Committee Minutes, 1969-1971
27. Long-Range Planning Committee Minutes, 1972
28. Services Committee Minutes, 1969-1975
29. Budget Committee Minutes, 1947; 1979
30. Personnel Committee - Minutes, 1949-1975
31. Personnel Committee - Correspondence, 1969-1971
- 32-34. Personnel Committee - Procedural manuals (Guide 1958, Job description 1972-1979)
35. Personnel Committee - Applicant vitae
36. Personnel Committee - Retirement
37. Obituary file contains clipping about Mrs. Helen Hoadley (1967); Memorial Service info and program for Mrs. Merle (Sarah) English (1973)
5. Child Welfare (1948-1978)
 1. Illinois Department of Children and Family Services correspondence, 1961-1974
 2. Perspective, 1974
 3. Sparks, 1973
 4. Reports
 5. Reports
 6. Evaluations of Cunningham
 - Certification of Financial Reports, 1972
 7. Evaluations of Cunningham, 1974
 8. Evaluations of Cunningham, 1975
 9. Jerome Miller file, Chair of Dept. DCFS
 10. Jerome Miller file, Chair of Dept. DCFS
 11. Child Welfare league of America correspondence, 1966-1976
 12. Reports, 1958
 13. Reports, 1966
 14. Reports, 1967
 15. Reports, 1973
 16. President's letters, 1966-1969

Box 9

- Child Care Association of Illinois
17. Correspondence, 1964-1970
 18. Newsletters, 1969-1973
 19. Membership materials, conference literature, 1969-1973
 20. Related reports, 1948-1978

Cunningham Children's Home report for 75th Anniversary, 1970, detailing program, purpose, young people served, staff
 Booklet - "A long Range Plan to Provide Youth Services in Champaign County," 1978

6. Community Relations (1920-1982)

1. Photos - Mrs. English/girls at Cunningham Children's Home (probably late 1920's/newspaper pictures/boys/1960/1970) Cunningham Children's Home Open House, October 24, 1970
2. Photos - J.O. Cunningham Home - view from southeast (after additions made)/post card of Cunningham Children's Home/children on lawn in front of home (early)/Mrs. English/Bd. ladies/mockup of swimming pool and rec. bldg.
3. Newspaper clippings
 - Champaign-Urbana Courier* special section on Cunningham Children's Home's 75th Anniversary, October 23, 1970 - ads by local businesses
 - Dedication Inez Rose Cottage, October 1955
 - News Gazette* - October 23, 1970 - 75th Anniversary
 - Methodist Action* on 60th Anniversary with photo
 - Original photo of Mrs. Mary McCononghey Cunningham
 - Newspaper photo and write up Board of Managers, May 13, 1953
 - Dedication of cottage (Inez Rose?), November 10, 1954
4. Newspaper clippings various
 - Trevett Cottage ground breaking/razing Sheldon Hall, 1963
5. Various clippings
 - Response Magazine* article, October 1970
 - Story of G. Taborn - *News Gazette*, March 2, 1975
 - Boy's Group Home - *News Gazette*, August 6, 1967
 - Rec. center dedication, September 28, 1975
 - Swimming pool, 1970
6. Plays
 - "Life in Our Home," a one-act play by Mrs. Rolland White
 - "Cunningham Home 60 years of Progress," a one-act play by Minerva White
7. *Breezes From the Hilltop* - newsletter, 1955, 1956, 1957, 1958, 1959, 1960, 1961
8. News Notes, 1970s-April 1982
9. News Release - Laban Peck Cottage, June 9, 1971
10. Pamphlets
 - Cunningham Children's Home booklet, 1920 - has old pictures of room, children, buildings, history
 - Dedication program - Laban Peck and swimming pool, October 10, 1971
 - Dedication program Boy's Group Home
11. Pamphlets

Postcards of Cunningham Children's Home
 Dedication of Sarah English cottage, May 8, 1957
 Dedication Rec. Bldg., September 25, 1975

12. Miscellaneous pamphlets
13. Contributors
 - Master Deposit List (donors), 1974-1975
 - 1968 memorials
14. 75th Anniversary
 - Plans by Director
 - Committee notes
15. Tom Powell, Director - Reception, 1976
 - List of CCA Member Agencies - March 2, 1976
 - Guest list for Powell Reception
 - Correspondence regarding reception

7. Legal (1944-1979)

1. Correspondence, 1945-1961
 - Regarding estates, will, from Little and Finfrock, April 21, 1961, from Finfrock to Mary Yearsley re: Transfer of name from Woman's Home Missionary Society to Women's Society of Christian Service of Central Illinois Conference. Also includes bills from Finfrock, 1961-1962
2. Correspondence, 1962-1966
 - Mostly estates and wills correspondence with Finfrock, June 9, 1966, to Finfrock from Finance Committee Chair Kesler re: purchase of Mattoon property
3. Correspondence, 1967-1976
 - Regarding estates and wills
4. Annual reports of estates and wills, 1945-1954
 - Regarding oil rights for Williamson estate in Oklahoma. Also includes November 14, 1951, letter concerning property line
5. Annual Legal Reports, 1955-1971
 - May 5, 1961, Annual Report re: Zay Williamson Estate and Cunningham Children's Home retaining some oil rights. April 19, 1968, Report by Finfrock includes note: "completed purchase of property at 208 E. Washington April 16, 1968"
6. Court Documents, 1944-1967
 - Includes copies of individual estates, wills, etc.
7. Court Documents, 1968-1972
 - Regarding estates and wills
8. Court Documents, 1973-1975
 - Includes correspondence on stock given to Cunningham Children's Home
9. Court Documents, 1976-1979

8. Financial (1937-1980)

1. Financial Correspondence, 1944-1969
 - Includes August 1, 1967 - statement of property assets
2. Financial Correspondence, 1970-1978
3. Financial Bills Lists, 1943-1946
4. Financial Bills Lists, 1947-1949

Box 10

5. Treasurer's Reports, 1942; 1946-1949
 - Treasurer's Reports
 - 1942 - January-December
 - 1943 - October, December
 - 1946 - June, July, August, September, November
 - 1947 - January, February, May, June, July, August, September, October, November
 - 1948 - January-December
 - 1949 - January - December
 - Farm Receipts Report - Elder
 - Budget Report, 1947
 - Budget, 1948
 - Budget Report, 1948
 - Budget, 1949
6. Treasurer's Reports, 1950-1952
 - Treasurer's Reports
 - 1950 - January-December
 - 1951 - January-December
 - 1952 - January-December
 - Budget Report, 1950
 - Budget, 1949-1950
 - Budget Report, 1951
 - Budget Report, 1951-1952
7. Treasurer's Reports, 1953-1955
 - Treasurer's Reports
 - 1953 - January-December
 - 1954 - January-December
 - 1955 - January -April
 - Budget, 1954
8. Treasurer's Reports, 1956; 1958-1961
 - Treasurer's Reports
 - 1956 - July
 - 1958 - November, December
 - 1960 - January-March, May-December
 - 1961 - March-December
 - Budget report, 1958-1959
 - Operating Account Reports - December 1958, January 1959
 - Permanent Funds and Investments Reports - 1959
 - January-March, May-December
9. Treasurer's Reports, 1962-1968
 - Treasurer's Reports
 - 1962 - January-December
 - 1963 - January-December
 - 1964 - January-April
 - 1965 - May-December
 - 1966 - January-December
 - 1967 - January-December
 - 1968 - January-December
 - Maintenance Account, 1965
10. Treasurer's Reports, 1969-1971

- Treasurer's Reports
 - 1969 - January-December
 - 1970 - January-December
 - 1971 - January-December
- Maintenance Account - May 1, 1968-December 31, 1969
- Assets - December 31, 1970
- 11. Treasurer's Reports, 1972-1974
 - Treasurer's Reports
 - 1972 - January-December
 - 1973 - January-December
 - 1974 - January-December
 - Ledger Sheets
 - Income, 1972
 - Statement of Values, January 1972
 - Budget, 1974
- 12. Treasurer's Reports, 1975-1979
 - Treasurer's Reports
 - 1975 - January-December
 - 1976 - January-December
 - 1977 - January-December
 - 1978 - January
 - Budget, 1977
 - Budget Reports - 1979 - January-December
 - Budget, 1980
- 13. Maintenance Accounts (Treasurer's Reports), 1958-1961
 - Treasurer's Reports
 - 1958 - January-December
 - 1959 - January, February, March, May, June, July, August, September, October, November, December
 - 1960 - January-December
 - 1961 - January-December
 - Budget Report - 1958 September, November
 - Budget, 1959
- 14. Maintenance Accounts (Treasurer's Reports), 1962-1967
 - Treasurer's Reports
 - 1962 - January, February, March, April, June, July, August, September, October November, December
 - 1963 - January, October, November, December
 - 1964 - January, April, May, June, July, August, September, October November, December
 - 1965 - January-December
 - 1966 - January-December
 - 1967 - January-December
 - Budget Reports
 - 1963 - September
 - 1964 March, April
- 15. Maintenance Accounts (Treasurer's Reports), 1968-1970
 - Treasurer's Reports
 - 1968 - January-December
 - 1969 - January-May, June-December
 - 1970 - January-December

- Budget, 1970
- 16. Maintenance Accounts (Treasurer's Reports), 1971-1972
 - Treasurer's Reports
 - 1971 - January-December
 - 1972 - January-December
 - Budget, 1972
- 17. Maintenance Accounts (Treasurer's Reports), 1973-1974
 - Treasurer's Reports
 - 1973 - January-December
 - 1974 - January-December
 - Budget, 1973
 - Budget Report, 1974
- 18. Maintenance Accounts (Treasurer's Reports), 1975-1976
 - Treasurer's Reports
 - 1975 - January-December
 - 1976 - January-December
 - Budget, 1976
- 19. Maintenance Accounts (Treasurer's Reports), 1977-1978
 - Treasurer's Reports
 - 1977 - January-December
 - 1978 - January-May, July-December
 - Budget, 1977
- 20. Maintenance Accounts (Treasurer's Reports), 1979
 - Treasurer's Report, 1979 - January-April, June, July, August, October, November
 - Budget, 1979
- 21. Deposits, 1948; 1960-1963
 - Office Receipts, 1948, January to August, September to December
 - Treas. August, September 1948
 - Office Receipts - 1949, January, February
 - Deposits (Donors, too)
 - 1960 - October November, December
 - 1961 - January-December
 - 1962 - January-December
 - 1963 - January-December
- 22. Deposits, 1964-1970
 - 1964 - January-December
 - 1965 - January-December
 - 1966 - January-December
 - 1967 - January-December
 - 1968 - January-December
 - 1969 - January-December
 - 1970 - January-December
- 23. Deposits, 1971-1973
- 24. Deposits, 1974-1976
- 25. Bank Safe Deposits
 - 1. List of Contents, 1957
 - Includes: adoption papers, Articles of Incorporation, Deed from J. O. Cunningham, Historical papers

2. Copy "Memo to Cunningham Children's Home General Accounting File," December 1967
3. List of Contents, 1970s
4. List of Assets, March 1966
5. List of Contents, 1960s
Includes: stock certificates, 27 January 1966
Exemption from Fed. Income Tax, November 1, 1944
Articles of Incorporation WSCS, Home Missionary Society Articles, Porterfield Contract, Mt. Hope Cemetery lot deed, deed for Cunningham Children's Home to Missionary Society, Abstract of title for farms, deed to Director's House, copy of tiling at Cunningham Children's Home, farm title and abstract, Cunningham Children's Home abstract, Finfrock envelope: abstract and plat, deed with resolution and waiver, 1961 Articles of Incorporation, Letter of Conveyance; list of CO's "Added to box in 1967 - Passbooks and CO's"
6. Book Interest and Dividend Payments, 1965 to 1971
7. Lists of Assets. 1967, 1968
8. List of Contents, 1972 (as above with: Mattoon Cabin warranty deed and owners' title 1966 and Group Home 1967)
9. Trust Committee Review of assets, 1972
10. List of Contents, June 1972
11. List of Contents, May 1972
(Includes: 1921 Charter, 1926 WSCS, November 22, 1924 Articles of Amendment, Incorporation of Cunningham Children's Home 1969, Tax Exempt Permit October 10, 1922, September 30, 1954, and property letters)
12. Report on Incomes, Funds, Farms, Disbursements, November 8, 1978
13. Budget Notes, 1979
26. Insurance Records
1956 (mostly buildings)
Statement of Values, 1960s
Agents' letters, 1960s, 1970, 1973
(March 1963 - Cogdal became insurance agent)
27. George Maxwell Fund
Education Fund Report, May 1966 to May 1967
Copy of letter from George Maxwell to Mrs. Bedford, December 30, 1970
Letter from bank regarding George Maxwell Fund stock assignment
Other letters regarding George Maxwell Fund
28. Endowment Fund Accounting
1942, 1944, 1945, 1946, 1948, 1949, 1950, 1951, 1952, 1953, 1954
29. Wakefield Audits (one copy each)
1958 (18 mo.), 1960 (18 mo.), 1962, 1963, 1964, 1965
30. Peer Audits, 1967-1969

1967 (3 copies)
 1968 (2 copies)
 1969 (3 copies)

Box 11

31. Peer Audits, 1970-1971
 - 1970 (3 copies)
 - 1971 (2 copies)
32. Peer Audits, 1972 (3 copies)
33. Peer Audits, 1973 (2 copies)
34. Peer Audits, 1975-1976
 - 1975 (2 copies)
 - 1976 (2 copies)
35. Winakor Audits
 - Assets and Maintenance, April 1966 (2 copies)
 - Investment and Property, April 1967 (2 copies)
36. Champaign County Bank and Trust Co. Audits, 1960-1966
 - Trust Agreement, February 10, 1960
 - Annual Report of Trust
 - 1960
 - 1961
 - 1962
 - 1963 (2 copies)
 - 1964 (2 copies)
 - 1965 (2 copies)
 - 1966 (3 copies)
37. Champaign County Bank and Trust Co. Audits, 1966-1972
 - Report of Trust
 - 1967 (2 copies)
 - 1968 (2 copies)
 - 1969 (2 copies)
 - 1970 (2 copies)
 - 1961 (4 copies)
 - May 1, 1971 to December 31, 1971 (3 copies)
 - January 1, 1972 to December 31, 1972 (4 copies)
 - Annual Meeting Report, May 1972 (2 copies)
 - Trust Committee Review, October 11, 1972
38. Champaign County Bank and Trust Co. Audits, 1973-1975
 - Report, January 1973 to December 31, 1973 (4 copies)
 - Trust Committee Review, October 12, 1973 (2 copies)
 - Annual Meeting Report
 - 1973 (3 copies)
 - 1974 (2 copies)
 - Annual Report, January 1, 1974 to December 31, 1974 (2 copies)
 - Reports: Trust
 - A, B - October 31, 1975 (2 copies)
 - C - November 15, 1975 (2 copies)
39. Champaign County Bank and Trust Co. Audits, 1976-1978
 - Reports: Trust
 - C - February 15, 1976
 - A - February 29, 1976 (2 copies)

- A, B, C - October 31, 1977; December 31, 1977
 - B, C, E - October 31, 1978
- 40. First National Bank Audits, 1976-1979
 - Reports: Trust
 - B - October 31, 1976
 - A - November 30, 1976
 - B - October 31, 1978, and 1977 (2 copies)
 - A - November 30, 1978, and 1977 (2 copies)
 - B - October 31, 1979, and 1978
 - A - November 30, 1979, and 1978
- 9. Building and Maintenance (1927-1975)
 - 1. Contracts, 1927-1936
 - New Boiler House - letters, 1927 (includes one to Mrs. Towle telling of progress of boiler August 18, 1927)
 - Building, 1937 (Spaulding Hall - Dining Hall and Dormitory Building)
 - Coal (1944)
 - 2. Contracts, 1944-1958
 - Drawings with Rec. Hall and 3 cottages and residence
 - Gravel, tennis court, road improvements, April 6, 1950
 - Tubular fire escapes, February 8, 1952
 - Index of Buildings, August 1, 1952 - list and how used
 - Contracts for cottages, 1953
 - Inspection update
 - Special city assessment for sewer, 1958
 - 3. Laban Peck Cottage, Contracts and Correspondence, 1960
 - Insurance, bills, asphalt, grounds
 - Sale of 608 W. Illinois St. property, March 31, 1961
 - Chimney for Admin. Bldg., December 28, 1961
 - Boiler lines, 1962
 - Dormitory wrecking, August 4, 1964
 - 4. Recreation Complex, Contracts and Correspondence, 1975
 - Budget
 - Pool Project
 - Gifts
 - 5. Recreation Complex, 1975
 - Laban Peck Cottage bills
 - Spaulding Hall, 1973
- 10. Farm (1943-1977)
 - 1. Annual Reports, 1945-1950
 - List of Assets
 - Farm list
 - Planting drawings, 1943
 - Elder Farm report, 1944 to 1945
 - Farm reports, November 1, 1945 to 1946, 1946 to 1947, 1947 to 1948, 1948 to 1949
 - Comparisons, 1945-1949
 - Comparison, 1949-1950
 - 2. Annual Reports, 1951-1952; 1968-1971
 - Farm Tour schedule, July 2, 1951

- Reports, November 14, 1951, May 14, 1952
- Garwood Farm Report, 1952-1953, July 14, 1954
- Oklahoma Farm letter of appraisal, June 28, 1957
- Report of crops, 1968
- Farm receipts, 1969
- Farm Committee Report, 1959
- Comparison Report, 1951-1960
- Crop Report, 1965, 1968, 1970
- Farms report, May 13, 1970
- Farm Committee Minutes, March 27, 1972
- 3. Rent Reports, 1944-1948
 - Grain Storage and Rents, 1944-1946
 - Report of Farms, May 1948 to May 1949
 - Grain Storage and Rents, 1947, 1948
- 4. Rent Reports, 1949-1953
 - Grain Storage and Rents, 1949, 1950, 1951, 1952, 1953
- 5. Rent Reports, 1958-1961
 - Grain Storage and Rents, 1958, 1959; 1960, 1961
- 6. Rent Reports, 1962-1964
 - Grain Storage and Rents, 1962, 1963, 1964
- 7. Rent Reports, 1965-1966
 - Grain Storage and Rents, 1965, 1966
- 8. Rent Reports, 1967-1969
 - Grain Storage and Rents, 1967, 1968, 1969

Box 12

- 9. Rent Reports, 1970-1971
 - Grain Storage and Rents, 1970, 1971
- 10. Rent Reports, 1972-1974
 - Grain Storage and Rents, 1972, 1973, 1974
- 11. Rent Reports, 1975-1976
 - Grain Storage and Rents, 1975, 1976
- 12. Farm Expense Statements, 1945-1953
- 13. Farm Expense Statements, 1958-1962
- 14. Farm Expense Statements, 1963-1966
- 15. Farm Expense Statements, 1967-1968
- 16. Farm Expense Statements, 1969-1970
- 17. Farm Expense Statements, 1971-1972
- 18. Farm Expense Statements, 1973-1974
- 19. Farm Expense Statements, 1975-1976
- 20. Farm pamphlets
 - University of Illinois Informational publications, mid 1960s, 1964, 1975, 1976, 1977
- 11. Children's Homes Other than Cunningham (1945-mid 1950s)
 - 1. Literature
 - Printers' block for Langley Community House
 - Pamphlets - Optimist Community Home for Children, Langleyville Community Center mid 1950s, Horizon House, Chaddock
 - 2. Literature
 - Baby Fold - Committee member's Notebook, 1945-1949

LOT 2 (Acquired in 1984)

Lot 2 includes several subseries of correspondence and other written records. Throughout these subseries, abbreviations were used to provide more in-depth description. The abbreviations are as follows: T=Typed; L=letter; S=Signed; D=Document; s=Sides; p=pages.

Box 13

1. Gifts, A-C (1895-1959)

Albright, Annie L. Estate
 Copy, Roger Little to Cunningham Children's Home,
 6/21/1943, TLS 3s, 3p
 Bauman, Margaret Keyes
 Will, 1/2/1922, D 6s, 6p
 Bollman, William A.
 Chancy Finfrock to Merle English (Cunningham
 Children's Home), 12/26/1957, TLS 1s, 1p
 Will, 10/15/1953, D 3s, 3p
 Inez Brown to Chancy Finfrock, 12/20/1957, TL 1s, 1p
 Briggs, Elvira
 Copy of probate, 4/15/1959, D 2s, 2p
 Carl, Nellie
 Little to Cunningham Children's Home, 5/4/1943, TL 1s,
 1p
 Little to Mrs. Bristow, 5/4/1943, TLS 1s, 1p
 Crawford, Ella Margaret
 Will, 11/27/1923, D 2s, 2p
 10/24/1923, D 2s, 2p
 Cunningham, J. O.
 Copies of Warranty Deed, 3/20/1895, 2D 4s, 4p
 Finfrock to Mrs. Dillavou, 10/17/1958, 2TL 3s, 3p
 Photographs, J.O. and Mary Cunningham (copies of
 portraits)

2. Gifts, D-J (1921-1946)

Davis, Cornella
 Copy of probate document, 4/?/1934, D 1s, 1p
 Depue, Michael Henry
 Little to Bristow, 5/25/1943, TLS 1s, 1p
 Gardemard, Rebecca R.R.
 Little to Bristow, 5/24/1943, TLS 1s, 1p
 Gillogly, William T.
 Accounting of estate, 5/28/1921, D 4s, 4p
 Hazen, Helen E.
 Will, 4/9/1923, D 4s, 4p
 Copy, 4/17/1923, D 2s, 2p
 Copy, 5/7/1923, D 1s, 1p
 Sale of property, 8/28/1923, D 2s, 2p
 Hume, Clarissa I.
 Harry Boyer to Cunningham Children's Home, 1/26/1940,
 TLS 1s, 1p
 Jacobs, Lizzie L.

Hattie N. Peterson to Lucile D. Whiting, 4/8/1946,
 (insurance policy paid \$15.71 for 12 years, TLS 1s,
 1p
 4/4/1946, D 1s, 1p
 Policy, 12/16/1942, D 5s, 3p

3. Gifts, K-M (1913-1945)

Klink, Fannie

Copy re: will Little to Cunningham Children's Home,
 4/19/1943, TLS 1 s, 1p

Kuhn, Isaac

Copy re: will Little to Cunningham Children's Home,
 2/12/1943, TLS 1s, 1p

Copy I. Kuhn to Little, 2/10/1943, TL 1s, 1p

Marsh, Allie

Copy re: will Little to Cunningham Children's Home,
 8/4/1943, TLS 1s, 1p

Macy, Robert C.

Plat, 11/26/1913, D 1s, 1p 11/26/1913

Copy S.S. DuHamel to Supt. Hesswood, 7/13/1921, TLS
 1s, 1p

Re: stock, 7/14/1921, D 1s, 1p

Warranty deed, 1/10/1923, D 1s, 1p

Isaac Love to Katurah Sim. 11/12/1924, TLS 2s, 2p

Quit claim deed, 7/30/1945, D 2s, 1p

Sale, 7/30/1945, D 2s, 3p

Sale, 8/2/1945, D 2s, 2p

8/2/1945, D 2s, 2p

Finrock to Inez Rose Samson, 9/17/1945, TLS 1s, 1p

Sale, 11/?/1945, 2D 4s, 5p

4. Gifts, N-Z (1900-1957)

Rotary Club

Re: gift Stuart D. Daniels to Mrs. Bristow, 7/16/1946,
 TLS 1s, 1p

Rush, Anna

Will, 7/17/1924, D 2s, 2p

Russell, William

Will, 8/25/1900, D 4s, 4p

Sayre, Laura F.

Will, Little to Mrs. Bristow, 12/9/1942, TLS 1s, 1p

Little to Cunningham Children's Home, 12/9/1942, TL
 3s, 3p

Schaffnit, Mary E.

Will, Little to Cunningham Children's Home, 2/12/1943,
 TLS 1s, 1p

Thornburn, Thomas B.

Probate, no date, D 2s, 2p

Trevett, Mary H.

Re: gift of \$60,000 Mary Trevett to Cunningham
 Children's Home, 10/4/1956, TLS 1s, 1p

Finrock to Merle English, 4/18/1957, TLS 1s, 1p

Newspaper clippings concerning Trevett

5. Administration (1901-1914)

Re: Deaconess Home continuation D.W. Howell to Rev. X.M. Fowler, 9/11/1914, TLS 1s, 1p

Booklet "Constitution and By-Laws Board of Managers Cunningham Children's Home," 1901 with list of the officers of the Board

Booklet "Constitution and By-Laws of Managers Cunningham Children's Home," 1910

Booklet "Minutes of Meeting Held in Buffalo, N.Y. May 8-11, 1913, General Deaconess Board of the Methodist Episcopal Church"

6. Building Fund (1925-1936)

Mrs. J. H. Freeman WHMS Treas. to Keturah Sim, 7/3/1925, TLS 1s, 1p

Mrs. Mary L. Woodruff, WHMS Secy. to Keturah Sim (National had to approve new buildings), 6/24/1926, TLS 3s, 3p

Ethel C. Taylor to Mrs. H. Pfitzenmeyer with copy, 4/9/1927, TLS 1s, 1p

Jane H. Freeman to Jane Oehler, 11/22/1935, TLS 1s, 1p

J. Oehler to Mrs. Watson, 11/25/1935, TLS 1s, 1p

J. Oehler to Mrs. Watson, 12/7/1935, TLS 2s, 2p

J. Oehler to Mrs. Freeman, 12/7/1935, TLS 1s, 1p

J. Freeman to J. Oehler, 12/10/1935, TLS 1s, 1p

J. Oehler to Mrs. Watson, 12/12/1935, TLS 1s, 1p

Mrs. Freeman to Conf. Corresp. Secy., 2/5/1935, TLS 1s, 1p

J. Oehler to J. Freeman, 2/8/1936, TLS 1s, 1p

J. Freeman to J. Oehler, 2/21/1936, TLS 1s, 1p

J. Freeman to J. Oehler, 4/6/1936, TLS 1s, 1p

J. Oehler to Mrs. Watson, 4/9/1936, TLS 1s, 1p

Edna H. Shutes to J. Oehler, 5/11/1936, TLS 1s, 1p

7. Building Fund (1911-1936)

Form letter to solicit funds to replace original Home and two other drafts, no date, TL 2s, 2p

Postcard, Guy Fisher to Leslie O. Sale, 4/11/1936

Pledge card, Mr. and Mrs. F.R. Watson to Cunningham Children's Home

Pledge card, blank

Listing of pledges Cunningham Children's Home, 1936, D 1s, 1p

Listing of pledges Cunningham Children's Home, 4/13/1936, D 1s, 1p

Contracts

Cunningham Children's Home (Sheldon Hall) with C.E. Smith, 5/9/1911, D 6s, 4p

Cunningham Children's Home with Douglas Osborn, 2/12/1920, D 2s, 1p

8. Fundraising Project (1975)

13 papers from University of Illinois Advertising 281 class, spring semester, 1975. The assignment consisted of designing a fund drive for Cunningham Children's Home.

LOT 3 (Acquired in 1995)

Box 14

1. Ledgers (1966-1983)
 1. 1966-1973
 2. 1979-1980
 3. 1980-1981
 4. 1981-1982
 5. 1982-1983
2. Methodist Church (1931-1994)
 1. Women's Home Missionary Society
 - Annual reports, 1937-1938
 - Convention programs, 1931, 1932, 1938
 2. Charter controversy, 1939-1941
 3. Title transfer, 1960-1961
 4. Incorporation documents
 5. United Methodist Women
 - Miscellaneous
 6. United Methodist Women Central Illinois Conference directories
 7. United Methodist Women, The Link, 1983, 1992-1994
 8. Board of Global Ministries
 - Covenant
 9. Board of Global Ministries Correspondence, 1972-1994
 10. Board of Global Ministries Handbook
 11. Board of Global Ministries miscellaneous
 12. Health and Welfare Ministries miscellaneous
3. Cunningham Children's Home Annual Reports and By-Laws (1952-1993)
 1. Annual reports (32), 1952-1959, 1970, 1975, 1977-1979, 1981-1983, 1985-1993
 2. By-Laws
 - Legal correspondence, 1958, 1978, 1993
 3. Bylaw revisions, 1957-1993
4. Committees and Administration (1955-1993)
 1. Board structure charts
 2. Director's reports
 3. Director's correspondence
 - 4-8. Board of Directors minutes

Box 15

- 9-13. Board of Directors minutes
14. Board of Directors correspondence
15. Board of Directors manuals
16. Board of Directors membership lists
17. Board of Directors resolutions
18. Board of Directors retreat
19. Administrative Committee minutes
- 20-26. Executive-Finance Committee minutes, 1956, 1960-1992
27. Permanent Funds Committee minutes, 1972-1984
- 28-29. Permanent Funds Committee reports, 1955, 1958-1988
30. Permanent Funds Committee correspondence, 1956-1989
31. Permanent Funds Committee, Champaign County Bank
32. Permanent Funds Committee real estate transactions

33. Legislative Committee minutes and correspondence, 1983-1992

Box 16

34. Long-range Planning Committee minutes and reports
35. Services Committee minutes and reports, 1959-1992
36. Budget Committee minutes, 1974-1989
- 37-42. Budget Committee budget preparation materials, 1973-1974, 1975-1976, 1977-1992
- 43-46. Personnel Committee minutes, 1961-1989
47. Personnel Committee reports
48. Personnel Committee correspondence
 - Intra Committee
 49. Illinois Department of Children and Family Services (DCFS)
 50. National Division
 51. Re: Executive Director search
52. Personnel Committee guidelines
53. Personnel Committee incentive programs
54. Personnel Committee job descriptions
- 55-56. Personnel Committee job description manuals
57. Personnel Committee orientation packet
58. Personnel Committee pension plans
59. Personnel Committee personnel policies
60. Personnel Committee staff evaluations and lists
61. Nomination Committee minutes, reports, correspondence
 - Ad hoc committees
62. Affirmative Action, reports and correspondence
63. Boy's Home report, January 13, 1993
64. Bubble Committee, report and correspondence
65. Financial Assets Study Committee minutes and reports, 1984-1985
66. Fund-raising Committee report
67. Mattoon Committee, correspondence and clippings
68. Membership and Child Welfare League minutes
69. Legal Counsel, minutes, reports, correspondence
70. Special Projects, minutes

Box 17

5. Child Welfare (1937-1990)

1. Child Care Association of Illinois
- 2-4. Child Welfare League of America, reports and studies
5. Cunningham Children's Home correspondence
6. Cunningham Children's Home nutrition experiment, 1937-1939
7. Cunningham Children's Home progress reports
8. DCFS correspondence
9. DCFS Licensing correspondence and report, 1968-1980
10. DCFS Newsletters and standards
11. Illinois Welfare Association certificate
12. North Central Assn. of Colleges and Schools report, 1990
13. Medical report

6. Community Relations (1971-1993)

1. Public Relations Committee minutes
2. Building dedications
3. Daily Scoop
4. Development Committee, correspondence, minutes, reports
5. District representatives of Cunningham Children's Home
6. Former Board Members luncheon
7. Fund-raising Plan
8. History, including 75th Anniversary materials
9. Mary Carney, vita
10. Mary Carney, "Administer the Trust" (Ph.D. dissertation) [Illinois Historical Survey copy: Q.360.Ta93c217]
11. News Notes, 1971-1993
12. Skits
13. Promotional literature
14. Public Relations activities and materials
15. Published accounts of Cunningham Children's Home
16. Gerker School promotional materials

7. Legal (1973-1990)

1. Annual reports
2. Correspondence re: name change, 1973
3. Correspondence re: indemnification resolution, 1980
4. Correspondence re: personnel policy, 1983-1990
5. Correspondence re: miscellaneous

Box 18

8. Financial (1934-1992)

- 1-6. Treasurer's reports, 1934, 1955-1979
- 7-9. Maintenance accounts, 1955-1979
- 10-18. Treasurer's reports and maintenance accounts, 1980-1988

Box 19

- 19-22. Treasurer's reports and maintenance accounts, 1989-1992
23. Insurance correspondence and summaries
24. Insurance policies
25. Audits
 - Peer, Hunt, and Curzon, 1967, 1976-1977
26. Audits, Winaker and Meyers, 1966-1967
27. Audits, Wakefield, 1947-1948, 1951-1952, 1957-1958, 1960, 1962-1963, 1965
- 28-31. Audits, Clifton, Gunderson and Co., 1979-1989
32. C.P.A. reports and correspondence, 1967-1984
33. Tax-exempt status

9. Buildings and Maintenance (undated)

1. Building and Grounds Committee minutes
2. Building and Grounds Committee projects
3. Ad hoc Committee on School Building

4. Bills from the School Committee Project
5. Boys' Group Home
6. Fire Inspection
7. Girls' Group Home
8. Goodman Center
9. Illinois Cottage
10. Mattoon Cabin
11. Peck Cottage
12. Pool
13. Recreational Complex
14. Residence Bids
15. Vehicles

Box 20

10. Farms (1964-1989)

1. Farms committee minutes, 1972-1989
2. Farms committee reports and policies
- 3-4. Farms committee correspondence, 1964-1989
- 5-9. Bank of Illinois farm reports, 1978-1986
10. Champaign County Bank farm report, 1982
11. Farm Manager's reports to Cunningham Children's Home Board
12. Farm Manager's reports, Barnhart Farm
13. Farm Manager's reports, Boyles Farm
14. Farm Manager's reports, Burwash Farm
15. Farm Manager's reports, Jacobs Farm
16. Farm Manager's reports, Johnson Farm
17. Farm Manager's reports, Newkirk Farm
18. Farm Manager's reports, Sheldon Farm
19. Farm Manager's reports, Stearns Farm
20. Farm Manager's reports, Williams Farm
21. Farm Manager's reports, Wilson Farm
22. Farm Manager's reports, Wirth Farm
23. Receipts
24. Farm tours
25. Legal matters

Box 21

4. Addendum [4A] (undated)

Supplement to Permanent Funds Committee papers, folders 27-32

- 1-2. Blyler
3. Burwash
- 4-5. Elder
- 6-7. Goodman
8. Hart
- 9-12. Howard
- 13-16. Johnson
- 17-18. Maxwell
19. Moot
20. Myers
21. Newkirk
22. Ockerman
- 23-24. Wirth

LOT 4 (Processed in 2016)

Box 22

Publications (1982-2005)

Event programs, 2005

Newsletters, 1982-1983, 1987, 1989-1990, 1994-1995

Outreach materials, 1993 (includes pamphlet and letter)

Artifact (undated)

"Kids' Needs First" button, undated