

IHLC MS 357

**Urbana Association of Commerce
Records, 1914-1935**

Manuscript Collection Inventory

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**Urbana Association of Commerce.
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I. Correspondence

Incoming and outgoing correspondence is arranged in one alphabetical run by name of organization, company, or correspondent. Illinois organizations are filed under the city or town name, out-of-state organizations by state, then by city. (For example, the Mattoon Chamber of Commerce is under "Mattoon," while the Denver Chamber of Commerce is filed under "Colorado.")

Box 1

1. A
2. Addressograph Company (Chicago)
3. Adkins, Congressman Charles D.
4. American Multigraph Company (Cleveland)
5. Aurora Chamber of Commerce
6. B
7. William Beck and Sons Co. (Cincinnati)
8. Big Four Railway System
9. Black, William z. (State Representative)
10. Bloom, P. E. (Catlin, Illinois)
11. Bloomington Chamber of Commerce
12. Butler Bros. (Chicago)
13. C.
14. California
15. Canada
16. Carson Pirie Scott & Co.
17. Chain Store Age
18. Chamber of Commerce of the United States
19. Champaign
20. Champaign Chamber of Commerce
21. Champaign County Farm Board
22. Chevrolet
23. Chicago and Eastern Illinois Railway Co.
24. Chicago Association of Commerce
25. Chicago Better Business Bureau

26. Chicago Daily News
27. Chicago Motor Club
28. Chicago World's Fair
29. Colorado
30. Connecticut
31. Cook, Deborah (New York City)
32. Craig, Edith (Normal, Illinois)
33. Cutter, Edgar (Chicago)
34. D
35. Danville
36. Danville Chamber of Commerce
37. Dartnell Corporation (Chicago)
38. Decatur
39. Decatur Chamber of Commerce
40. Disabled American Veterans
41. Dry Goods Merchants Trade Journal
42. Dunlap, H. M. (State Senator)

Box 2

43. E
44. Governor Louis Emmerson
45. Executives' Club of Chicago
46. F
47. Fantus Factory Location Service (Chicago)
48. Farmers Grain Dealers Association of Illinois
49. Federation of Illinois Colleges
50. Finfrock, Chauncey L. (Urbana lawyer, Little & Finfrock)
51. Ford
52. Furniture Record
53. G
54. Galesburg Chamber of Commerce
55. Gasthoff, Earl W., Gasthoff Decorating Co. (Danville)
56. Gem City Business College (Quincy)
57. General Motors
58. Governor Emmerson's Commission on Unemployment Relief
59. Great A&P Tea Co.
60. Green & Palmer (Urbana law firm)
61. H
62. Hageman Publicity Agency (St. Louis)
63. Heffernan, Maj. L. E. (Chanute)
64. I
65. Illinois
66. Illinois Association of Elks
67. Illinois Association of Ice Industries
68. Illinois Bell
69. Illinois Central Railroad
70. Illinois Chamber of Commerce

71. Illinois Commerce Commission
72. Illinois Council of Religious Education
73. Illinois Farmers' Institute
74. Illinois Journal of Commerce
75. Illinois Library Association
76. Illinois Municipal League
77. Illinois Power
78. Illinois Press Association
79. Illinois Retail Clothiers' and Furnishers' Association
80. Illinois Traction System
81. State of Illinois Agencies (excludes University)
82. State of Illinois-Adjutant General
83. State of Illinois-Department of Public Works
84. State of Illinois-Division of Highways
85. State of Illinois-Governor
86. State of Illinois-Secretary of State

Box 3

87. Indiana
88. Crawfordsville (Indiana) Chamber of Commerce
89. Indianapolis
90. Indianapolis Better Business Bureau
91. Indianapolis Chamber of Commerce
92. Iowa
93. Davenport Chamber of Commerce
94. Des Moines
95. International Paper Company (New York City)
96. Intertype Corporation (Chicago)
97. J
98. K
99. Kankakee
100. Kansas
101. Kay, Hobart (father of Gerald, the "amazing boy wonder who can both whistle and eat at the same time")
102. Kewanee
103. G. H. Kirk Co.
104. Kline Brothers Co.
105. Kroger Grocery & Bakery Co.
106. Jos. Kuhn & Co. (Champaign merchant)
107. L
108. Little, Roger F. (Urbana lawyer, Little & Finfrock)
109. Ma
110. Malloch, Douglas (Chicago)
111. Mattoon
112. Mc
113. Me-Mi
114. Michigan

115. Battle Creek Chamber of Commerce
116. Grand Rapids Store Equipment Co.
117. Minnesota
118. Missouri
119. St. Louis Better Business Bureau
120. Mo-Mz
121. Montgomery Ward
122. Modern Display Equipment Co. (Chicago)

Box 4

123. Na-Nat
124. National Association of Better Business Bureau
125. National Better Business Bureau
126. National Recovery Administration
127. National Tea Company
128. Nb-Nz
129. New Jersey
130. New York
131. New York Central Lines
132. Nielson, Knud (Evergreen, Alabama)
133. O
134. Ohio
135. Oklahoma
136. P
137. Pace, Anderson; Pace Inc. (Chicago)
138. Paris, Ill.
139. Pennsylvania
140. Peoria
141. Peoria and Eastern Railway
142. Polley, Frederick A. (Indianapolis)
143. Pullman Co.
144. R
145. Rantoul
146. Rickey, Branch (St. Louis Cardinals, see also #230)
147. Rockford

Box 5

148. Sa-Sl
149. Sm-Sz
150. Scott Stores Inc.
151. Smith, George C. (Industrial Club of St. Louis)
152. Standard Paper Manufacturing Co. (Richmond, Virginia)
153. Sweeney, Professor O. R. (Iowa State College)
154. T
155. Tennessee
156. Texas
157. U
158. University of Illinois

- 159. Urbana
- 160. City of Urbana
- 161. Urbana Daily Courier
- 162. Urbana High School
- 163. Utterback, R. M. (Utterback's Business Colleges, Danville)
- 164. V
- 165. W
- 166. Wisconsin
- 167. X - Y - Z
- 168. YMCA

II. Minutes and Reports of Committees

Box 6

- 169. Annual Election Committee
- 170. Annual Meeting Committee
- 171. Annual Primary Election Committee
- 172. Armistice Day Committee
- 173. Board of Directors, Minutes of Meetings
- 174. George Chapin's notes from Directors' Meetin
- 175. Christmas Activities Committee
- 176. Decoration Committee
- 177. Emergency Relief Committee
- 178. Football Banquet Committee
- 179. Fraternity Credits Committee
- 180. Joint Committee on Taxation (with Champaign County Farm Bureau and Champaign Chamber of Commerce)
- 181. Leal School Committee
- 182. Membership Committee
- 183. National Affairs Committee
- 184. Committee on Outlook Sanitarium
- 185. Committee on Retail Instruction
- 186. Retail Trade Council
- 187. Rooster Day Committee, 1932
- 188. On to St. Joseph Committee
- 189. Secret Committee of 200
- 190. School Relations Committee
- 191. Committee on Solicitations
- 192. Twin City Unemployment Committee
- 193. University of Illinois Athletic Relations Committee
- 194. Urbana Golf and Country Club Membership Committee
- 195. Urbana High School Athletic Relations Committee
- 196. Urbana High School Band/Parents of the Band Committee
- 197. Urbana National Recovery Administration Investigating Committee
- 198. Miscellaneous Committees

III. Miscellaneous Materials

Box 7

199. Annual Meeting, 1934
 Introductions, awards, promotional material
200. Annual Meeting, 1934
 Correspondence
201. Farm Census Preliminary Announcements, U. S. Census Bureau Press Releases, 1930, includes 85 of 102 Illinois counties; alphabetical
202. Holaday Post Roads Bill, 1928-1932
 Correspondence dealing with bill proposed by W. P. Holaday, Congressman from Illinois, concerning construction of a national system of hard surface roads
203. Indianapolis Better Business Bureau Bulletin
 Scattered issues, May 1929-January 1930; July 1935
204. Indianapolis Better Business Bureau Radio Talks
205. Junior Chamber of Commerce Survey Correspondence
 Chapin's letters to organizations around U.S. asking for information that would help him start a Junior Chamber of Commerce in Urbana
206. Trip Reports, 1928
 Reports of Chapin's business trips to Chicago and Danville
207. Twin-City Labor Survey, 1930
208. Uncategorized (includes a paper by Chapin, "If I were an Editor Again," press releases, 1932 Annual Report, newsletters of the Urbana Women's Club, biographical sketches of Mr. & Mrs. Potter Palmer, programs, invitations, insurance policy receipt, second pages of unidentified letters, handbills of the East Green Street Grocery, and other materials)

IV. George Chapin's Records of Other Organizations

Box 8

209. Civil Works Administration
 Primarily memoranda and statistical forms
210. Illinois Commercial Secretaries Association
211. National Recovery Administration-Urbana
 Meetings of the Urbana NRA Compliance Board
 NRA General Committee, and Retail Trade Council; question and answer publicity material; Retail Code Authority forms
212. National Recovery Administration-Urbana Merchant Agreements
213. Twilight Baseball League, 1931
 Urbana Community Chest
214. Minutes, budgets, reports
215. Correspondence
216. Publicity, solicitations, bulletins, miscellaneous
217. Illinois Commercial Secretaries Association Survey, 1928
218. Red Cross, YMCA
219. Urbana Golf and Country Club
220. Urbana Playground Association, 1930-1932
 Urbana Rotary Club

- 221. Committee reports and membership correspondence
- 222. Conference of 45th District
- 223. Chapin paper, "Thoughts About Rotary"
- 224. Rotary International Directives, instructions, correspondence from headquarters in Chicago
- 225. Classification rules, publications
- 226. Rotary International Boys Work Committee and Conference, 1924-1925
- 227. December 1932 Monthly Attendance Reports for the 45th District

V. Managing Secretaries' Personal Correspondence

Box 9

- 228. George Chapin correspondence, 1914-1925
- Floyde D. Sperry correspondence
 - 229. Correspondence, 1932-1934, A-L
 - 230. Correspondence from Cameron Harmon (includes letter from Branch Rickey to Harmon, January 11, 1934 (see also #146)
 - 231. Correspondence, M-Z
- 232. Sperry-Miscellaneous
 - Includes his resume, photo negative, lists of prominent men in Illinois, interviewing tips