



35/3/38
Library
Public Services
Undergraduate Library Subject File, 1936-95

The materials listed in this document are available for research at the University of Illinois Archives. For more information, email illiarch@illinois.edu or search <http://www.library.illinois.edu/archives/archon> for the record series number.

Box 1:

Annual Report, 1949-65
Includes 1949 annual report for library of Galesburg Division
Annual Report, 1972/73, 1973/74
Audio Room, 1970-75
Audio Technician
Automation, 1966/67, 1966-72
Ad hoc committee on a program of information storage and retrieval, 1969-70
Administrative Data Processing, 1970-75
Calendar
Catalog Production
Circulation Systems, descriptions of other libraries
Committee, 1969-73, 1971-72
Correspondence, 1968, 1973, 1975
Data Bases
Literature
Manuals
Circulation System Manual, 1975
Data Entry Unit Operators Guide
Operations Manual
OCLC
PLATO
Final Report, University of Illinois Undergraduate Library Circulation Control System,
May 10, 1970
Serials Report, 1967-68
System Seven
Systems Application Narrative, 1973
Trip Reports, 1970
Bibliographies
Blind Readers, 1969
Book and Periodical Collection, 1967-71
Book Selection Aids, Choice "Opening Day Collection"
S.A.E. Book List
Subject Bibliographies
Browsing Room Annual Reports, 1936-65

Box 2:

Budget
Acquisitions, 1949-62, 1966-76
Requests, 1965-74
Requisitions Receiving Reports, 1976-77
Student Wages, 1965-76
Building, 1965-69
Dedication 1969, photographs, exteriors, interiors, in use, and floor plans
Furniture Specifications
Plans and Correspondence, 1966-68, shelving and desks
Building Plans, "Set no. 29"

- Interior Equipment Plans, 1968, shelving and desks
- Plans for interior, existing basement modifications, plantings, and shelving, 1966-68
- Circulation
- College and University Libraries
 - Management
 - Purdue University - Down's Survey, 1967
 - University of Wisconsin-Madison, 1969-71
- Commerce Library
- Committees
 - Appointments, Promotion, and Tenure, 1973
 - Circulation, 1969-76
 - CRUEL, 1971-72
 - Equal Employment Opportunity, 1973-74
 - Plastic I.D. Card, 1964, 1968-71
 - Systems Advisory Committee, 1973-75
- Correspondence, General, 1970-77
 - Intra Office Memoranda, 1971
- Curb Book Returns, 1971-75
- Electric Undergrad Newsletters, 1990-95
- Equipment
 - Audio
 - Book Drops
 - Book Stacks
 - Carrels
 - Elevators
 - Turnstiles

Box 3:

- Goals and Objectives, 1972-73, 1975
- History, 1949-56
- History and Planning, 1968, 1970
- Hold and Search System, Bela Foltin's report, June 7, 1972
- Incidents, 1971-76
- Latin American Collections for Undergraduates, 1968
- Library Computer System (LCS)
 - Catalog Conversion Project, January 1977
 - Guide for Automated Telephone Center, Ohio State University
 - Serial Holdings File Specification, O.S.U., 1975
 - LCS/FBR Terminals Location and Usage Statistics, 1987-91
- Ledger books
 - May 20, 1971 to March 12, 1972
 - April 19, 1975 to June 6, 1976
- Library, General Correspondence, 1950-61
- Library Education, 1970-71
- Library Guides, Departmental Libraries
- Library Instruction, 1974-75
 - Committee, 1976
 - Handouts
 - Publications, negatives, floor plans, 1975
 - Study Guides

Term Paper Counseling
 "Library Search System for University of Illinois Libraries," Rodney Clough
 Maintenance, Physical Plant
 Manuals

Circulation Department Procedures, August, 1967
 Circulation Procedure, non-automated
 Pages' Manual, 1962-69; Book Stacks
 Operations, 1967
 Undergraduate Library Manuals (3 folders), c. 1953-55
 Undergraduate Library 30th Anniversary Exhibit, 2001
 Staff Manual for Student Assistants, 1953
 Staff Manuals, 1967-74
 Student Assistants

Moving Plans

Personnel

Accident Reports
 Interview Forms
 Library Attendants, Performance Evaluation and Accident Reports
 Policy and Rules
 Salary, 1971-75
 Scheduling

Reserve Books, 1965-74

Box 4:

Residence Hall Libraries, 1965-76
 Self-Help Information Center, Career Counseling Center, 1989
 Serials Department, 1975
 Staff Meetings
 Statistical Data

Acquisitions, 1956-68
 Author, title, call number
 Circulation, 1954-55, 1959-68
 Missing Books, July 1976
 Search, 1974-74

Undergraduate Libraries other than the University of Illinois

Cornell University, 1963
 Harvard-La Mont
 San Fernando Valley State College
 Stanford University, 1960, 1967
 University of California, Berkeley, 1970-71
 U.C.L.A., 1962, 1972-74
 University of Michigan, 1963, 1965, 1967
 University of South Carolina, 1963
 University of Tennessee, 1970
 University of Texas, 1963
 University of Washington, 1962

Cross Reference:

Underground Undergraduate Library Building Dedication

Ceremony in Lincoln Hall Auditorium
November 15, 1969

Tape #T-210 (filed in 13/6/5)

- 3-76 Robert B. Downs
Resume of the project
Tribute to architects, benefactors and librarians
- 77-184 Lyle H. Lanier
University Building Program for libraries
- 185-228 Ambrose Richardson
Architect presents the building
- 229-319 Theodore Jones
Accepts the building for the Board of Trustees
- 320-370 James Peltason
Introduces speaker
- 412-777 Norman Graebner (35 minutes)
"What is a University?"
Bradbury's "Fahrenheit 452"
Library "sets the limits of scholarship"
- 412-564 Library needs manuscripts to move beyond the past
Library needs the remote, unconventional and rejected
University of Illinois Library is a wonder of the middle West
Society needs to study the roots of its culture
- 778-826 Robert B. Downs