

Record Series Number

35/1/20

Library

Dean's Office

Phineas L. Windsor Papers, 1850-1932, 1934-1958, 1961-1965

The materials listed in this document are available for research at the University of Illinois Archives. For more information, email illiarch@illinois.edu or search <http://www.library.illinois.edu/archives/archon> for the record series number.

Box 1:

Class notebook- Elementary Classification, 1898

Class notebook- Government and Service, 1898 (Includes sample rules for readers and library forms)

Class notebook-Founding and Government of Libraries, 1898-1899

Scrapbook- New York State Library School, 1897-1898, 1898-1899

Scrapbook of Library operational forms, 1899

Anna Johnson Davis, Letter, 1902

University Libraries Reprint, 1916

Box 2:

Correspondence, 1921, 1929, 1934

Chain Store Location, correspondence, B.H. Levy & K.H. Roberts, For students of Prof. Paul Converse, November-December 1929

Replies from Sears, Montgomery Ward, Penneys & others.

Committee of Nine Materials, 1931 [Includes letter asking for suggestions, summary list of suggestions, explanation of subcommittee structure and lists of members.

Committee of Nine- Suggestions, January-March 1931]

Committee of Nine- Subcommittee Reports-I, 1931 [Includes reports and proposals from the Subcommittees on Appointment, Promotion, and Tenure; on Education Program; on Graduate Work; on Physical Welfare; and on the Place of the Student in the University. Also includes a letter from J. Howard Beard, University Health Officer, 5/30/31, evaluating present courses in hygiene; and reading lists for Committee members]

Committee of Nine- Subcommittee and Other Reports-II, 1931 [Includes proposed minority report, 5/4/31; Chicago University reorganization plan discussed the university newspaper, 12/17/30; reports of subcommittees on the Relation of the Business Operation of the University to its Educational Functions; on Clerical and Secretarial Assistance; on Statutes and Rules for the Guidance of Undergraduates. Also, materials on the relation of religious foundations to the University.]

Committee of Nine- Subcommittee Reports and Letters-III, 1931 [Includes reports of Subcommittees on the Quarter System; on Registration; on the Relation of the Alumni and Former Students to the University. Also, memorandum on research in higher education; plea for committee unity made 3/3/31 by W. A. Oldfather; minutes of the University Senate, April-May 1931; letter from President Chase with suggestions for administrative reorganization, 1/23/31; and preliminary reports of an informal group of the faculty]

Committee of Nine- Tentative Recommendations, 1931-1932

Committee of Nine- Proposed Statutes, January-September 1931

Box 3:

Council of Administration, Regulations, 1908-1913

Transfer of Credits, 1910
 Absences before and after vacation, 1909-1910
 Absences for the purpose of voting, 1908
 Dropping for absences (Rule 20), Revised reading of
 Foreign Languages, 1910
 Council Committees, 1909-1910
 Second Bachelor's degrees, 1908
 Evening Lectures and Entertainments, 1909
 Cheating in examinations, quizzes, et cetera, 1909
 Students Fined or Imprisoned by Civil Authorities, 1909
 Conditioned students, admission of in February, 1912
 Rule 41, 1909-1910
 Final Examinations for 1909-1910
 Non-Resident Students, 1907
 Change of study list, Not waiving fee for, 1912
 Rebate on fees, 1908
 Ten- Minute Intermission, 1909
 Scholarships in Household Science, 1910
 Daily Illini, 1910
 Probation Students, 1910
 Refund of Fees, Summer Session
 Registration by Proxy, Forbidden
 Students not permitted to register, 1911-1912
 Dropped students barred from summer session, 1912
 Conditioned Freshmen, Tutors, Light Schedules, 1911
 Registration, 1909
 Registration of Students dropped for poor work, 1909
 Students dismissed from other institutions, 1910
 Smoking at the University, 1909
 Rooms, Assignment of for the use of students, 1912
 Fraternity Houses, Persons not connected with University not permitted to live at, 1913
 Changing study lists, 1909
 University of Illinois Library School, Summer Session 1911, Students Record
 Credit in summer session, 1909
 Instruction in summer session, 1908
 Holidays not to affect the requirements of a course, 1912
 Half-Semester Studies, 1909
 Repeating a course, 1909
 Organization of the offices of the deans of undergraduates, 1909

Senate Committees:

Committee on Assistants, 1919

Committee on Conservation, Heat, light, etc., 1917

Constitution Committee (III), 1918 and 1923
 Educational policy, 1910-1911, 1913-1915, 1917, 1920, 1924-1927, 1929-1930
 Committee of Fifteen, 1931
 Committee on the League of Nations, 1919
 Committee on Library Administration, 1915
 Committee, Memorial, 1919
 Nine, Committee of, 1930-32
 Committee on Organization, 1914
 Committee on Scholarship, 1914, 1916-1917
 Committee on School Libraries, 1915
 Committee of University Policy as to Inventories, 1912-1913, 1924, 1926
 Committee, Senate, 1918, 1920-1929
 Committee on Survey of library conditions, 1913

Box 4:

Senate Committees (continued):
 Committee on Size of University, 1923-1924
 Committee, Senate survey, 1926-1927

Special appropriations and non-recurring expenditures (five folders), 1934-43
 University Club, 1912-14, 1914-16, 1920-28, 1932, 1934
 University Club Financial Reports, 1912-1914
 "University Library and International Relations," 1920's
 Checking Periodicals, 1907

Box 5:

Correspondence, 1930-32
 Albert Harno
 Finance Committee
 Dean C. M. Thompson
 Professor S. C. Staley
 Governor Louis Emerson
 Miss Mabel Prescott Bailey
 Reverend H. C. Northcott
 Professor A. P. Carman
 Professor L. M. Larson
 Re: Securities and directorship of Building and Loan Associate, H. P. Pearson,
 Northwestern Class of '95.

Campus Drinking, 1935-37
 Reports of drinking in fraternities, after-hour
 Dating in sororities
 Correspondence with members of Senate sub-committee on student discipline urging
 consideration, admonishment of deans and administrators for their egg-nog teas as
 poor examples to fraternity men.

Committee on Non-Recurring Appropriations, Brownfield Woods, 1934-1939

Committee on Non-Recurring Appropriations, 1936-1939

Correspondence with A. C. Willard, C. S. Havens, V. E. Shelford, Miss Lelah Brownfield.

Committee on Non-Recurring Appropriations, 1940

Correspondence--A. C. Willard, Deans of various colleges; re: expenditures for capital additions and improvements

Correspondence, 1938-42: Theodore Blegen, University of Minnesota; New York State Library School Alumni, preservation of covered, Carl M. White; A. C. Willard, friends and colleagues at other libraries, attendance list and telegrams, Windsor dinner, 1940

Correspondence and tributes, 1937-43, 1954, 1957: Biographical data, tributes from librarians and residents of Champaign-Urbana

Correspondence, 1958, 1964-1965

Disk Recording Transcript, April 7, 1949

Disk recording - April 7, 1949 (See disk recording file)

"Building the University Collection," April 7, 1949

Side 1

I have received too much credit.

I came in 1909. James and a small group of faculty (Kinley, Greene, G.S. Ford, Forbes, Oldfather, Carmichael and Daniels) were interested in research. He built up the Library and the faculty. In 1934, 17 or 18 of us celebrated the 25th anniversary of the 1909 group of faculty.

Reads from a report of President James to the Trustees. The University of Illinois was located in a village 125 miles from any collection of books.

I was Director of the Library for 31 years.

"no attempt made to . . . build up a great research library." We brought books for those departments which were doing the most research. We ordered everything that Professor Garner requested.

Side 2

Ricker, Forbes, Chemistry, Mathematics and History (especially South American and German) also got all the books they wanted.

Some objected to this favoritism. We sent faculty to the Graduate School for money. If they were committed to the project, we would buy the books.

We justified ourselves in this policy as helping our own faculty and incidentally, building a great research library. We bought 3 or 4 German professors' libraries for from \$4-12,000 each. They covered special fields.

After 1925, we had purchased enough special libraries, and we began to order individual titles appearing in catalogs or requested by faculty. Miss Garner ordered the books.

Difficulty of obtaining sets of publications of learned societies. Robertson and Fairlie also used many books.

We have been active in stimulating gifts and arranging exchanges. Mr. Drury had started these activities.

Side 3

We had 1800 foreign and 1500 domestic exchanges. Public relations value of exchanges.

After World War I, we began our collection of Illinois newspapers. They still clutter up the shelves of our newspaper collection. History professors liked newspaper gifts.

I collected telephone directories from Bell Telephone Company.

We sought all Illinois publications including official county newspapers.

About 1935, Mr. Charles A. Dennison left us a \$10,000 fund. Professor H. Fletcher wanted to spend \$300 for a Milton book. Later this became a small amount to spend for a book.

Side 4

Melvil Dewey bought school textbooks at 5 cents each at the end of the year to reduce the cost per volume of purchase.

German history and Irish language collection were built for professors who left. "Initial enthusiastic interest of President James and President Kinley."

Serious reductions of Library appropriations were not considered.

James gave the best library talk to the Legislature that I ever heard.

Little used books may be of great value to researchers.

Tribute to Library staff.

Clippings and Obituaries, 1961-65

Box 6:

Northwestern University Syllabus, 1890

Northwestern University Syllabus, 1892

Northwestern University Syllabus, 1894

Northwestern University Syllabus, 1895

Photograph of Northwestern Class of '95, ca. 1940

Box 7:

Illinois State Library Advisory Committee, Minutes, 1942-1948

Illinois State Library Advisory Committee, Minutes, 1949-52

Illinois State Library Advisory Committee, Minutes, 1953-57

Illinois State Library Advisory Committee, Library Service Districts, 1947

Illinois State Library Advisory Committee, Brigham-Gosnell-Spaulling Survey, 1949-51

Illinois State Library Advisory Committee, Censorship, 1953-1954

Box 8:

Illinois State Library, Advisory Committee, Correspondence, 1947

Illinois State Library, Advisory Committee, Correspondence, 1948

Illinois State Library, Advisory Committee, Correspondence, 1949

Illinois State Library, Advisory Committee, Correspondence, 1950

Illinois State Library, Advisory Committee, Correspondence, 1951

Illinois State Library, Advisory Committee, Correspondence, 1952

Illinois State Library, Advisory Committee, Correspondence, 1953

Illinois State Library, Advisory Committee, Correspondence, 1954

Illinois State Library, Advisory Committee, Correspondence, 1955

Illinois State Library, Advisory Committee, Correspondence, 1956

Illinois State Library, Advisory Committee, Correspondence, 1957

Illinois State Library, Advisory Committee, Correspondence, 1958

Scrapbook, "Library Views," ca. 1850-1920

Library Buildings. Exterior views, plans, etc.

Arranged alphabetically by states and cities...." P.L. Windsor,

Views, ca. 1850-1920