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Busey-Evans Residence Halls Renovation

Central Black Student Union (CBSU)

Complaints and Replies

**Drug Policy** 

**Family Housing** 

Family Housing Council

### Box 60:

Family Housing Staff Meeting Minutes, 1986-1987

**Graduate Housing** 

Halloween

**Housing Brochure** 

**Housing Contracts** 

**Housing Rates** 

Housing Staff Memos, 1986-1987

Illini Guides Program

Illini Math and Science Institute (2 folders; folder 2 includes blueprints)

Kiser, Stanley C. – Correspondence and Administrative, June 1986 – May 1987

Maintenance Department Staff Meeting Minutes, 1986-1987

Minority Recruitment

Non-registered Students

Ombudsman

Orchard Downs – Parking

Orientation

Parker, Anne – Correspondence and Administrative, July 1986 – May 1987

Pennsylvania Avenue Residence Halls (PAR) Renovation

Pest Management

**President Scholars** 

Reciprocal Agreement

Refrigerator Rentals to Residence Hall Students

Residence Hall Association (RHA)

Residence Hall Occupancy

Residence Halls - Specific

Residence Life – Administrative

Residential Life Staff Meeting Minutes, 1986

Risk Management

Smoke Detectors/Fire Safety

**Special Programs** 

**Student Form Letters** 

**Student Relations and Conduct** 

Trustee Tour

Work Orders ("Letters of Justification")

#### Staff/Personnel

Academic Benefit Reporting

Administrative

Adult Literacy Program

**Benefits** 

Extra Help/Extra-help Rates

Holiday Work Schedules

**Housing Staff** 

Layoffs and Seasonal Employment

Non-academic Personnel Advisory Committee

Personnel Search – Dean of Students

Personnel Search – Rehabilitation Education Director

Personnel Search - Student Health Director

Personnel Searches - Various

Retirement and Service Appreciation

Staff Recognition Luncheon

Staff Retreats

Step Plan, August 1986

Student Affairs Non-academic Staff Development Committee

Student Personnel Work Recruitment

**Sustained Performance Payment Program** 

# Box 61:

Student Affairs Department Heads Meeting Minutes, 1986-1987

Student/Staff Directory

Surveys and Questionnaires

Systems Management

Computer Studies and Reports

Illinois Street Residence Halls (ISR) Computer Project

Peabody/Apple Computer Project

**PAR Computer Project** 

Taxes

Telecommunications and Computer Access

United Way

Utilities

Visitors' Center

University Financial Aid and Administrative Systems (UFAS) and Accounting Systems WPGU

#### 1987-88

Admissions and Records

**Affirmative Action** 

Annual Report, 1987-1988

Auxiliary Financial Report

Barton, Eugene S. – Correspondence and Administrative, June 1987 – May 1988 (2 folders)

**Board of Trustees** 

Business Affairs Staff Meeting Minutes, June 1987 – May 1988

**Business Management** 

Business Managers Meeting Minutes, 1987 – 1988

Calendars

Campus Round Table

Commencement

Committees

Contract Release/Appeals Committee

Conference on Conduct Governance

Focus Committee

Honors College Advisory Committee

Life Safety Committee

Student Parking Task Force

Committees - Various

Correspondence – see 1988-1989 for winter/spring 1988 correspondence

Dean of Students Office

Director's Staff Meeting Minutes, September 1987 – May 1988 (2 folders)

Events and Conferences (non-student)

**Food Services** 

Catering

Central Food Stores

Continuous Purchase Orders

Food Services Budget

Meal Passes

Ramos, Maria H. J. – Correspondence and Administrative, June 1987 – May 1988 (2 folders)

Snack Shops and Vending

Housing Division All-Campus Staff Meeting Minutes, August 1987 – May 1988

Illinois State Housing Directors Meeting, November 23, 1987

Inter-varsity Christian Fellowship (IVCF) Laundry Services (proposed)

# Box 62:

Levy, Stanley R. – Correspondence, June 1987 – May 1988 (3 folders)

Levy, Stanley R. – Executive Committee, January 1988 – May 1988

North, Gary B. – Correspondence, June 1987 – May 1988

Palmer, Carolyn – Correspondence and Administrative, February 1988

**Parking** 

Police Reports (summaries)

**Prairie State Games** 

Quality of Undergraduate Education (QUE) Report

Residential Life and Facilities Management

Area Coordinator Meeting Minutes, November 1987

Building Services Staff Meeting Minutes, June 1987 – May 1988

Busey-Evans Residence Halls Renovation (3 folders)

Central Black Student Union (CBSU)

Complaints and Replies

**Drug Policy** 

**Family Housing** 

Family Housing Council

Fire Alarm Reports

Fire – Florida Avenue Residence Halls (FAR), January 2, 1988

Goodwin/Gregory/Dorner Drive Reconstruction

**Graduate Housing** 

**Guest Housing** 

**Housing Contracts** 

**Housing Rates** 

Housing Staff Memos, 1987-1988

Illini Guides

**Interaction Month** 

Inventory

Maintenance Department Staff Meeting Minutes, August 1987 – May 1988

Maintenance and Furnishings

**Minority Student Programming** 

Non-registered Students

Orchard Downs – Parking

Orientation

Parker, Anne – Correspondence and Administrative, July 1987 – April 1988

President's Award Program

Residence Hall Occupancy

Residence Halls Association (RHA)

Residence Hall Staff Meeting Minutes, 1987

Residence Life Programs (2 folders)

Residential Life Computers

Residential Services Staff Meeting Minutes, May 1987 – June 1988

#### Box 63:

**Room-only Contracts** 

Scholar's Day

Smoke Detectors/Fire Safety

Student Services Building

Summer School

Warehouse (Residential Services)

#### Staff/Personnel

Academic Benefit Reporting

Administrative

**Employee Orientation** 

Extra Help/Extra-help Rates

Job Applicants

Non-academic Personnel Advisory Committee

Personnel Search – Conference Services Director

Personnel Search – McKinley Center Director

Student Affairs Non-academic Staff Development Committee

Student Affairs Department Heads Meeting Minutes, May 1987 – May 1988

Student/Staff Directory

Student Workers

Surveys and Questionnaires

Systems Management

**Taxes** 

**Telephones** 

Tourism Research and Development Institute (proposed)

Transportation

United Way

University Financial Aid and Administrative Systems (UFAS) and Accounting Systems

**Visitors Center** 

**WPGU** 

#### 1988-89

Accreditation Reports (North Central Association of Colleges and Schools), 1989

Admissions and Records

Annual Report, 1988-1989 (2 folders)

Athletic Association

Barton, S. Eugene – Correspondence, June 1988 – May 1989 (2 folders)

**Board of Trustees** 

Business Affairs Staff Meeting Minutes, June 1988 – May 1989

Business Managers Meeting Minutes, June 1988 – May 1989

Calendars

Campus Charitable Fund Drive

Campus Round Table

Committees

Central Campus Master Plan Committee

Committee for the Advance Enrollment of New Students

Contract Release/Appeals Committee

Council on Undergraduate Education

Focus Committee

Honors College Advisory Committee

Life Safety Committee

Senate Committee on University Student Life

Unit One Advisory Committee (2 folders)

Committees - Various

### Box 64:

Correspondence – Internal (A-Z), 1988 [calendar, not academic, year] (6 folders)

Correspondence – Outgoing (A-Z), 1988 [calendar, not academic, year] (2 folders)

Director's Weekly Staff Meeting Minutes, June 1988 – May 1989

Events and Conferences (non-student)

**Food Services** 

Catering

**Housing Food Stores** 

Ramos, Maria H. J. – Correspondence and Administrative, June 1988 – May 1989 Vet Med Food Services Operation

Inventory

Illini Guides Program

Levy, Stanley R. – Correspondence, June 1988 – May 1989 (2 folders)

Levy, Stanley R. – Executive Committee, June 1988 – May 1989 (3 folders)

McKinley Health Center

North, Gary B. – Correspondence and Administrative, June 1988 – May 1989 (2 folders)

**Parking** 

Police Reports (summaries)

Prairie State Games

Residence Life and Facilities Management

Busey-Evans Residence Halls Rededication

**Busey-Evans Residence Halls Renovation** 

# Box 65:

Central Black Student Union (CBSU)

Complaints and Replies

**Family Housing** 

Fire - Orchard Downs, December 28, 1988

Fire Alarm Reports

**Graduate Housing** 

Guest/Faculty Housing

**Housing Contracts** 

**Housing Rates** 

Housing Staff Memos, June 1988 – May 1989

Krannert Playhouse Program

Maintenance and Furnishings

Orientation

Parker, Anne – Correspondence and Administrative, June 1988 – March 1989

Reciprocal Agreement

Residence Halls Association (RHA)

Residential Life – Administrative (2 folders)

**Room-only Contracts** 

Scholar's Day

**Snowball Fights** 

**Special Programs** 

Student Relations and Conduct (summaries)

Warehouse (Residential Services)

#### Staff/Personnel

Administrative

Campus Advisory Committee on Negotiations (2 folders)

**Equal Employment Opportunity Committee** 

Extra Help/Extra-help Rates

Non-academic Personnel Advisory Committee

Performance Evaluation Review Committee

Personnel Search – Campus Honors Program Director

Personnel Search – McKinley Director

Student Affairs Non-academic Staff Development Committee

# Special Cases

Student Affairs Department Heads Staff Meeting Minutes, June 1988 – May 1989

Student/Staff Directory

Surveys and Questionnaires

Systems Management

Systems Management – Computer Conference (ACUHO-I), October 1988

Telephones

United Way

**WPGU** 

# Box 66:

1989-90

Accreditation Reports (North Central Association of Colleges and Schools)

Admissions and Records

Annual Report, 1989-1990 (2 folders)

**Board of Trustees** 

Business Affairs Staff Meeting Minutes, August 1989 – May 1990

**Business Managers Group** 

Committees

Central Campus Master Plan Committee

Life Safety Committee

Student Affairs Non-academic Staff Development Committee

Unit One Advisory Committee

Committees - Various

Dean of Students – Information (Counseling Center, McKinley Health Center, Assembly Hall, Illini Union, Career Development and Placement, etc..)

Director's All-campus Staff Meeting Minutes, October 1989 – May 1990

Director's Weekly Staff Meeting Minutes, June 1989 – May 1990 (2 folders)

Events and Conferences (non-student)

Food Services

Ramos, Maria H. J. – Correspondence and Administrative, August 1989 – May 1990

Johnson (Robert) Foundation Project, 1989

Levy, Stanley R. – Executive Committee, June 1989 – August 1989

**Notary Public** 

Police Reports (summaries) (2 folders)

Residence Life and Facilities Management

Family Housing Area Team Meeting Minutes, June 1989 – March 1990

Family Housing Council

Fire – Florida Avenue Residence Halls (FAR), September 1, 1989

**Graduate Housing** 

Health Education (Residence Halls)

**Honors Students** 

**Housing Contracts** 

Housing Staff Memos, May 1989 – December 1989

Illini Guides Program

Maintenance and Furnishings

McKinley Outreach Center

Palmer, Carolyn – Correspondence and Administrative, August 1989 – January 1990

Residence Life – Administration and Programming

Residential Life Area Coordinator Meeting Minutes, August 1989 – November 1989

Residential Services Staff Meeting Minutes, July 1989 – April 1990

Student Resident Statistics, 1989-1990

Staff/Personnel – Administrative
Student Affairs Department Heads Meeting Minutes, June 1989 – March 1990
Surveys and Questionnaires
Systems Management
Telephones
Utilities

1990-91
Annual Report, 1990-1991 (2 folders)

1991-93

#### Box 67:

#### RESTRICTED

Personnel (A-Z), 1970-1983 (2 folders)

Personnel Issues, 1983-1984 -- 1987-1988 (5 folders)

Police Reports, 1985-1986 -- 1989-1990 (5 folders)

Recommendation Letters, 1982-1987 (2 folders)

Room Reassignment, 1991-1993

Residence Hall Assembly (RHA)-- Misuse of Funds, 1985

Special Cases, 1982-1983 -- 1989-1990 (8 folders)

Subpoenas, 1986-1987

Superior Performance Increases, 1968-1985

# FAMILY HOUSING (ORCHARD DOWNS)

Creation of Orchard Downs, correspondence and notes, 1966-68

Annexation, correspondence and petition, 1968-86

Facilities; Community Center plans and policies, 1965, 1980, 1985

Daniels Hall, 1995

Floor Plans

Goodwin-Green conversion correspondence, 1991

Operation and repair reports, 1980-85

Playground slides renovation, 1992

Repairs and renovations Correspondence, 1984-1994

Family Housing Council, correspondence, minutes, and constitution, 1966, 1981-1991

Occupancy Reports, 1989, 1992-1996

Occupancy Summary Sheets, 1990-1992

Occupany Status Reports, 1991-1992

#### Box 68

FAMILY HOUSING (ORCHARD DOWNS) con.

Parking; Bicycle spots, 1966-70

Committee meeting minutes and parking study, 1982, 1987

Correspondence, 1973-1994

Space charts

Procedures; operations, 1970

facility standards, 1985

lease forms and correspondence, 1968, 1981-1985

Programs; Community Life Committee correspondence and program descriptions, 1983-92

Housing brochure copy, 1969, 1975, 1980

Country Store, 1982

Easter Egg Hunt photos, 1988

Food Co-op, by-laws, correspondence and forms, 1983-86

Residence Hall newsletters, 1980-84

Statistics; Facilities, 1948, 1969, 1980-2, 1985

Resident children demographics, 1967

Resident survey report, 1980

Resident profile, 1985

Resident profile, 1988-93

#### Box 69:

Family Housing VHS Tapes

Family & Graduate Housing Orientation (2 copies), 12/4/2000

Bob Ross "A History of Family Housing, Oct. 1993

Apt reno tape for Ana, undated

A World in One Community, undated

Apt. Cleaning Tape, undated

Family Housing "A World in One Community," 1993

# 1970-1991

<u>Box 70</u>: Administrative Records, Food Service operations, Business Operations, Residential Facilities

<u>Box 71:</u>Residential Life, Systems Management, Family Housing Operations, Staff Directory

# 1990-1991

Box 72: Administrative Records, Assignments

<u>Box 73:</u> Equal Opportunity Employment Committee, Smoking Ban Committee, Scott Hall Incident

1991-1992

Box 74: Administrative Records

Box 75: Committees, Assignments

1992-1993

Box 76: Administrative Records, Assignments, Committees, Food Services

<u>Box 77:</u> Personnel, Graduate Housing, System Management, Staff Meetings

1993-1994

Box 78: Administrative, Assignments, Business Affairs

<u>Box 79:</u> Certified Housing, Conference Services

1994-1995

<u>Box 80:</u> Committees, Contracts, Dining Services, Family Housing, Graduate Housing, Personnel Services, Residential Life Programs, Residential, Services, Staff Meetings, Systems Management

1995-1996

Box 81: Administrative Records

Box 82: Assignments, Business Affairs, Certified Housing, Conference housing

83: Committees, Dining Services, Family Housing, Graduate Housing, Personnel, Residential Life

Box 84: Residential Life, Residential Services

Box 85: Staff Meetings, Systems Management

1996-1997

Box 86: Administrative Records

**Box 87:** Systems Management

1998-1999

Box 88: Administrative Records

Box 89: Business Affairs, Certified Housing

Box 90: Certified Housing, Committees, Contracts and Assignments

Box 91: Dining Services, Family/Graduate Housing, Publications, Residential Life

Box 92: Residential Life, Residential Services

Box 93: Staff Meetings, Systems Management

<u>Box 94</u>: Calendars, Comparison of Costs by Students Living in Certified vs. Uncertified, Computers in Residence Halls

<u>Box 95</u>: "DownUnder", Union Park, "R&R", Recycling, Security and Safety, Andrew Winters

# 1970-1991

<u>Box 96</u>: Administrative Records, Food Service operations, Business Operations, Residential Facilities

<u>Box 97:</u>Residential Life, Systems Management, Family Housing Operations, Staff Directory