

4/5/12

Senate

All-University Committees

Education Organization and Administration Committee File, 1930-31

Box 1:

General Education Organization and Administration Committee (Senate Committee of Nine), 1930-31, one volume:

President Chase to members to University Senate, November 19, 1930, explaining that at next Senate meeting he will propose that the Senate investigate educational organization and administration at the University of Illinois, p. 1.

Extract from University Senate minutes, December 1, 1930, in which President Chase was requested to appoint a "committee of nine members of the University to make a comprehensive study of the general educational organization and administration of the University of Illinois", p. 2.

President Chase's letter, December 15, 1930, appointing Professor E. L. Bogart, H. F. Fletcher, E. H. Cameron, A. J. Harno, M. T. McClure, H. F. Moore, W. A. Oldfather, H. P. Rusk, and P. L. Windsor as members of the Committee, p. 3.

Regulations governing procedure of committee. Decision made to canvas all permanent members of University staff for suggestions to be considered by the committee, pp. 5-6.

Motion made and approved that it was within the province of the Senate to take a vote of confidence or lack of confidence in any general University officers, February 5, 1931, p. 16.

Duties of the Deans of Men and Women to be advisory and not regulative, March 13, 1931, p. 31.

List of sub-committees and their members. Reports were prepared by the sub-committees for the general Committee of Nine, pp. 126-27.

Longhand copy of H.E. Cunningham's history of Committee of Nine, indicating that committee held 43 meetings and appointed 15 sub-committees. Filed after p. 200.

Minutes of Committee of Nine meetings, 1930-32, second volume:

President Chase's letter to members of the Senate. Senate motion requesting President to appoint a Committee of Nine members of University to make "a comprehensive study of the general educational organization and administration of the University"; letter of appointment to individual committee members. Organization, A. J. Harno elected chairman; H. E. Cunningham, secretary. Minutes are filed chronologically, and contain appointment of members of various sub-committees, discussion of sub-committee recommendations, Committee revisions of sub-committee proposals. Secretary Cunningham's working copies of minutes filed behind final typed committee minutes where they were available. List of sub-committees, chairmen and members if placed at end of file.

Committee of Nine correspondence, 1930-32, arranged chronologically:

Contains sample appointment letters to members of various sub-committees of the Committee of Nine (Mostly letters of appointment and acceptance of members of sub-committees of Committee of Nine).

Letter of Thomas E. French, chairman of an Ohio State committee on the quarter and semester systems, to Cunningham on findings at Ohio State, February 21, 1931.

President Chase to Dean Harno, January 23, 1931, on the administrative side of the University reorganization. Expresses wish that "Regulations for the Guidance of Undergraduate Student" will never be published again, that "the only written document which approaches it is the Book of Leviticus." Expresses feeling that if he were a student and that book were "wished" on him, "I should turn Bolshevik over night."

Letters to Committee of Nine from Members of Staff, 1931 (2 folders)

Following are emphasized:

1. curricular vs. extracurricular activities.
2. academic rank and tenure.
3. suitable selection process for department heads.
4. military science optional.
5. concentration on proper preparation of incoming freshmen
6. secretarial and stenographic assistance (e.g. J. G. Randall letter).
7. improvement in health service.
8. improved cultural activities and more emphasis on this type of activity.
9. plea that "University faculty be permitted to work in peace", A. R. Cahn,
January 19, 1931
10. earlier academic appointments and contract notification.
11. semester vs. quarter system
12. expansion of university press.
13. relation of religious foundations to university, especially regarding credit courses.
14. organization of graduate faculty (Garner).
15. proposed foreign study centers abroad (Carrett).
16. sabbaticals to be grants for 1/2 year at full pay as well as full year at 1/2 pay.
17. proposal that an undated letter of resignation be submitted when a faculty contract is returned so that those who did not keep "abreast" could have their stay at the university terminated more easily (Howard).
18. Absences, which office responsible, most faculty members opposed the idea of this being a Dean of Men's function.
19. change or do away with president examination system because of pressure it places on student for grades only.
20. more departmental autonomy, decentralization.
21. review of graduate teaching as to individual's capabilities.
22. faculty letter or bulletin as source of information to staff.

Carbon copies of letters contained in original form in "Letter to the Committee of Nine from Members of the Staff" (original), 1931, A-Z, including general list of suggestions made by faculty, compiled from letters of faculty to Committee of Nine.

Looseleaf Reports of Sub-committees of Committee of Nine, 1931 (2 folders):

A list of sub-committees of the Committee of Nine, chairmen and members is located in the front of the file. The file contains the following sub-committee reports to the committee of Nine:

Regulations for the Guidance of Undergraduate Students Report, February 6, 1931

Place of the Student in the University, preliminary statement, March 16, 1931; report, March 1931

Summary Report on Regulations and Place of Student Sub-committees Clerical, Stenographic and Secretarial Assistance, Report, March 30, 1931; Summary Report; Appointment, Promotion and Tenure, Preliminary Report, April 12, 1931

Educational Program, Partial Report, March 7, 1931; Preliminary Report, March 30, 1931; Suggestions on Improvement of Teaching; Report on Improvement of Teaching, April 16, 1931; Final Report

Relations of the Religious Foundations to the University, Final Report

Physical Welfare Report, April 16, 1931

Registration, Final Report, April 17, 1931

Graduate Work Report, April 30, May 25, 1931

Relations of the Business Operations of the University to its Education Functions, Final Report, April 21, 1931

The Relation of the Alumni and Former Students to the University, Minutes of Sub-committee Meetings, March-June 1931; Final Report, July 1931

Quarter System, Majority Report, January 9, 1932

Informal Group, Preliminary Report, March 13, 1931; Second Report, April 18, 1931

Miscellaneous Reports:

University Record of Rhetoric 0 Students

Research in Higher Education

Harno Report, April 21, 1931

Report of the Sub-committee on the Library as a Cultural Influence on the Lives of Students.

University Senate Minutes concerning Committee of Nine Recommendations (January-May 1931), not complete

Contains various mimeographed copies of Senate minutes, January-May 1931, in which recommendations of the Committee of Nine are discussed. Some minutes contain marginal notations of Senate Amendments and revisions of wordings.

Senate Committee of Nine Proposed Statutes of the University, 1931, with notes by T. W. Baldwin
Includes mimeographed sheet of proposed statutes (paragraphs 1-26) adopted by the Committee of Nine; some proposed rewordings of various sections are also included; a finalized "Proposed Statutes of the University" with marginal notations by T. W.

Baldwin is also included.

Legal References from "Corpus Juris"

Extracts from "Corpus Juris" prepared by Harrison E. Cunningham, Secretary of the Board of Trustees for use by the Board in preparing the Revised statutes published in 1936.

University Statutes, Preparation of Copy of Evolution of Final Report, 1931-36 (2 folders)

Includes marginal notations by Secretary of the Board of Trustees, H. E. Cunningham, showing additions and deletions to University Statutes (By-Laws until 1901). After the General Education Organization and Administration Committee (Senate Committee of Nine) had completed its investigations and the University Senate had submitted its report to the President of the University, the Board of Trustees adopted certain statutes relating to the educational and administrative organization of the University. These were adopted in the years 1931-34 primarily. The Secretary has indicated in the Statutes the date of adoption by the Board of Trustees.

In 1935, a special committee was appointed to consider the statutes as a whole and present a revised edition (the last general revision of the Statutes had taken place in 1908). Press proofs of the 1935 revisions are included in the folder with the Secretary's notations. The proposed revised Statutes were approved by the Board of Trustees on March 10, 1936. A copy of the Statutes approved in 1936 are included in the folder.

University Statutes, Correspondence and Drafts, 1935-36

The correspondence and proposed drafts for statutes from various officers of the University and members of the Board of Trustees Committee on Codification and Printing of Statutes. Much of it is correspondence between President Willard, Secretary Cunningham, and Chairman Barrett of the Board of Trustees committee. Included with the proposals for changes in wording and content are opinions by Judge Sveinbjorn Johnson, University Counsel, on the legality of certain proposals. Correspondence is arranged chronologically from 1934 to 1936.

Miscellaneous Materials dealing with the Committee of Nine and the Board of Trustees:

Periodical References for the Committee of Nine of Colleges and Universities

Group of items that should be included in the "Administrative Manual". Lloyd Morey to Cunningham, November 3, 1932

President Chase to Deans, Directors and Heads of Administrative and Academic Departments, November 15, 1932, concerning departmental autonomy regarding prerequisite and says in part, "the setting up of prerequisites for courses in departments when they involve either high school prerequisites or prerequisites in other departments includes only recommendatory power on the part of the department and that the final decision is with the college."

Extracts from the report of the Comptroller for the year ended June 30, 1932.

University of Chicago Daily Maroon containing description of the revised educational plan at Chicago