

35/1/7
Library
Dean's Office
Library Reports, 1897-1941

Box 1:

Periodicals - missing numbers, 1874
Reports - Library Committee, 1897-1907
assignment of funds, appropriations, orders.
Illinois State Laboratory of Natural History Library, 1903-12
Reports - Binding, 1905-14
statistics, correspondence, reports.
Annual report - Head librarian, 1906
Reports - Library Custodian, 1905-12
miscellaneous instructions, regulations, first annual report.
Reports - General, 1908-11
budget, staff, procedures, statistics.
Reports - Gifts and Exchange, 1904-10
Reports - Inventory, 1897-1913
inventory of Library - Library School.
Law Library, 1907
Reports - Order Department, 1901 - April 1906
statements of expenditures, orders sent, apportionment of library funds
Reports - Order Department, May 1906 - 1910
Reports - Order Department, 1911 - September 1914
includes list of serials currently subscribed for by the Library, May 1, 1912.

Box 2:

Reports - Loan Department, 1913-14
List of Indexed Periodicals in U of I Library, 1908
Reports - Periodicals, 1908-09
Reports - Reference, 1907-11
Reports - Seminar Libraries, 1914-19
Staff meeting minutes, 1907-11
Ohio Library Association Standardization Committee, Questions to library schools and committee members, 9/16
Ohio Library Association Standardization Committee, Questionnaires to librarians, 9/16
Ohio Library Association Standardization Committee, Questionnaires to Library Commissions, 9/16
Annual Library Report, 1923, 1926
Library School Instructors, 1929-32
correspondence to prospective employees
Loan Department, 1931-36
reports, correspondence, policies, complaints
Periodical Department, 1926-35

Reference Department - Annual Report, 1915/16 - 1922/23
1923/24 - 1929/30
1930/31 - 1934/35
1935/36 - 1939/40

Reference Department, 1932-35
British checking list; miscellaneous.

Box 3:

Reports - Catalog Department, 9/08 - 4/12
Reports - Catalog Department, 5/12 - 12/14
Catalog Monthly Reports, 1915-17
1917-19
1920-22
1922-25
1925-29
1929-33
Catalog Department Reports, 1933-41

Box 4:

Financial statements, 1912-14
Library Additions Reports (financial statements), eight folders:
1912-14
1914-17
1917-19
1919-21
1921-23
1923-25
1925-27
1927-29

Box 5:

Library Additions Reports (financial statements), three folders:
1929-31
1931-33
1933-35
Order Department, 1927-35 (routines, acquisitions, orders)
Order Department - Financial Statement (library additions), 1935-37, 1937-39, 1939-41

Box 6:

An Introduction to the UIUC Library Budget, Undated
Report of the Consultant on the University of Illinois Library's Collection Development Program,
including the Summary of Recommendations on Collection Development, Undated
University of Illinois Acquisitions Department Manual of Procedures, Undated
Accounts Library Summary (begins 8/3/1983), 1983-1984
Budget, October 1977-July 1982 (2 Folders)
Budgetary Principles and Practice, Campus Retreat on Budget Reform, May 12, 1997
Budget Summaries for Departmental Libraries, 1970-1980
Collection Analysis Project (CAP) Study Team, 1970-1981
 Allocation Committee Materials, 1970-1980
 Interim Report, January 1980
 Report of the Task Force on Evaluation, July 1980
 Report of the Task Force on Resource Sharing, June 1980
 Task Force on Allocation Reports Drafts, August 1980
 Task Force on Allocation Report Minutes, August 1980
 Task Force on Allocation Report, September 1980
 Report of the Task Force on Preservation, September 1980
 Report of the Task Force on the Selection of Library Materials, September 1980
 Allocation Task Force Correspondence, 1981
 Final Report of the CAP Study Team, The University of Illinois Library, January 1981 (2
 Folders)
Consultant to the Library on Jewish Studies Materials Correspondence, 1981-1986
Library Cost Model, 1979
The Library Costing Model (LCM) User's Guide & Reference Manual, University Library Staffing
Study Report, May 18th 1999

Box 7:

Final Report of the Task Force on the Future of the University Library, March 31, 1998
Fund Summary Reports, March 1984-June 1986 (2 Folders)
Library Fund Report, FY1987 and FY1988 (2 Folders)
Fund Managers Requests for Increased Funding
 FY87 and FY88
 FY88 and FY89 (2 Folders)
 FY89
 FY91 (2 Folders)
 FY94
 FY95 (2 Folders)

Box 8:

Gifts, Karen Schmidt Correspondence, FY1998
Illinois Historical Survey Correspondence, 1983
LC/Dewey Classification Tables- Schmidt's Final Draft Versions, 1983-1989
Library Policy Committee Background Information, September 1998
Planning Document for the Library of the University of Illinois at Urbana-Champaign including
Statement of Mission, Goals, and Objectives, January, 1975

Box 9:

A Reconnaissance Preservation Assessment of the University of Illinois Library, Urbana-
Champaign, Chicora Foundation, July 19, 2001
Archival Storage at the Horticulture Field Lab Building Supplemental Report
Achives in the Main Library Supplemental Report
Biology Library in Burrill Hall Supplemental Report
Chemistry Library in Noyes Supplemental Report
Light in the New ACES Library Supplemental Report
Mathematics Library in Altgeld Supplemental Report
Off-Site Storage Spaces Supplemental Report
Map & Geography in the Main Library Supplemental Report
Rare Book Room Security Issues Supplemental Report
A Report to the University of Illinois Library, Professor George Green, Principal Investigator, April
1975
Space Needs Study: A Fifteen Year Perspective, April 13, 1995
Undergraduate Library Correspondence and H.G. Wells NEH Grant submission, 1985-1988

Second Accession: additional annual reports of the reference department were added in fall 2018.

Box 10:

Reference Department - Annual Report, 1940-1970
1940/1941 – 1948/1949
1950/1951 - 1958/1959
1954
1960/1961 – 1969/1970